

ACTION PLAN FOR KENTUCKY						
Priority One: Commit the state's leadership to adopt policies and strategies to improve access to mainstream services for people experiencing homelessness						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 1.1. Reaffirm the duties/responsibilities and membership of the Council on Homeless Policy and establish an inter-agency housing policy coordinator. Kentucky Council on Homeless Policy is now the Kentucky Interagency Council on Homelessness (KICH).	Action 1.1.1. Create a memorandum of agreement for all Council on Homeless Policy members outlining responsibilities and get signed.	Harry Carver and KHC staff	12/1/2003	The KCHP attended two policy academies, coordinated a statewide retreat and continues to evaluate and update membership as needed.		
	Action 1.1.2. Acquire funding for inter-agency housing policy coordinator	Kimberly Burris and Council	7/1/2003	The KCHP applied for and received \$450,000 from the CSH, a portion of which is to hire a 2-year inter-agency housing policy coordinator		
	Action 1.1.3. Hire inter-agency housing policy coordinator	Kimberly Burris and Council	11/1/2003	The KCHP hired a 2-year inter-agency housing policy coordinator who begins work on November 1, 2003		
	Action 1.1.4. Duties of Inter-agency housing policy coordinator have been absorbed by full-time KHC staff person.	KHC staff	6/1/2005	Kentucky Council on Homeless Policy transformed to the Kentucky Interagency Council on Homelessness. Kentucky Housing staff continues to staff the council.		
Strategy 1.2. Develop memorandum of agreement between state agencies for the coordination of homeless and mainstream housing and services	Action 1.2.1. Develop two memorandum of agreement between state agencies to coordinate homeless and mainstream housing and services	Harry Carver and KHC staff	9/30/2004	The DMH/MRS and KHC have signed memorandum agreement to provide joint funding for supportive housing development in a single application. They also have MOUs for the creation of a universal design handbook and plans, to hire staff to help in creating supportive housing and to provide funding for the rehabilitation of housing for the disabled.		
	Action 1.2.2. Develop three additional memorandum of agreement between state agencies to coordinate homeless and mainstream housing and services	Harry Carver and KHC staff	4/1/2005	In April 2005, a Memorandum of Understanding was signed by representatives from the Governor's office, Cabinet for Health and Family Services, Department of Veterans Affairs, Education Cabinet, Governor's Office for Local Development, Justice and Public and Safety Cabinet and KHC. The MOU reinforces the commitment of the KICH state agency participants to facilitate interagency coordination, broaden collaborative efforts and set administrative policies to achieve the goal of ending chronic homelessness.		
Priority Two: Develop a comprehensive public education program to familiarize all stakeholders with issues relating to homelessness						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 2.1. Create a message and utilize media to inform public with issues concerning homelessness	Action 2.1.1. Create a concise, unified message and materials on homelessness and supportive housing	KICH	ongoing	Homeless Brochure, Kentucky Homeless web-site and Kentucky Housing's 2006 Affordable Housing conference had homeless and supportive housing workshops. A mini-grant program was offered during National Hunger and Homelessness Awareness week in 2006. The goal of the program is to mobilize community efforts to organize and sponsor events that include education on hunger, homelessness and Kentucky's Ten Year Plan to End Chronic Homelessness.		

Action 2.1.2. Implement media/public education campaign	KICH	12/31/2004	HHCK held the first supportive housing conference in Kentucky in May of 2003. The CSH has funded two additional supportive housing trainings to be held annually (2004 & 2005). Additional funding received for 2006 & 2007.		
Action 2.1.3. Educate legislative and executive leaders at state level.	KICH	4/30/2004 and ongoing	Cross membership between KICH and HB843 committee. Currently, (1/07), adding a legislative member to KICH. In 2006 KICH members led the effort for legislation to be passed that approved a permanent revenue source for the state's affordable housing trust fund.	KICH has identified a need for higher level state participation. Barrier is how to engage and maintain higher level state official participation.	

Priority Three: Develop a collaborative planning process to link permanent housing and supportive service delivery strategies on a statewide basis						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 3.1. Inventory current supportive housing units and conduct an analysis of need for permanent supportive housing units	Action 3.1.1. Inventory supportive housing units statewide	Jim Sparks	3/31/2003	KHC has created a statewide inventory of supportive housing units to be tracked and updated by Jim Sparks. KHC also publishes a list of all homeless services and assisted rental housing in Kentucky.		
	Action 3.1.2. Create supportive housing production goals	Davey King and KICH	5/31/2003	KHC and the KCHP used data available from the four COC to create a two-year supportive housing production goal of 532 units. Exceed goal by 147 units for a total of 679.		
Strategy 3.2. Create supportive housing units to address the housing gap	Action 3.2.1. Finance 532 new units of supportive housing	KICH and funders	9/30/2005	The KCHP received funding from the CSH for service start-up costs and predevelopment in the creation of supportive housing. The KCHP is also considering redirecting other funds for service start-up costs.		
	Action 3.2.2. Finance additional supportive housing units to address full need	KICH and funders	9/30/2012	Exceeded goal of creating 532 units. Committed to create 200 more units of permanent supportive housing in the next two years (2006 & 2007). Achieved 119 in 2006.		
Strategy 3.3. Identify and pursue all available federal funding which can be used to create permanent supportive housing	Action 3.3.1. Create a list of underutilized sources for supportive housing development	Natalie Hutcheson and KCHP	12/31/2003	KHC worked with the KICH to identify a list of underutilized housing and service resources.		
	Action 3.3.2. Advertise underutilized supportive housing sources	Harry Carver and KHC staff	3/31/2004	KHC and the DMH/MRS have provided training on the use of HOME TBRA for supportive housing development.		
	Action 3.3.3. Redirect other underutilized sources (including substance abuse block grant) for use in supportive housing development	KCHP and funders	9/30/2005	The Cabinet for Health and Family Services redirected the use of PATH funds to target the chronically homeless. They are now considering the same for MH Block Grant funds.		

Priority Four: Develop a comprehensive, statewide, homeless prevention plan						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 4.1. Complete the writing of a homeless prevention plan	Action 4.1.1. Complete draft of homeless prevention plan	Harry Carver and KCHP Prevention Subcommittee	8/1/2003	The KCHP completed the writing of a comprehensive, statewide homeless prevention plan. They also developed a list of existing prevention funding resources that will be an attachment to the report.		
	Action 4.1.2. Have plan reviewed and proofed by all members	Harry Carver and KCHP Prevention Subcommittee	10/31/2003	Proofing and review was just completed.		
Strategy 4.2. Unveil plan to larger stakeholders including general public	Action 4.2.1. Present plan to leadership of all Council on Homeless Policy members	Harry Carver and KCHP Prevention Subcommittee	12/1/2003	Plan distributed to KICH members to share with leadership in their agencies.		
	Action 4.2.2. Present plan to candidates for Governor and legislative leadership	KICH & KHC staff	2005	Incorporated parts of the prevention plan into the Governor's Ten-Year Plan to End Chronic Homelessness in Kentucky.		
	Action 4.2.3. Present plan to general public	KICH	4/30/2004	Posted on Kentucky's homeless website and published copies for distribution.		
Strategy 4.3. Design and track implementation of homeless prevention activities	Action 4.3.1. Design implementation tracking instrument for homeless prevention plan action steps	Harry Carver and KCHP Prevention Subcommittee	3/31/2004	Developing reports to track prevention activities through HMIS.		
	Action 4.3.2. Track progress toward homeless prevention plan action steps and report to Council on Homeless Policy	Harry Carver and KCHP Prevention Subcommittee	On-going	Implementing new ESG matching funds initiative will make more money available for prevention.		

Priority Five: Expand access to and use of state and federal mainstream service programs to serve chronically homeless individuals						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 5.1. Educate state WIA board	Action 5.1.1. Meet with state WIA Board to discuss Council on Homeless Policy efforts	Barbara Banaszynski	1/31/2004	Met with state WIA Board staff which resulted in WIA staff presentation of information at KICH meeting.		
Strategy 5.2. Create curriculum for front-line staff and deliver training	Action 5.2.1. Create curriculum on homelessness for front-line mainstream service staff	KCHP Curriculum Subcommittee	5/1/2003	The KCHP worked with the Cabinet for Families with Children (CFC) to create a two-hour curriculum on homelessness for all of their mainstream service staff.		
	Action 5.2.2. Begin training CFC staff	CFC	7/1/2003	The CFC now uses the homeless curriculum as part of their week long mandatory training for all new staff.		
	Action 5.2.3. Implement training at all other state agencies	KICH	7/1/2005	Providing training to case managers through SOAR.		
Strategy 5.3. Develop and implement statewide discharge planning protocol	Action 5.3.1. Develop and implement new discharge planning protocol for mental health facilities	DMH/MRS, HHCK and KHC	12/31/2003	The CHS, HHCK and KHC held meeting with staff of all four state hospitals and homeless service providers to improve on discharge planning procedures and practices. KHC created a Section 8 priority for persons with disabilities exiting state institutions. Jefferson County housing authority set aside 50 Section 8 vouchers for this same population.		
	Action 5.3.2. Develop and implement new discharge planning protocol for corrections facilities and jails	Corrections Discharge Working Group	12/31/2004	A Corrections Discharge Work Group has been formed and has met twice.		
	Action 5.3.3. Develop and implement new discharge planning protocol for foster care and youth facilities	KCHP	12/31/2005			
	Action 5.3.4 KICH to create a discharge planning committee, currently seeking to identify a new corrections representative to KICH	KICH	2/1/2007	KICH committee to be formed. Legislature funded a pilot discharge planning program for those exiting prisons, mental health and foster care facilities.		
Strategy 5.4. Increase effectiveness of outreach to homeless to connect them to SSI, Medicaid, Food Stamps and other entitlement programs	Action 5.4.1. Provide statewide access to mainstream services training	KHC and HUD	8/31/2003	KHC and HUD sponsored a two-day statewide training on access to mainstream services.		
	Action 5.4.2. Apply for SSI outreach funding	Kentucky providers	11/31/2003	KHC has organized a statewide meeting to plan for responses to the just released NOFA on SSI outreach funding. Kentucky also worked with the National Law Center on Homelessness to get a state SSI policy changed that was resulting in \$200 per month deficits in SSI amounts to homeless clients. Successful in being awarded SOAR TA grant in July 2005, 300 case managers were trained. Training ongoing.		

Priority Six: Develop a comprehensive, statewide, Homeless Data Collection System						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 6.1. Coordinate COC HMIS Systems	Action 6.1.1. Implement HMIS to all Balance of the State COC agencies	KHC	7/1/2004	The majority of agencies (over 100) have been through HMIS training and are using ServicePoint. The remaining agencies have signed up for training. KHC now administers statewide HMIS with participation from Louisville, Lexington and balance of state CoC. Attended Homeless Policy Academy on Data and Outcomes, 11/06.		
	Action 6.1.2. Implement HMIS to Fayette County COC agencies	KHC	12/31/2004	NKADD has met with Fayette County and developed a fee schedule and system to implement ServicePoint in Fayette County.		
	Action 6.1.3. Implement HMIS to Jefferson County COC agencies	KHC	7/1/2005	Jefferson County has applied for HUD funding to implement ServicePoint in their county. Funding received.		
Strategy 6.2. Develop inter-agency agreements with mainstream state agencies to share HMIS data	Action 6.2.1. Develop inter-agency agreements with mainstream state agencies to share HMIS data	KICH	12/31/2004	Currently the Department of Mental Health is working to identify what data other states agencies are collecting. The end goal will be a shared data source.		
Strategy 6.3. Agree to minimum data to be collected by all agencies	Action 6.3.1. Collect information from HUD and COC participants on desired minimum data sets	KHC	12/31/2003	NKADD coordinated a meeting to gather comments and suggestions for the HMIS minimum dataset and forwarded to HUD. Kentucky HMIS requires entry of HUD minimum data set.		
	Action 6.3.2. Develop and distribute HMIS minimum data set	KHC	1/31/2004	Posted on Kentucky HMIS web-site and is a component of HMIS training.		
Strategy 6.4. Have mainstream agencies identify number of homeless served	Action 6.4.1. Select appropriate mainstream service agencies	KICH	7/1/2004	Collaboration with state agencies for point in time count.		
	Action 6.4.2. Convince mainstream agencies to collect homeless status	KICH	1/31/2005	Several agencies now identify whether clients are homeless.		
Priority Seven: Engage service providers statewide to adopt collaborative strategies and agreed upon allocation of resources necessary to provide maximum services to the chronically homeless						
Strategy(-ies)	Action(s)	Responsible Party	Completion Date	Progress	Barriers	TA Needs
Strategy 7.1. Engage all state COC groups to adopt strategies to serve chronically homeless individuals	Action 7.1.1. Engage all state COC groups to adopt strategies to serve chronically homeless individuals	COC Administrators	9/1/2004	All three COC regions require that agencies representing the chronically homeless be included on the local planning boards. The KCHP is also working with mainstream and homeless service funders to insure that shelters do not charge unreasonable fees for shelter trapping homeless clients in the emergency shelter system.		
Strategy 7.2. Establish protocol to operate supportive housing units in urban and rural areas	Action 7.2.1. Develop guidelines for supportive housing development with consideration for community size and disability type	Jim Sparks	9/1/2003	KHC and the DMH/MRS have developed guidelines for supportive housing development with consideration for community size and disability type		
	Action 7.2.2. Provide training on supportive housing development guidelines	Jim Sparks	2/1/2004	KHC and the DMH/MRS are sponsoring trainings on the guidelines for supportive housing development between November 2003 and February 2004. KHC staff provides on-going TA to supportive housing projects.		