

# Policy Academy on Families with Children Experiencing Homelessness

## Action Plan for State

June 30, 2005

<b>PRIORITY ONE: Improve data collection/information resources to increase awareness and political will and support positive change.</b>						
<b>Strategy(-ies)</b>	<b>Action(s)</b>	<b>Manager<sup>1</sup></b>	<b>Implementer<sup>2</sup></b>	<b>Expected Outcomes</b>	<b>Benchmarks</b>	<b>Completion Date (Estimated)</b>
Strategy 1.1 Develop and utilize resource inventory of services, funds, housing and programs that serve homeless families, youth and at-risk populations-federal and state	Action 1.1.1 Get technical assistance	Sandi Laura	HSR?	-Resources to implement planned inventory obtained	-Develop formal description of TA needed. -Determine what national funds are available to assist in implementation -TA starts working with Academy	December 2005
	Action 1.1.2 Produce inventory (service mapping)	Sandi	TA	-TA puts together inventory -Inventory fosters greater access and efficiency	-Academy members provide to team and TA information on respective programs -Inventory Created	July 2006
	Action 1.1.3 Develop recommendations for system changes	Sandi/Laura	TA	-Greater efficiency results in more people being served. -Increased collaboration between departments decreases barriers within mainstream services	- Identify duplication, access barriers and disconnects -Tie inventory to chronic homeless inventory -Coordinate meetings between department heads regarding barriers.	March 2006
	Action 1.1.4 Disseminate information	Sandi/Laura	Team	Statewide utilization resulting in no wrong door.	-All team members take information back to their agencies. -Information taken to a broader State audience. -Web access to the information through various dept. links.	August 2006
	Action 1.1.5 First Step Resource Program	Sandi/Laura	Sandi/Laura	Use of Evidenced Based Best Practices to implement plan	-Educate Strategic Team on First Step Resource Program	January 2006
	Action 1.1.6 Explore funding from all sources to meet all needs: housing, services, treatment employment	Elaine  Sandi/Avis/Bernie	Elaine/Sandi/Avis/Bernie	-Increased funding -Greater coordination of services	-List created. -Meetings held with stakeholders. -Federal Mainstream and targeted funds maximized, as well as state and private sources	August 2006
Strategy 1.2 Partner with UH Center on the Family to analyze available data on homeless families	Action 1.2.1 Secure federal funding (TA funds)	Sylvia Yuen	UH Center on the Family	-Federal funds support the costs of data analysis	-Funding sources identified and applied for -Funding attained	December 2005
	Action 1.2.2 Obtain statistical information on families.	Sylvia Yuen	UH Center on the Family	Link DOH aggregate database information	Track multiple home moves by families w/ db chd	September 2005

	Action 1.2.4 Public awareness and education on “who can solve it, who the homeless are and what homelessness means	Laura	CoCs, Media	-Informed Community who can become part of solution	-Participation in community forums	November 2005 & ongoing
Strategy 1.3 Develop interventions to prevent homelessness among the hidden homeless and those at risk of becoming homeless	Action 1.3.1 Research known risk factors	Sandi	Sandi	Risk Factors Identified Pre-emptive actions are taken to prevent homelessness for those who manifest the risk factors	-Research and identify known risk factors	March 2006
	Action 1.3.1 (AZ model) Utilize the self-sufficiency matrix to guide interventions	Sandi/Judy	Homeless providers	Targeted interventions address individual needs	-Train providers in utilization -Matrix utilized to help the homeless -Matrix utilized to prevent homelessness	January 2006

<p>Strategy 1.4 Integrate and/or interface data systems to better track utilization of services by homeless families.</p>	<p>Action 1.4.1. Explore feasibility of DHS data warehouse</p> <p>Action 1.4.1. Identify data requirements;</p> <ul style="list-style-type: none"> <li>a. Define purpose of integration or interface (How will data be used and by whom);</li> <li>b. Type of data that needs to be obtained (How do we build composite or relationship of data for management use);</li> <li>c. Who has the data and who has ownership of the data.</li> <li>d. Determine need for integration, interface or data warehouse.</li> <li>e. Determine need to collect new data and who needs to collect data; and</li> <li>f. Identify the IT staff from the affected Offices and Departments who will form the IT Work Group.</li> </ul>	Pat	Policy Academy Members			
	<p>Action 1.4.2 Engage information technologies staff to explore potential of state systems.</p>	James Lum, DHS OIT Admin	IT Staff from affected Offices and Departments			
	<p>Action 1.4.3 IT staff develop a plan and implementation plan</p>	James Lum, DHS OIT Admin	DHS I/T Staff			

<b>Progress to Date</b>		<b>Immediate Next Steps (including potential technical assistance needs)</b>
	<b>Barriers and/or Situational Changes</b>	

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<sup>1</sup> The Manager is the individual responsible for coordinating each action.

<sup>2</sup> The Implementer is the individual (or entity) responsible for carrying out each action.

<b>PRIORITY TWO: Identify risk and protective factors to target prevention efforts - Prevention</b>						
<b>Strategy(-ies)</b>	<b>Action(s)</b>	<b>Manager</b>	<b>Implementer</b>	<b>Expected Outcomes</b>	<b>Benchmarks</b>	<b>Completion Date (Estimated)</b>
Strategy 2.1 Risk Factors Identified	Action 2.1.1 Review research and other sources to identify known risk factors	Sandi	Sandi	Pre emptive actions are taken to prevent homelessness for those who manifest the risk factors.	-Research known risk factors -Develop list of risk factors.	March 2006
	Action 2.1.2 Develop an assessment form	Sylvia Yuen	Sylvia Yuen	Pre emptive actions are taken to prevent homelessness for those who manifest the risk factors.	-Identify where it would be useful to identify at-risk populations - Train use of form and data gathering - Implement use of form - Evaluate findings from assessment and users. - Integrate risk factors initially known and those identified through assessment and made adjustments	June 2006
Strategy 2.1 Utilize mainstream resources to reduce recidivism or reentry into prisons/jails	Action 2.1.1 Identify resources for Dept. of Public Safety & Hawaii Paroling Auth. staff.	David/Tommy/Wendell	Tommy/Wendell	Discussion resolves challenges to crisis response procedure to facilitate access to services for all DOH consumers by Public Safety Department	-Resource inventory made available to staff -DPS & PA staff coordinate services with providers.	December 2005
	Action 2.1.2 Dept. of Public Safety & Hawaii Paroling Authority staff to include appropriate resources in each individual service plan	Tommy/Wendell	Wendell/Tommy	-Case managers trained	-Discharge planning process implemented	January 2006
	Action 2.1.3 Create appropriate service package for community re-entry for families/vets/ disabled, etc.	Tommy/Laura/Bernie	Laura	Decrease homelessness among individuals and families re-entering the community	-Current practices relating to discharge planning is reviewed -Clients are plugged into services appropriate to their need with established links upon community reentry.	March 2006
Strategy 2.2 Utilize mainstream resources to reduce recidivism or reentry in the homeless system	Action 2.2.1 Identify resources and create appropriate services package for individual needs.	Bernie & Sandi	Bernie/Sandi	Decrease homelessness among the formerly homeless who are at risk of becoming homeless again.	Clients are plugged into services appropriate to their need with established links in the community.	July 2006

	Action 2.2.2 Conduct assessment on youth aging out, how many youth, and what are their needs	Judy/Laura/Pat	Judy/Laura/Pat	Mainstream resources, reduce homeless outcomes for youth aging out.	-Presentation by Amy Tsark Acting Administrator for Social Service Division - Increase youth service capacity and address special needs, including aging-out youths (18-24 years old) -Research other jurisdictions regarding youth aging out programs and services to increase effectiveness (including successful local programs)	December 2006
<b>Progress to Date</b>		<b>Barriers and/or Situational Changes</b>		<b>Immediate Next Steps (including potential technical assistance needs)</b>		

<b>PRIORITY THREE: Decrease barriers/increase access to affordable housing and development of affordable housing</b>						
<b>Strategy(-ies)</b>	<b>Action(s)</b>	<b>Manager</b>	<b>Implementer</b>	<b>Expected Outcomes</b>	<b>Benchmarks</b>	<b>Completion Date (Estimated)</b>
Strategy 3.1 Coordinate cross jurisdictional planning to facilitate housing	Action 3.1.1 Develop MOU/MOA between appropriate governing bodies for housing and services for reentering offenders and families	Pam/Avis/ Tommy	Pam/ Avis/ Tommy	Executed MOU/MOA between City/State and specific agencies to commit services and housing for reentering offenders and families	Meet with affected agencies Develop MOU/MOA	December 2005
	Action 3.1.2 Encourage participation by the Office of Hawaiian Affairs	Pam	Pam /Staff	Participation by OHA in Policy Academy	Meet with OHA staff Research support/ services OHA can provide	12/31/05
	Action 3.1.3 Coordinate preference for RFP proposals that promote permanent affordable housing	Pam/Avis	Avis	Inclusion of PAH preference in RFPs issued by City and State	Research existing preferences in policy or rules governing RFPs Establish preference as appropriate	June 2006
Strategy 3.2 Maintain Affordable housing inventory	Action 3.2.1 Dedicate \$ to repair current housing inventory in public housing	Pam	Pam /Staff	Repair existing vacant units to be ready for occupancy and revert to inventory	Prioritize existing repair of vacant units	December 2006
	Action 3.2.2 Prevent conversion of private affordable housing into market housing	Pam/Avis	Pam Avis	Provide incentives to owners (i.e. tax breaks, etc.) to maintain affordable hsg	Research existing incentives to owners (what's working, what's not)	June 2006
	Action 3.2.3 Increase/maintain funding to rental housing trust fund (ie. Conveyance tax)	Pam	Pam/ Staff	Increased production of rental housing	Legislation passed to increase funding to trust fund	8/30/05
Strategy 3.3 Increase/develop permanent affordable housing inventory	Action 3.3.1 Explore proactive innovative strategies to develop permanent affordable housing and initiate developer incentives (former military, conversion of condos/hotels, include Faith Based Organizations including non-traditional housing models)	Pam/Avis	Pam Avis	Demonstration models of innovative strategies Establishment of funding preference for projects that propose innovative strategies for PAH development Establishment of TA grants for nonprofits to explore development of an innovative strategy Participation of resources by FBO	Apply for TA to research best practices Assemble team/task force to explore innovative strategies	1/31/06

	Action 3.3.2 Explore ways and methods to leverage financing with incentives to developers and increase federal funding (HOME, CDBG, etc)	Pam/Avis	Pam Avis	Establishment of government funded consultants to work with developers/nonprofits to leverage financing to develop PAH	Research how to provide TA assistance in form of a consultant to work with developers/nonprofits to leverage financing	6/30/06	
	Action 3.3.3 Seek set aside of project based Section 8 vouchers and explore conversion of targeted number of tenant based to project based vouchers	Sandi	Sandi	Affordable units are built using section 8 project based vouchers as incentives.	-Approval from HUD for project basing section 8 vouchers. -Vouchers utilized to encourage developers to create affordable housing units.	December 2006	
	Action 3.3.4 Advocate for increased funding and inventory for rent subsidy programs such as Section 8.	Laura	Laura	-Increased number of families receiving rental assistance	Meet with State and City administrators for these programs.	January 2006	
Strategy 3.4 Facilitate Access to Housing	Action 3.4.1 Landlord Outreach	Sandi	Provider agencies	Increase number of landlords participating in Section 8 programs and other subsidy programs	-Section 8 voucher holders lease up within 60 days of receiving voucher.	June 2006	
<b>Progress to Date</b>		<b>Barriers and/or Situational Changes</b>			<b>Immediate Next Steps (including potential technical assistance needs)</b>		

**PRIORITY FOUR: Decrease barriers and increase access to mainstream services**

<b>Strategy(-ies)</b>	<b>Action(s)</b>	<b>Manager</b>	<b>Implementer</b>	<b>Expected Outcomes</b>	<b>Benchmarks</b>	<b>Completion Date (Estimated)</b>
Strategy 4.1 Increase and improve collaboration and coordination between government agencies and community entities.	Action 4.1.1 Identify and mitigate barriers by evaluating current state, county policies that impede evidence based practice adoption, adaptation and replication	Leslie	Leslie	Decrease barriers that impede evidence based practice adoption and replication	-coordinate meeting with community based programs to discuss barriers -prioritize list of barriers	December 2005
	Action 4.1.2 Explore facilitating access for veteran offenders reentering community	Tommy	Tommy/Wendel 1	Knowledge regarding what types of services are available to veterans Provide information to those being discharged	-Clarification of existing VA position -Development of outcome results through coordination with providers on actual number of veterans receiving services upon release	June 2006
	Action 4.1.3 Review internal policies/practices to facilitate access to housing	Laura and Sandi	Laura/Sandi/Bernie/Avis/Pam	Determine barriers to housing	Meet with each department to discuss barriers based on their policies and procedures	December 2006
Strategy 4.2 Utilize data recommendations to identify necessary support	Action 4.2.1 Address gaps in support services system	Leslie	Leslie	Ensure appropriate support services for all homeless families with children	-Coordinate meeting with community based programs to discuss gaps -prioritize list of gaps	December 2005

<p>services</p>	<p>Action 4.2.2 Develop points of linkage for coordinated services, including but not limited to: employment, veterans, Medicaid, Department of Health, Behavioral Health services</p>	<p>Steven</p>	<p>DHS/DOH/DPS /DOE/DOL/Parole Authority, Judiciary, HCDCH, Counties, community</p>	<p>Linking services will result in partnerships between entities with common objectives in assisting the homeless. Avoid duplication of efforts by different entities, thereby maximizing resources. Assist the homeless to access services from different entities without having to provide the same information to different entities – no wrong door.</p>	<p>Identify services that can be linked by common objectives/interest -employment -health care coverage/health care services -nutrition -financial assistance -housing assistance -Veteran’s assistance.</p> <p>Identify entities/agencies involved and establish the respective coordinating workgroup for each type of service identified Identify the legal, political, and technical difficulties of coordinating services and determine which obstacles can be overcome and which ones cannot Summarize services provided by each entity, what can be coordinated, non-duplication. Documentation of summary. Make summary of accessing support services available to the homeless, agencies and general public. Consider the development of a one-stop “clearing house” for referrals to coordinated services</p>	<p>June 2007</p>
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<p>Strategy 4.3 Promote health, safety, stability and continuity to enable school readiness, and success for pre-natal to 18 years old</p>	<p>Action 4.3.1 Establish consistency in DOE and Head Start program policies regarding homeless children and families</p>	Judy/Jacqueline	Judy/Jacqueline	<p>Review and identify policies of DOE and Head Start Programs addressing homeless children and youth. Identify barriers to aligned policies of DOE and Head Start Programs addressing homeless children and youth</p>	<p>Work with DOE Early Childhood to do “crosswalk” of DOE/Head Start/state preschool standards and other policy comparisons to identify alignment and barriers.</p>	June 2006
	<p>Action 4.3.2 Designate Educational homeless liaisons for each island</p>	Judy	Judy	<p>Highly Mobile Children and Youth Plan (HMCY) initiated. Increased number of HMCY identified. Increased numbers of HMCY receive services identified by State Plan</p>	<p>Homeless Program Liaison for each island identified Training provided to Homeless Program Liaison: *Literacy tutor training, *Homeless awareness, *Migrant eligibility *Counts compiled from HMIS for HMCY. Referrals to collaboration/State Plan Services *Housing *Health Services *Educational services *Employment Services *Head Start Program</p>	June 2006
	<p>Action 4.3.3 Increase access to quality child development opportunities to homeless children 0-5, explore vouchers, subsidies, reserved slots.</p>	Jacqueline	Jacqueline/Judy	<p>Utilize DHS/HSSCO (Head Start State Collaboration Office) committee for homeless young children to explore what exists and new options to increase number of homeless children 0-5 being served.</p>	<p>-Develop listing of available Resources -Development of new resources based on gaps. -Utilization of developed resources.</p>	December 2006
	<p>Action 4.3.4 Link early childhood and educational providers to CoC (Continuum of Care) providers to improve outcomes for homeless children</p>	Judy/Jacqueline/David	Judy (SIG II)  Jacqueline	<p>Ensure that EPSDT(Early Periodic Screening and Diagnostic Testing) and Early Intervention services thru DOH are accessible to children experiencing homelessness  Utilize DHS/HSSCO committee for homeless young children to explore what exists and develop new options to improve the health and safety of children to enable school readiness.</p>	<p>-Participation in various CoC activities -Ensure sustainability of SIG (State Intervention Grant) Pilot Grant based on successful completion</p>	January 2006

	Action 4.3.5 Increase awareness in CoC to meeting the children's needs as well as the parents. Need-to-know available resources for children to make referrals.	Judy/Jacqueline	Judy/Jacqueline /Education homeless liaisons	Better serve the needs of children experiencing homelessness	-Inventory of existing resources -Dissemination of information regarding resources to providers, teachers etc.	June 2006	
Strategy 4.4 Increase training and employment opportunities for identified sub populations ensuring cultural competency in the process and in the accessing of mainstream services by those who will not be employed.	Action 4.4.1 Increase the Outreach to Homeless through the One-stop Career Centers, day centers, and street outreach	Elaine	Academy members (to include DOL representative)	Increased placement or other options.	Training is increased at various contact points because of increased outreach	December 2006	
	Action 4.4.2 Inclusion of Homeless Population in WIA state plan under re-authorization.	Elaine	Academy Members (to include DOL representative)	Increased placement or other options.	WIA State Plan includes the chronic homeless population.	December 2006	
	Action 4.4.3 Ticket To Work – connect to Special Services, HHS	Elaine	Academy Members (to include DOL representative)	Increase placement or other options	Education re: the Ticket to Work Program and monitoring of program effectiveness	December 2006	
<b>Progress to Date</b>		<b>Barriers and/or Situational Changes</b>			<b>Immediate Next Steps (including potential technical assistance needs)</b>		