

# **Improving Access to Mainstream Services for "Chronically" Homeless Persons, Including Individuals with Serious Mental Health and/or Substance Abuse Problems**

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Hyatt Harborside  
Boston, Massachusetts  
April 9-11, 2002

## **Agenda**

### **Objectives:**

- To assist State and local policymakers to develop an Action Plan intended to improve access to mainstream health and human services that are coordinated with housing for persons who are “chronically” homeless;
- To create and/or reinforce relationships among the Governor’s office, State Legislators, key program administrators, and stakeholders from the public and private sectors;
- To provide an environment conducive to the process of strategic decision-making; and
- To assist State and local policymakers in identifying issues or areas of concern that may result in a formal request for technical assistance.

### **Tuesday, April 9, 2002**

10:00 a.m.      **Registration**      **[Location: Prefunction Area – 2<sup>nd</sup> Floor]**

12:00 noon      **Working Lunch**      **[Location: Grand Ballroom 1 – 2<sup>nd</sup> Floor]**

#### **Welcome and Opening Remarks**

- **Charles Curie, Administrator, Substance Abuse and Mental Health Services Administration (SAMHSA), Department of Health and Human Services (HHS)**
  - ◆ Videotaped greeting from HHS Deputy Secretary Claude A. Allen
- **Patricia Carlile, Deputy Assistant Secretary for Special Needs Assistance, Department of Housing and Urban Development (HUD)**
  - ◆ Videotaped greeting from HUD Secretary Mel Martinez
- **Peter Dougherty, Director, Office of Homeless Veterans Programs, Department of Veterans Affairs (VA)**
  - ◆ Videotaped greeting from VA Secretary Anthony Principi
- **Philip Mangano, Executive Director, Interagency Council on the Homeless**
- **Lawrence Bartlett, Director, Health Systems Research, Inc. (HSR), Facilitator**

**Introductions of State Team Members, Faculty, and Resource Persons and Brief Presentations by Each Team**

- 2:00 p.m. **A Personal Account From a Formerly Homeless Person**  
Presenter: Moe Armstrong, Director of Consumer Affairs  
Vinfen Corporation
- 2:45 p.m. **The Dynamics of Homelessness, and the Impact of Supportive Housing on Services Use and Costs**
- Presenter: Dennis Culhane, Associate Professor  
University of Pennsylvania
- 3:30 p.m. **Break**
- 3:45 p.m. **State Team Session One: Vision Statement, Reality Assessment and Priority Setting**
- **Revise Vision Statement** (revise based on draft developed by State Team prior to Policy Academy)
    - ◆ Statement of purpose
    - ◆ Picture of Team's ideal future (independent of current reality)
    - ◆ Reference point for all future decisions
  - **Completion of Reality Assessment** (continue assessment process begun at Pre-Academy meeting)
    - ◆ Inventory/review of: current programs/activities, key challenges, previous policy actions, current political environment
    - ◆ SWOT Analysis (strengths, weaknesses, opportunities, threats)
    - ◆ Provide context
    - ◆ Identify resources
  - **Priority Setting - Identify:**
    - ◆ Gaps between the Team's vision statement and the current reality
    - ◆ Areas to focus energy and limited resources
    - ◆ Basis for planning, policymaking, and setting performance standards
- 5:30 p.m. **Reception** [Location: Grand Ballroom 2 – 2<sup>nd</sup> Floor]
- 6:30 p.m. **Dinner (On your own)**

**Wednesday, April 10, 2002**

- 7:30 a.m. **Continental Breakfast** [Location: Prefunction Area 2<sup>nd</sup> Floor]
- 8:00 a.m. **Overview of the Day** [Location: Grand Ballroom 1 – 2<sup>nd</sup> Floor]



3:45 p.m. **Break**

4:00 p.m. **Breakout Sessions:  
Roundtable Discussions with Resource Persons from Expert Services**

- Housing
- Services/Best Practices
- SSI
- Systems Change
- Medicaid
- Substance Abuse and Mental Health Services Administration (SAMHSA) Services

5:15 p.m. **Adjourn**

**Homework Assignment:** Each State Team should prepare to share with the other Teams their action planning-to-date – including their written vision statement, reality assessment, and goals/priorities at tomorrow morning’s plenary session. Each Team should also identify what they anticipate their technical assistance needs to be. Meeting rooms will be available to the Teams in the evening, if needed.

**Thursday, April 11, 2002**

7:30 a.m. **Continental Breakfast** [Location: Prefunction Area – 2<sup>nd</sup> Floor]

8:00 a.m. **Overview of the Day** [Location: Grand Ballroom 1 – 2<sup>nd</sup> Floor]

8:10 a.m. **State Team Status Reports and Exchange of Ideas Among  
State Team Members and Faculty**

9:30 a.m. **State Team Session Four: Tactical Planning and Action Steps**

- **Complete Strategies/Tactical Plans**
  - ◆ Broad-ranging tactics requiring statewide or cross-agency efforts
  - ◆ Usually involves the combination of several courses of action
  - ◆ Should be directly related to Team’s goals and priorities
  - ◆ Includes identifying technical assistance needs
- **Identify Action Steps**
  - ◆ Specific activities to be undertaken based on strategies
  - ◆ Required action from specific individual or entities
  - ◆ Considerations:
    - Who is responsible for coordinating each action?
    - Who is responsible for completing each action?
    - What resources are required?
    - What is the timeline?
    - Who will be affected?
    - How will success be measured (benchmarks)?



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**U.S. Department of Health and Human Services**  
Administration for Children and Families  
The Centers for Medicare and Medicaid Services  
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Health Resources and Services Administration  
Office of the Assistant Secretary for Planning and Evaluation  
Substance Abuse and Mental Health Services Administration

**U.S. Department of Housing and Urban Development**  
Office of Community Planning and Development  
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