

ACTION PLAN FOR KENTUCKY						
Priority One: Commit the state's leadership to adopt policies and strategies to improve access to mainstream services for people experiencing homelessness						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 1.1. Reaffirm the duties/responsibilities and membership of the Council on Homeless Policy and establish an inter-agency housing policy coordinator	Action 1.1.1. Create a memorandum of agreement for all Council on Homeless Policy members outlining responsibilities and get signed.	Harry Carver and KHC staff	12/1/03	The KCHP attended two policy academies, coordinated a statewide retreat and continues to evaluate and update membership as needed.		
	Action 1.1.2. Acquire funding for inter-agency housing policy coordinator	Kimberly Burris and Council	7/1/03	The KCHP applied for and received \$450,000 from the CSH, a portion of which is to hire a 2-year inter-agency housing policy coordinator		
	Action 1.1.3. Hire inter-agency housing policy coordinator	Kimberly Burris and Council	11/1/03	The KCHP hired a 2-year inter-agency housing policy coordinator who begins work on November 1, 2003		
Strategy 1.2. Develop memorandum of agreement between state agencies for the coordination of homeless and mainstream housing and services	Action 1.2.1. Develop two memorandum of agreement between state agencies to coordinate homeless and mainstream housing and services	Harry Carver and KHC staff	9/30/04	The DMH/MRS and KHC have signed memorandum of agreement to provide joint funding for supportive housing development in a single application. They also have MOUs for the creation of a universal design handbook and plans, to hire staff to help in creating supportive housing and to provide funding for the rehabilitation of housing for the disabled.		
	Action 1.2.2. Develop three additional memorandum of agreement between state agencies to coordinate homeless and mainstream housing and services	Harry Carver and KHC staff	6/30/05			
Priority Two: Develop a comprehensive public education program to familiarize all stakeholders with issues relating to homelessness						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 2.1. Create a message and utilize media to inform public with issues concerning homelessness	Action 2.1.1. Create a concise, unified message and materials on homelessness and supportive housing	KCHP Publicity Subcommittee and Harry Carver	3/1/04			
	Action 2.1.2. Implement media/public education campaign	KCHP Publicity Subcommittee and Harry Carver	12/31/04	HHCK held the first supportive housing conference in Kentucky in May of 2003. The CSH has funded two additional supportive housing trainings to be held annually.		
	Action 2.1.3. Educate legislative and executive leaders at state level.	KCHP Publicity Subcommittee and Harry Carver	4/30/04			

Priority Three: Develop a collaborative planning process to link permanent housing and supportive service delivery strategies on a statewide basis						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 3.1. Inventory current supportive housing units and conduct an analysis of need for permanent supportive housing units	Action 3.1.1. Inventory supportive housing units statewide	Jim Sparks	3/31/03	KHC has created a statewide inventory of supportive housing units to be tracked and updated by Jim Sparks. KHC also publishes a list of all homeless services and assisted rental housing in Kentucky.		
	Action 3.1.2. Create supportive housing production goals	Natalie Hutcheson and KCHP	5/31/03	KHC and the KCHP used data available from the four COC to create a two-year supportive housing production goal of 532 units.		
Strategy 3.2. Create supportive housing units to address the housing gap	Action 3.2.1. Finance 532 new units of supportive housing	KCHP and funders	9/30/05	The KCHP received funding from the CSH for service start-up costs and predevelopment in the creation of supportive housing. The KCHP is also considering redirecting other funds for service start-up costs.		
	Action 3.2.2. Finance additional supportive housing units to address full need	KCHP and funders	9/30/12			
Strategy 3.3. Identify and pursue all available federal funding which can be used to create permanent supportive housing	Action 3.3.1. Create a list of underutilized sources for supportive housing development	Natalie Hutcheson and KCHP	12/31/03	KHC is working with the KCHP to create a list of underutilized housing and service resources		
	Action 3.3.2. Advertise underutilized supportive housing sources	Harry Carver and KHC staff	3/31/04	KHC and the DMH/MRS have provided training on the use of HOME TBRA for supportive housing development.		
	Action 3.3.3. Redirect other underutilized sources (including substance abuse block grant) for use in supportive housing development	KCHP and funders	9/30/05	The CHS redirected the use of PATH funds to target the chronically homeless. They are now considering the same for MH Block Grant funds.		

Priority Four: Develop a comprehensive, statewide, homeless prevention plan						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 4.1. Complete the writing of a homeless prevention plan	Action 4.1.1. Complete draft of homeless prevention plan	Harry Carver and KCHP Prevention Subcommittee	8/1/03	The KCHP completed the writing of a comprehensive, statewide homeless prevention plan. They also developed a list of existing prevention funding resources that will be an attachment to the report.		
	Action 4.1.2. Have plan reviewed and proofed by all members	Harry Carver and KCHP Prevention Subcommittee	10/31/03	Proofing and review was just completed.		
Strategy 4.2. Unveil plan to larger stakeholders including general public	Action 4.2.1. Present plan to leadership of all Council on Homeless Policy members	Harry Carver and KCHP Prevention Subcommittee	12/1/03			
	Action 4.2.2. Present plan to candidates for Governor and legislative leadership	Harry Carver and KCHP Prevention Subcommittee	1/31/03			
	Action 4.2.3. Present plan to general public	Harry Carver and KCHP Prevention Subcommittee	4/30/04			
Strategy 4.3. Design and track implementation of homeless prevention activities	Action 4.3.1. Design implementation tracking instrument for homeless prevention plan action steps	Harry Carver and KCHP Prevention Subcommittee	3/31/04			
	Action 4.3.2. Track progress toward homeless prevention plan action steps and report to Council on Homeless Policy	Harry Carver and KCHP Prevention Subcommittee	On-going			

Priority Five: Expand access to and use of state and federal mainstream service programs to serve chronically homeless individuals						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 5.1. Educate state WIA board	Action 5.1.1. Meet with state WIA Board to discuss Council on Homeless Policy efforts	Barbara Bananzynski	1/31/04			
Strategy 5.2. Create curriculum for front-line staff and deliver training	Action 5.2.1. Create curriculum on homelessness for front-line mainstream service staff	KCHP Curriculum Subcommittee	5/1/03	The KCHP worked with the CFC to create a two-hour curriculum on homelessness for all of their mainstream service staff.		
	Action 5.2.2. Begin training CFC staff	CFC	7/1/03	The CFC now uses the homeless curriculum as part of their week long mandatory training for all new staff.		
	Action 5.2.3. Implement training at all other state agencies	KCHP Curriculum Subcommittee and other state agencies	7/1/05			
Strategy 5.3. Develop and implement statewide discharge planning protocol	Action 5.3.1. Develop and implement new discharge planning protocol for mental health facilities	DMH/MRS, HHCK and KHC	12/31/03	The CHS, HHCK and KHC held meeting with staff of all four state hospitals and homeless service providers to improve on discharge planning procedures and practices. KHC created a Section 8 priority for persons with disabilities existing state institutions. Jefferson County housing authority set aside 50 Section 8 vouchers for this same population.		
	Action 5.3.2. Develop and implement new discharge planning protocol for corrections facilities and jails	Corrections Discharge Working Group	12/31/04	A Corrections Discharge Work Group has been formed and has met twice.		
	Action 5.3.3. Develop and implement new discharge planning protocol for foster care and youth facilities	KCHP	12/31/05			
Strategy 5.4. Increase effectiveness of outreach to homeless to connect them to SSI, Medicaid, Food Stamps and other entitlement programs	Action 5.4.1. Provide statewide access to mainstream services training	KHC and HUD	8/31/03	KHC and HUD sponsored a two-day statewide training on access to mainstream services.		
	Action 5.4.2. Apply for SSI outreach funding	Kentucky providers	11/31/2003	KHC has organized a statewide meeting to plan for responses to the just released NOFA on SSI outreach funding. Kentucky also worked with the National Law Center on Homelessness to get a state SSI policy changed that was resulting in \$200 per month deficits in SSI amounts to homeless clients.		

Priority Six: Develop a comprehensive, statewide, Homeless Data Collection System						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 6.1. Coordinate COC HMIS Systems	Action 6.1.1. Implement HMIS to all Balance of the State COC agencies	NKADD	7/1/04	The majority of agencies (over 100) have been through HMIS training and are using ServicePoint. The remaining agencies have signed up for training.		
	Action 6.1.2. Implement HMIS to Fayette County COC agencies	NKADD	12/31/04	NKADD has met with Fayette County and developed a fee schedule and system to implement ServicePoint in Fayette County.		
	Action 6.1.3. Implement HMIS to Jefferson County COC agencies	NKADD	7/1/05	Jefferson County has applied for HUD funding to implement ServicePoint in their county.		
Strategy 6.2. Develop inter-agency agreements with mainstream state agencies to share HMIS data	Action 6.2.1. Develop inter-agency agreements with mainstream state agencies to share HMIS data	KCHP	12/31/04			
Strategy 6.3. Agree to minimum data to be collected by all agencies	Action 6.3.1. Collect information from HUD and COC participants on desired minimum data sets	NKADD	12/31/03	NKADD coordinated a meeting to gather comments and suggestions for the HMIS minimum dataset and forwarded to HUD.		
	Action 6.3.2. Develop and distribute HMIS minimum data set	NKADD	1/31/04			
Strategy 6.4. Have mainstream agencies identify number of homeless served	Action 6.4.1. Select appropriate mainstream service agencies	KCHP	7/1/04			
	Action 6.4.2. Convince mainstream agencies to collect homeless status	KCHP	1/31/05			
Priority Seven: Engage service providers statewide to adopt collaborative strategies and agreed upon allocation of resources necessary to provide maximum services to the chronically homeless						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 7.1. Engage all state COC groups to adopt strategies to serve chronically homeless individuals	Action 7.1.1. Engage all state COC groups to adopt strategies to serve chronically homeless individuals	COC Administrators	9/1/04	All four COC regions require that agencies representing the chronically homeless be included on the local planning boards. The KCHP is also working with mainstream and homeless service funders to insure that shelters do not charge unreasonable fees for shelter trapping homeless clients in the emergency shelter system.		
Strategy 7.2. Establish protocol to operate supportive housing units in urban and rural areas	Action 7.2.1. Develop guidelines for supportive housing development with consideration for community size and disability type	Jim Sparks	9/1/03	KHC and the DMH/MRS have developed guidelines for supportive housing development with consideration for community size and disability type		
	Action 7.2.2. Provide training on supportive housing development guidelines	Jim Sparks	2/1/04	KHC and the DMH/MRS are sponsoring trainings on the guidelines for supportive housing development between November 2003 and February 2004.		