



**Fiscal Year 2015**  
**Native Hawaiian Health Care Improvement Act**  
**(NHHCIA)**  
**Funding Opportunity Announcement**  
**HRSA-15-017**

Technical Assistance (TA) page:  
<http://www.hrsa.gov/grants/apply/assistance/NHHCS>



# Agenda



- Overview
- Changes in 2015 FOA
- Non-Competing Continuation Progress Report
- Electronic Submission Process
- Budget
- Project Narrative & Review Criteria
- Attachments
- Project Work Plan – POL only
- Performance Measures
- Important Reminders
- Technical Assistance Contacts
- Questions & Answers



# Overview



Purpose: To improve the provision of comprehensive disease prevention, health promotion, and primary care services to Native Hawaiians

- Approximately \$12.3 million available
- Six grants
- Project period start date: August 1, 2015
- Project period: 3 years, ending July 31, 2018
- Grants.gov due date: June 1, 2015, at 11:59 PM ET



# Overview of Changes



- Increase in project period from 1 to 3 years
- Delineation between Required and Optional Services, as outlined in the Native Hawaiian legislation
- Refined Performance Measures (required for NHHCS)
- Streamlined Reporting Requirements
- Salary cap increase from \$181,500 to \$183,300



- Full limited-competition application completed every 3 years rather than annually
- For each of the remaining 2 years of the 3-year project period, a Non-Competing Continuation Progress Report must be completed in the HRSA Electronic Handbook (EHB) to receive funding
- Grant amount may change annually
  - Total NHHCIA amount will continue to be appropriated annually
  - Amounts per grant recipient may vary each year as outlined in legislation



## Grants.gov Only Application

### Forms and Narratives

- SF-424: Application for Federal Assistance Form
  - Upload Project Abstract on line 15
- Project Narrative
- SF-424A: Budget Information Form
- Budget Justification Narrative
- SF-424B: Assurances for Non-Construction Programs
- Project Performance Site Location(s) Form
- SF-LLL: Disclosure of Lobbying Activities, if applicable



# Budget



- Provide budget information for the first 12-month period only (August 1, 2015 – July 31, 2016)
- Instruction on page 14 of FOA, Section IV.2.iii. Budget and Section 4.1.v. of HRSA's SF-424 Application Guide, <http://www.hrsa.gov/grants/apply/applicationguide/sf424guide.pdf>. Budget-related items include:
  - SF-424A
  - Budget Justification Narrative - upload as part of SF-424
  - Income Analysis Form – Upload as Attachment 6



# Project Narrative & Review Criteria



The Project Narrative provides a comprehensive description of all aspects of the proposed project.

- Need
- Project Update
- Response
- Resources/Capabilities
- Evaluative Measures
- Support Requested



# Attachments



## Attachments

- Attachment 1: Project Work Plan (required for POL)
- Attachment 2: Required Service Projections (required for NHHCS)
- Attachment 3: Required Clinical Performance Measures (required for NHHCS)
- Attachment 4: Optional Clinical Performance Measures (optional for NHHCS)
- Attachment 5: Required Financial Performance Measures (required for NHHCS)
- Attachment 6: Income Analysis Form (required for NHHCS)
- Attachment 7: Staffing Plan (required for NHHCS & POL)
- Attachment 8: Position Descriptions for Key Personnel (required for NHHCS & POL)
- Attachment 9: Biographical Sketches for Key Personnel (required for NHHCS & POL)
- Attachment 10: Current Board Member Characteristics (required for NHHCS & POL)
- Attachment 11: Letters of Support (as applicable)
- Attachment 12: Summary of Contracts and Agreements (as applicable)



# Project Work Plan



- POL is responsible for submitting a 3-year Project Work Plan (Attachment 1) that includes goals and key action steps
- Work Plan must outline activities that address the health care environment and are responsive to the administrative grant section of the authorizing legislation



# Performance Measures



- Projections for Performance Measures are for the 3-year project period ending 7/31/18
- Categories of Performance Measures
  - Required Service Projections
  - Required Clinical Performance Measures
  - Optional Clinical Performance Measures
  - Required and Optional Financial Performance Measures



# Required Service Performance Measures



- Provide projections for the following services:
  - Outreach Services
  - Education and Health Promotion
  - Services of physicians, physician assistants, nurse practitioners, or other health professionals



Provide goals for the following six Required Clinical Performance Measures:

1. Diabetes
2. Cardiovascular Disease
3. Pregnancy and Infant Care - Prenatal Health
4. Child Health / Immunizations
5. Nutrition - Weight Assessment and Counseling for Children and Adolescents
6. Nutrition - Adult Weight Screening and Follow-Up



As desired, provide goals for any number of the following Optional Clinical Performance Measures:

1. Cancer
2. Pregnancy and Infant Care – Perinatal Health
3. Oral Health
4. Tobacco Use Screening and Cessation
5. Asthma
6. Coronary Artery Disease
7. Ischemic Vascular Disease: Aspirin Therapy
8. Colorectal Cancer Screening
9. HIV Linkage to Care
10. Depression Screening and Follow Up
11. Prevention and Control of Otitis Media
12. Traditional Healing

*Note: Consider application page limit and only include selected Optional Clinical Performance Measures*



# Financial Performance Measures



Provide goals for two Financial Performance Measures as follows:

## Required Focus Area (must complete)

1. Grant Costs - Total NHHCIA grant cost per patient

## Optional Focus Areas (must select at least one of the following)

2. Total Costs – Total Cost per Patient
3. Medical Costs – Medical Cost per Medical Visit
4. Financial Viability - Non-Federal Matching Funds (percentage of matching funds included in the total project budget)

*NHHCS must provide the Required Focus Area measure and one measure from the Optional Focus Areas for a total of two Financial Performance Measures.*



# Important Reminders



- Grants.gov deadline is June 1, 2015, by 11:59 PM ET
- Applications may not exceed 80 pages
- Submit single-spaced narrative documents with 12 point, easily readable font (e.g., Times New Roman, Arial, Courier) and 1-inch margins
- Forms, templates, and samples are available at <http://www.hrsa.gov/grants/apply/assistance/NHHCS>



# Technical Assistance Contacts



## Application assistance:

- Amy Harbaugh: [BPHCNH@hrsa.gov](mailto:BPHCNH@hrsa.gov) or 301.594.4300

## Budget development assistance:

- Christie Walker: [cwalker@hrsa.gov](mailto:cwalker@hrsa.gov) or 301.443.7742

## Grants.gov assistance:

- [support@grants.gov](mailto:support@grants.gov) or 800.518.4726