

**NWX-BPHC
Building Capacity**

**Moderator: Beth Levitz
September 14, 2011
2:00 pm CT**

Coordinator: Welcome and thank you standing by; at this time all participants are in a listen-only mode.

If you would like to ask a question during the question-and-answer session, please press star 1 on your touch-tone phone.

Today's conference is being recorded; if you have any objections you may disconnect at this time.

Now I will turn the meeting over to Ms. (Ann Piesen).

(Ann Piesen): Actually we're going to turn it over to Jim Macrae to start.

Jim Macrae: Great thank you (Ann) - good afternoon and good morning to those way out west, thank you so much for being a part of today's call.

As you are I think are very aware we were able to make an announcement last Friday about the availability of approximately \$700 million in capital funding for health centers and today's call is focused on the program that is called Building Capacity.

This is the program that will award approximately \$600 million to about 125-150 health centers to support major construction and renovation projects. A lot of the information that I think you all were aware of from our previous capital initiative either under the Facility Investment Program or what we call Capital Development before - this mirrors a lot of opportunity, but there are some differences that we will go through in today's presentation.

It terms of for today's presentation, our slides are up on our Web site so please if you haven't had the opportunity either pull those down or take a look at them while we're on the call.

The actual Web site is <http://www.hrsa.gov/grants/apply/assistance/bc> so just to repeat that again, <http://www.hrsa.gov/grants/apply/assistance/bc>. In addition on that Web site, you will see a lot of information about the actual announcement itself as well as a set of frequently asked questions which we will update after today's call - what we assume to be some more questions that you all will ask as well as a bunch of supporting material in terms of this opportunity.

Overall the \$700 million is part of the \$1.5 billion that was provided through the Affordable Care Act to support health center construction and renovation projects and it will be awarded by the Health Resources and Services Administration.

As I talked about today's focus is around the Health Center Capital Development-Building Capacity Program -- really this is our major capital expenditure program. We will be having a call tomorrow that will focus on what we're calling Health Center Capital Development immediate facility improvements.

That is a \$100 million program that will focus primarily on immediate facility issues that health centers need some resources to be able to address; health centers may apply for up to \$500,000 for that particular opportunity.

As I think I mentioned at the top of the call, right now only currently existing health centers are eligible for this opportunity - in particular for the Building Capacity - only centers that did not receive either a Facility Investment Program Grant or a Capital Development Grant are actually eligible to apply and receive funding under this announcement.

So if you are successful under either of those two previous opportunities, you are not eligible to apply for this opportunity - we've had several questions about that and I just wanted to clarify it.

Those organizations however are eligible to apply for the Immediate Facility Improvements Program and so I would encourage you all to participate in tomorrow's call if you've already been successful and congratulations on that if you have been.

In terms of just the last piece, I would say again we are very excited about this opportunity; we know there are many capital needs out there that health centers are really needing some support to be able to address. We also recognize on the very front end that we're likely to be in a similar

situation where we've been with other capital announcements that we've had where we're going to have an excessive number of requests in terms of we're going to be able to fund.

So we really encourage folks to focus on projects that they have ready and set to go because we really are looking for the best projects that we can invest in, in terms of making the impact as quickly as we can and as fast as we can.

The last thing in terms of Building Capacity and then I'll turn it back over to (Ann) to sort of walk you through the different slides and aspects of the program is that this program is about improving the facility, but it's also about building the capacity of the health center to receive additional patients.

So we really are looking for applications where people through this initiative will be able to expand their capacity to see more patients and to provide care in a more cost effective and efficient manner.

So with that I'll turn it over to (Ann) and just begin say - thank you all for participating in today's call and we look forward to working with you over the next several months.

(Ann)?

(Ann Piesen): Thank you - we're going to start with Slide number 2 over the objective of today's call for the Building Capacity Grant is four parts - first is the grant overview and eligibility where we'll give a little background on the Affordable Care Act, the actual Building Capacity Program and program eligibility,

application process on how to submit an application and what's required for the competitive review and evaluation, post award information for those of you that received grants and resources and contact information.

Slide 3 we're going to skip; the Affordable Care Act on Slide 4 - HRSA is offering two different competitive opportunities under the Affordable Care Act; the first thing the Capital Development-Building Capacity as Jim mentioned is intended to improve health center capacity to provide primary and preventive health services to medically-underserved populations through large A/R construction or expansion additions to the facility.

And then the other opportunity is the Immediate Facility Improvement Program which will be a technical assistance call tomorrow and I think the important difference on this is intended to improve the immediate facility needs within existing sites that are providing primary and preventive health services.

Slide 5 today will be discussing - this funding opportunity will be intended for existing health center program recipients who are currently receiving a grant under Section 330 of the Public Health Service Act; we intend to award a total of \$600 million for competitive one time grants in fiscal year 2012.

And that individual grants will range between \$500,000 and \$5 million to an estimated 125 to 150 recipients.

Slide 6 from general funding information - CFDA number is 93.501, the HRSA announcement number is HRSA-12-115; we have a three year project budget period. This is because its major construction and major alteration and renovation and applications are limited to an 80 page (link). They must be

submitted to grants.gov by October 12, 2011 and through EHB by November 9, 2011.

Slide 7 - keep in mind that only one application may be submitted per organization; if you submit more than one application HRSA will accept the applicant's last electronic submission validated by grants.gov and/or EHB on or before the deadline date of the final application.

Slide 8 - eligibility criteria; as we mentioned several times you must be an existing health center that has an approved grant in FY 2011 under the Health Center Program. You can only request between \$500 and \$5 million in federal funds on the SF-424C budget; that does not mean that your total project cost cannot, you know can exceed that - you can have a \$10 million project, you can only request between \$500,000 and \$5 million from HRSA.

Slide 9 - applicants are not eligible if they receive a FY 2010 FIP grant which is grant number C80 or an FY 2011 capital development funding grant. This is also known to many of you by the fifth verification or the other fifth - that is grant number C8A.

Projects - individual projects are not eligible if you are proposing more than one project at more than one site, that is you can't have more than - you can't have two projects and you can't have two sites so it's got to be one project at one site.

You also cannot propose projects where construction has started including demolition and related site preparation activities so if you're planning a project and still in the (A/E stasis), you certainly can propose that, but if you've broken ground that is not an eligible project.

Continue on to Page 10 - you cannot propose a project where the space is going to be rented to other entities for the purpose of generating profit or revenue; this is intended to support space that will provide services under the section 330 program. And you cannot propose a project where you'll be improving a site of your sub-recipient or a contractor - this is not the same thing as leased space, you can propose a project at a lease site that is operated by your health center.

Okay there is one more point before we move onto the next slide and part of the application - sorry the funding opportunity announcements where it says Additions to Current Scope of Project there is a small statement that says "Applicants may not add or modify an existing site for admin-only projects, you may be able to propose an admin-only site for service delivery or a combination of service delivery or administration, but this was not intended to support development of an admin-only site."

Slide 11 - Allowable Project Types - there are two types of projects that you can propose, construction which may involve a new building or expansion of an existing building; this often includes proposal to construct a permanently affixed modular or prefabricated building - that is not to be confused with a mobile unit or a building on a temporary chassis.

Projects may also include clinical and non-clinical movable equipment for use at the proposed site. Alteration and renovation - the difference between that and construction is that it does not increase the total square footage of an existing building and does not extensive ground disturbance or footings; again you can also propose equipment for use at the proposed site.

The only unallowable project type is an equipment only project that consists of movable equipment including a mobile van and vehicles or modular units on a temporary chassis.

Slide 14 - Allowable Costs - you can propose pre-construction costs if they are directly related to the administration of the proposed project, design and consultation fees, costs as proposed in the application must meet federal procurement guidelines.

You can also propose testing for hazardous materials, but you may not include costs for the abatement of any hazardous materials and again moveable equipment can be proposed as long as they're associated with the site.

Unallowable Costs on Slide 15 - costs that are incurred 90 days prior to the anticipated award date will be unallowable; it is anticipated that the awards will be made in early April 2012 and that is also in your funding opportunity announcements.

Costs that do not meet federal procurement guidelines and you can find that in 45 CFR Part 74 or 92 depending on the type of entity that you are; if they do not meet the procurement guidelines, they will not be allowable. Land and building purchases or lease payments are not allowable.

Operating costs for the delivery of services for funding clinical staff, for paying rent or mortgage are not allowable. Permanent relocation costs - expenditures for other personnel that are not related directly to the project - mobile vans and cars, electronic health systems and license and again abatement of site and building hazardous materials are not allowable.

Again on Slide 16, equipment may only be purchased in conjunction with an approved project for that site.

At this point I'm going to turn it over to my colleague Bill Hemmingson to discuss the application process.

Bill Hemmingson: Thank you (Ann) and I'm just going to pick up where (Ann) left off on Slide 18 - and as (Ann) mentioned there's a two tiered application submission process with this opportunity. First submission is to grant.gov by Wednesday October 12 by 8 pm and the second submission is due to HRSA's electronic handbook or what we refer to as the EHB by November 9, 2011 - that's also a Wednesday.

If you look on Slide 19, it has the link for the grants.gov site that has detailed application preparation submission instructions and just a reminder that registration at grant.gov is required for this opportunity and registration may take up to a month so you need to start that process really immediately since we're less than month away from submission at grants.gov. And again I would refer you to the link that's shown on Slide 19 to begin that process if you haven't already registered.

In addition it's required that you are - have a central contractor registry or CCR registration as an annual process and you need to verify that your organization registration is complete prior to grants.gov submission and it needs to be done well in advance for the application deadline.

Applicants are reminded that it can take up to three months to renew your CCR registration after they expire so and waivers cannot be granted for CCR registration.

Moving onto Slide 20 - the grants.gov registration process involved - shows the basic stuff that's required in there, Slide 20. You need to register the organization; you need to get authorized as an authorized organization representative by the applicant organization and to register an individual as the AOR for the organization.

On Slide 21 we show the main grants.gov Web site - the link is shown there, in addition it has the call, the contact center number, 1-800 number to call for grant.gov and the call center is available 24 hours a day, seven days a week except for federal holidays.

Now the documents required to be submitted on grants.gov are shown on Slide 22 - there's the SF 424 Face Page followed by the project summary and abstract that you can upload, the link is shown on the Face Page. In addition there is a form and checklist, PHS-5161 checklist and SF-424 the LLL Disclosure of lobbying activities as applicable for your organization and details of completing these documents are also available in the funding opportunity announcement.

On Slide 23 I've referred you to the discussion of the application process through the EHB; there's a link there for the user guide that shows registration information, process instructions and frequently asked questions concerning the electronic handbook. And for technical assistance for the EHB we'll refer you to the HRSA call center at 1-877-464-4772.

And the authorizing official is the person who must complete the submission of the application through EHB and more information is available and technical assistance is available as well at the BC Health Page which Jim Macrae already mentioned and a link is shown on Slide 23.

If you turn to Slide 24, it has the forms once you're in the EHB you are required to complete a number of forms and then there's also a place for you to attach your documents; so under the forms that are required, there's the proposal cover page, project cover page, equipment list if you're going to be requesting loose equipment. There's budget information for your construction program, that's our SF-424C document; that's for to show your funding sources, your funding and non-federal funding sources.

In addition there's Form 5B service sites and the at-site checklist and again just a reminder that these projects are to be a single site and this is the place where you would indicate where the address of that site would be. And it also has a document, other requirements for sites and information on all these forms can be found in the opportunity announcement.

Once you've completed all those forms, then there's a number of required documents that you'll need to attach - first one is shown on - the complete list is shown on Slides 25 and 26, but Attachment 1 would be our Form SF-424D which is assurances for construction program and you need to read that form and to agree to follow those assurances.

Attachment 2 of the budget justification which would further explain your costs; Attachment 3 is a site plan; Attachment 4 is your floor plans and other schematic drawings which you may want to attach; Attachment 5 is the environmental information and documentation checklist and that is an

important form to begin your environmental and historic preservation review.

Attachment 6 is property information so if you own the property, this would be the place that you can attach the deed or bill of sale or proof that you own the property; if you're leasing the property you would attach your lease to Attachment 6.

Attachment 7 is the landlord letter of consent which of course is only required if you're leasing the property; Attachment 8 is your operational budget; Attachment 9 is your place to attach your letters of support and Attachment 10 which is what I'm going to show on the next page is another opportunity for you to attach other documents that you feel might be in support of your project - that's optional on this application.

Then just to go over in a little bit more detail starting on Slide 27, on your proposal cover page form you'll be required to include your H80 grant number; you need to identify the need that your project is being created for and to describe the project response and how the project addresses that need.

In addition there's a place for you to include information about collaboration and collaboration efforts that your organization are making to identify the service impact that you hope a project to have and to also include your resources and capabilities to make the project happen successfully.

Then moving onto the budget page, this is on Slide 28 - we just wanted to point out a few things that are common issues that come up on budgets; a lot of you that are covered in the frequently asked questions, but just to

briefly go over those as reminders - construction bonds and insurance that are part of the construction costs and we'd like to see those under Line 9 under the construction costs.

The continuous costs on these projects are limited to 5% of your basic construction costs, what we call sort of the "bricks and sticks" and those are included under Line 7 which is site work; Line 8 the demolition work and Line 9 the actual construction work.

And just a reminder that on this form, site work refers to work outside of the building so work involving sidewalks, parking lots, curbing and grading and those sorts of things are what we consider site work on that form. Again fixed equipment is anything that is permanently affixed and fixed equipment we consider that to be constructions, that would also be included on Line 9.

So things like your mechanical units, your sinks, generators, anything that isn't moveable, that is permanently installed would still be considered part of your construction costs.

And the budget justification should be - include details or a brief description of each on the line items including under miscellaneous we'd like to see a list of what you consider miscellaneous costs on a project.

And then moving onto Slide 29 - the budget justification is intended to describe the work beyond just the value of the work, the actual work being done so be sure to include a detailed description of every line and provide enough information that we can fully understand and evaluate the project.

And we've included a sample budget justification - there's a link shown on Slide 29 and it's an example about the level of detail we'd like to see on your budget justifications; you can just edit that to match your project and to include any appropriate information.

Moving up to Slide 30 - I realize I'm going through this rather quickly, but just to get through it here - on the funding sources on Slide 30; again this is the place where you can demonstrate that you have a plan in place to fully fund the project so if the project is greater than the funds requested for the grant itself, you just need to identify where you anticipate those funds coming from.

Slide 31 is a little bit more information about the equipment list, we mentioned some of that already; and the equipment is moveable equipment regardless of costs, it's items with a useful life of more than one year to be purchased with the grant funds. If you're not going to purchase any equipment you can just leave that form blank in the forms.

And when you look at the forms, you'll see that you can categorize the equipment as either clinical or non-clinical types.

Now on Line 30 - I'm sorry on Sheet 32, Slide 32 - it shows a little bit about just briefly we want to touch upon the application review process and after you submit your application through grants.gov and through the EHB, we'll begin our review of the project and it starts with a complete and eligibility review to make sure everything is in there appropriately, that you're eligible to be reviewed; it goes from there to an objective review committee review that reviews all the documents that you've submitted in detail and scores the application based upon the review criteria.

And then there's a technical systems review where our staff reviews for reasonableness and some additional information that we will touch upon in just a moment.

So again moving onto Slide 33, I guess I should be remiss - at the end of our review process is when the Notice of Grant Award happens after that, but again moving onto Slide 33; again all applications will be subject to a review and completeness and eligibility review. The objective review is done on the entire project and again more details are included in the Funding Announcement, but it's evaluated on these six criteria and they're given various points for each of those criteria's.

So it's based upon need, response, collaboration, the impact of the project, resources and capabilities of your organization and the support requested.

And on Slide 34 is just as a reminder, applicants should ensure that the review criteria are fully addressed within the proposal narrative and supported by other supplemental information in the application as they feel is appropriate.

On Slide 35 we do our various internal reviews and those include completeness and eligibility as I mentioned, the service area overlap, allowable and unallowable costs - we'll review the budget to evaluate those; again you might want to refer to our Funding Announcement for what our allowable and unallowable costs.

We do a reasonableness review from our architectural and engineering staff and an environmental review is also conducted, a preliminary environmental review and a preliminary historic preservation and cultural resources review.

And at that point we will - I'd like to turn the - as we move into Part 3 the post-award information, I'd like to turn the presentation over to (Sue Knause).

(Sue Knause): Thanks Bill, this is the post-award part of the presentation that talks about things that you'll need to know and understand as soon as you get your NGA so that you can hit the ground running and get your project going as soon as possible and not affect your schedules.

First of all if your application is funded, you will receive a Notice of Grant Award and the NGA is set prior to the award date to the applicant's authorized representative; the NGA contains the following information - terms of award, condition of award, approved budget, amount of federal funds rewarded, project description and it also includes project specific program and grants management contacts so that you know exactly who to talk to for any questions about your project.

So please refer to the NGA for the complete list of grant specific conditions - grantees cannot begin any construction or demolition on the site or building until all conditions have been met and lifted. The grant conditions may require the grantee to submit revise documents originally submitted in the application if HRSA finds inappropriate or incomplete information.

And please remember that the NGA is a legally binding document so please be sure that you familiarize yourself with it, you read and understand the

conditions thoroughly; we have resources here either programs or grants that can help you answer any questions you have or find the correct resources.

On Slide 39 we talk about the environmental and historic preservation conditions - most all construction and AR projects will include several conditions for environmental or historic preservation reviews and compliance with the federal laws. Please do not begin construction or draw down funds for demolition site preparation or construction activities until these conditions have been improved and lifted.

You can if you need to draw down funds for legal fees and other things leading up to that - that's fine, but you can't do that or begin construction until those conditions have been met. We ask you to please plan accordingly when you submit your project schedules in your application and understand that it can take several months from the time that you secure your environmental engineers until it's approved and you can begin construction.

So please make sure that you plan accordingly when you build your schedules and in the process you should just work closely with your project officer and your environmental reviewer here who will contact you from HRSA.

Technical assistance for environmental and historic preservation requirements information is available on the link that's provided on Slide 40 - if you have any questions about that, please go ahead and check there and hopefully they can address your questions.

The CD-BC projects must comply with the following general construction and procurement guidelines - pretty straightforward construction guidelines for NFPA, ADA, uniform relocation assistance, AIA Guidelines for design and construction of hospital and healthcare facilities and real property insurance, maintenance, disposition and federal interest; all those resources are listed on Slide 41 so you can go and look specifically at those requirements.

HRSA strongly encourages organizations to use sustainable design principles - we think it's part of being a good steward and a good neighbor in your environment so we do encourage that in your design practice and purchasing equipment. The resources for that are still on Page 43 for equipment and design; there are several resources there that help all the grantees connect with the right resources to that end.

On Slide 44 we talk about federal interests, the federal government retains interest in property constructed, acquired or improved with federal funds. All construction projects, applicants must file a notice of federal interests. Alteration and renovation projects with total allowable costs more than \$500,000 minus moveable equipment must file an NFI so that means if your total project costs above and beyond even the federal interest is over \$500,000, you must file the NFI.

Applicants are not required to file an NFI - small AR projects less than \$500,000; a federal interest still exists in maintained documentation safeguarding the government's federal interests. For example, property inventory records, landlord letters of consent, etc.

On Page 45 we talk about lease hold improvement - if you are leasing your property you will need to file a landlord letter of consent, you'll need to get a

landlord letter of consent form the facility owner and it must address the following components - approval and the scope of the project, agreements to provide the applicant health center, reasonable control of the project site for required number of years, agreement to file an NFI in the land records of the local jurisdiction before the project begins if the proposed project is greater than \$500,000.

If you have any questions about that, you can refer to your guidance in Section 6 and we'll kind of go over that in more detail, but the landlord - the bottom line is the landlord has to consent to the work that you're doing to improve their property essentially and HRSA and your grants management specialists will determine if the term of the lease is long enough for full value of the grant supported improvements to benefit the grant activity.

Page 46 we talk about funds may not be used to pay the lease costs, funds for lease property cannot address needs that are part of the terms of the lease; for instance if they want you to replace their roof you can't do that. The lease agreement must provide the applicant reasonable control if funds create improvements that impact lease terms; for example double-paned windows, applicants must have written evidence of negotiated offset in the rent.

Slide 47 talks about resources and contacts, grants.gov, the phone number and the email is listed. The EHB support - you have several options of numbers and faxes and email listed there.

Slide 48 has the specific helpline and phone numbers to contact and there's specific, for this grant, resources that you can contact including the Web site that Jim mentioned earlier which will have FAQ's, registration, slide user

guide. And then program contact information you can contact (Ann Piesen), Bill Hemmingson, myself at 301-443-4300 or we encourage you to use the email address, bhpccapital@hrsa.gov - that'll give us a chance to think through and research and get back a good response to everybody and we will get that back in a timely manner.

If you have a grants management contact information question, please contact Brian Feldman and his information is listed on Slide 49 and we want to wish everybody luck and open it up for questions.

Coordinator: Thank you, at this time if you would like to ask a question please press star 1 on your touch-tone phone - you will be prompted to record your name. Please unmute your phone and do so when prompted.

To withdraw your request you may press star 2; again to ask a question please press star 1, unmute your line and record your name at this time.

One moment please for the first question.

(Adette Combs), you may ask a question.

(Adette Combs): Yes my question is kind of two-fold; the first one is I do understand you briefly mentioned in the beginning of the call that administrative-only sites are not allowed for this grant opportunity?

(Ann Piesen): You just - you can propose an admin-only site for the opportunity if you plan to incorporate services into that site or converted to a service-only site.

(Adette Combs): Okay so if we were going to build a new facility that would house all of our administrative functions, but also we're putting one of our existing services in that location, that would be a consideration for grant funding?

(Ann Piesen): Potentially.

(Adette Combs): Okay, thank you.

Coordinator: (Mark Snyder), you may ask a question.

(Mark Snyder): Yes just wanted to check on the eligibility - we have received CIP Funds, CIP not FIP and school-based health center capital money; would we still be eligible for this?

(Ann Piesen): You would be eligible for this.

(Mark Snyder): Okay great, thank you.

Coordinator: (Eric Thompson), you may ask your question.

(Eric Thompson): Yes are FQHC Look-Alikes eligible for this funding?

(Ann Piesen): No FQHC Look-Alikes are not eligible for this funding; you have to be a 330 grantee.

Coordinator: (Manuevo), you may ask your question.

(Manuevo): Yes hi - can be funding be used by the health center to build capacity of a school-based or school-linked health center?

Woman: Can you repeat the question, I'm sorry.

(Manuevo): Sure, can the funding be used by the health center to build capacity of a school-based or school-linked health center?

(Ann Piesen): If there are a Section 330 grantee and that site was in scope then it could potentially be proposed within the application, but you must be a Section 330 grantee.

(Manuevo): Okay, thank you.

Coordinator: (Steve Achiado), you may ask your question.

(Steve Achiado): Yes I have several parts - the first one is can we - we don't have land for new site, but we definitely need to build at a new site; what would we do with respect to (listing), you know the available land at this site if it's not known at the present time?

(Ann Piesen): You should try and identify available sites within the area that might potentially be available.

(Steve Achiado): We have identified them, but we haven't closed on any one of them - we're still in negotiations.

(Ann Piesen): Okay then you would identify that on the application.

(Steve Achiado): All right the second part was - with respect to the funding; can we base this entire thing on grant funding without getting assistance from any other sources?

(Ann Piesen): Potentially you can request up to \$5 million.

(Steve Achiado): Okay thank you.

(Ann Piesen): Are there any other questions?

Coordinator: (Marie Bunner), you may ask your question.

(Marie Bunner): Yes we just broke ground on a new facility, but we did not receive any (CIP) award or any other type of funding for it - we're having to finance the new facility. But we have space in the new facility that is going to be vacant and because hopefully in the future we will be using that space and we'll build it out; could we write this grant for that unused, vacant space?

(Ann Piesen): I think your question is very specific and unique and I would encourage you to call us at the phone number or submit the question to specific capital.

(Marie Bunner): Okay thank you very much.

Coordinator: (Ron Silva), you may ask your question.

(Ron Silva): Yes we have four sites, two of them received either FIP or CIP - two sites including our main site did not receive any FIP/CIP; can we still apply for those two sites that never received either?

Man: Actually you are not eligible - it's at the organization level that would make the determination about whether a health organization is eligible for this funding so unfortunately or fortunately because received the FIP you are not eligible for this particular competition, but you are eligible for the funding that's going to be talked about on tomorrow's call.

(Ron Silva): Thank you.

Man: Yes.

(Ann Piesen): I'd like to make a quick clarification for those who might be trying to call us through the phone number listed on the slide which we will correct - the phone number is 301-594-4300.

Next question would be great.

Coordinator: (Annette Lyon), you may ask your question.

(Annette Lyon): Thank you - as part of the budget requests, are we allowed to include architect fees that we had to pay architects to come up with initial site designs?

(Ann Piesen): Well you can submit them, but allowable costs that would be eligible under the grant are those that were incurred 90 days prior to the award date.

(Annette Lyon): Okay, thank you.

Coordinator: (Dave Fisher), you may ask your question.

(Dave Fisher): Yes we have a site that we want to address in once scope in HRSA for two buildings; if we have work on both buildings; can that still be part of one project?

(Ann Piesen): So you have...

Man: Can you repeat that just so we can hear it a little more clearly?

(Dave Fisher): Yes we have one site that has two buildings - we have medical and dental in one building and vision and (unintelligible) in another at the same address; if we have renovations that we need to make on both buildings, can that still be considered on project?

(Ann Piesen): And they have one address?

(Dave Fisher): Yes and they're known as one site in the scope of practice.

(Ann Piesen): Yes if there's one site within your scope.

(Dave Fisher): Yes.

Man: But just to clarify on your H80 grant, it would be one site listed for that would have - for those both buildings is one site.

(Dave Fisher): Yes.

Man: Then it would be - this opportunity is limited to just one of your sites on your H80 grant.

(Dave Fisher): Yes that's what I understood so that is considered one site, although it's got two buildings on it?

(Ann Piesen): Yes.

(Dave Fisher): The other question that arose to the project - can you have different sub-projects - we need to redo our parking lot and we also need to get new dental chairs and do some interior things; can that all be considered one project?

(Sue Knause): Yes if it's on that one site that's part of an overall project to improve or enhance the facility.

(Dave Fisher): Okay so as long as it's limited to that one project - or that one site - it can all be a part of the scope of one project?

(Ann Piesen): Yes.

(Dave Fisher): Thank you very much.

Coordinator: (April King), you may ask your question.

(April King): We're wondering if it would be possible to add on or renovate part of an existing building and then construct like an addition to that building with this project?

(Ann Piesen): If it's one site, yes potentially.

(April King): Okay and like the gutting of the building and the demolition costs, that would be okay as well?

(Ann Piesen): Yes so you're suggesting an expansion combined with an alteration/renovation of an existing building?

(April King): Yes that potentially could be allowable.

Man: And we would consider that a single construction project since you're expanding the footprint, so you'd want to make sure you select a construction building type.

(April King): Okay and like with the professional architectural plans, I guess have to be drawn out before we apply for the grant?

Bill Hemmingson: No what we require would be just a schematic drawing to indicate what you're proposing to do - does not have to completed drawings by any means, just enough to identify the project for our evaluation purposes.

Jim Macrae: And I think that's important to recognize is that the used applications are going to be reviewed by an objective review committee so as Bill said you don't have to have formal drawings, but you do have to have enough detail on information so that reviewers can understand what is it that you're actually proposing and then make that very clear in terms of your narrative as well as any schematics that you submit.

(April King): Okay thank you.

Coordinator: (John Phillip), you may ask your question.

(John Phillip): Yes we are a Look-Alike and I heard the question about the Look-Alike status in terms of eligibility, but we were eligible for a school-based health center grant and we didn't receive it - can you tell me the rationale for allowing Look-Alikes to apply for one set of capital funding and not for others.

As you know, this is the second go-around of funding for this kind of capital and it really leaves the Look-Alikes completely out of the picture in terms of expansion or serving more patients, thank you.

Jim Macrae: Sure and this is Jim Macrae - in terms of the short answer question, it's all because of the way the statute is written in terms of how funding decisions are made, in particular in the case you're talking about eligibility for the school-based health center program - non-330 programs were eligible for that competition if they met certain criteria which included Look-Alikes as well as other types of service delivery providers.

So in the school-based health center competition and awards that we just made - about half of the recipients were federally funded health centers, but the other half were other entities including FQHC Look-Alikes; with respect to the Affordable Care Act funding for the community health center program, it is just limited to Section 330 funded programs in terms of the resources and that's actually by statute.

(John Phillip): Yes just to follow-up, is that being discussed - is that likely to change at some point or, you know the other side of the coin is that we did apply for federally qualified status, we didn't get the funding this last go-around so but is there any discussion about changing that statute for Look-Alikes?

Jim Macrae: Well in terms of the Affordable Care Act, it is funding for the next five years and in terms of construction, with this \$700 million investment, this will basically will expend if not all of the resources that we have available for construction so with respect to those resources, you know we are limited right now to the health center fund.

If in the future, any additional funds become available - you know I'm sure that will be part of the discussion that congressional appropriators and others discuss. But it really is a legislative issue that you would have to address with your congressman and your individuals.

(John Phillip): Okay thanks very much.

Jim Macrae: Yes.

Coordinator: (Angie Muller), you may ask your question.

(Angie Muller): Yes I have a couple of questions actually - the first one is with regard to the two-phased submission - is there any flexibility in terms of the total budget amount that we're requesting between that initial phase on grants.gov and a few weeks later in the handbook?

(Ann Piesen): Yes and that question does come up quite a bit - the final budget that is submitted in EHB will be the final budget that is considered.

(Sue Knause): So if there are some modifications between those two phases, that's allowable?

(Ann Piesen): Yes.

(Angie Muller): And then the second question I had - pardon me.

(Ann Piesen): I'm sorry I just wanted to stress before you get to your next question - also the funding amount that is presented on the Budget Form SF-424C and the budget justification that is submitted, those total requests for federal requests should also match once you are in EHP portion of the application.

(Angie Muller): Okay thank you.

Man: And let me add one more thing because you said grants.gov - so just because this is a pain point at different points, let me just say this for everybody's benefit -- get your grants.gov submission in as soon as possible, make sure all of your registration numbers are up to date.

We do not want any folks to not be eligible to apply for this because for whatever reason they missed the grants.gov deadline because there is very limited things we can do with respect to grants.gov if you do not get your application in on time -- I strongly encourage folks to do it many days in advance and with caveat that you can have flexibility in terms of what your final requests is in EHB.

But please only because we have many - well we have a few tierful and other things that folks try to submit at the last minutes and they cannot do it and there is very limited ability to do anything about that unless it's - for lack of a better word "act of God" or some sort of system-wide issue so please on your end, please submit that grants.gov information in on time.

Make sure that you have up to date numbers -- do it early, early, early.

Right, now go to your question, sorry.

(Angie Muller): No thank you, that's a good reminder.

The other one has to do with part of the review process that determines whether the lengths of our lease is considered long enough given the amount of improvements we're proposing to make - is there any more guidance at this point regarding how we can make sure that that lease is long enough?

(Ann Piesen): Unfortunately we don't have a lot of additional information, it's really based upon the amount that you're proposing and then the length of lease and then it's determined by our grants office so I would actually direct that question to Brian Feldman.

(Angie Muller): Okay.

(Ann Piesen): Also you can submit it to the BHPC email - BHPC capital email as well.

(Angie Muller): Okay great, thank you.

Man: And I think you all know the point behind that is that we do not want to make especially large investments in spaces where there are any questions about the length of the lease and so that's why this is a really important aspect in terms of when we make determinations about funding, especially with major capital projects. So please send your email into us and we will follow up on your particular circumstance.

(Angie Muller): Great, thank you.

Coordinator: (Marnie Holder), you may ask your question.

(Marnie Holder): Yes thank you, a general and a specific question - I have to ask some of it on tomorrow's call, but I was interested in making sure that I understood that the two award processes will be separate ORC's separately reviewed and in the unlikely event that both of the awards were awarded, you know we're thinking about a project at a site under the (IFI Value) project which I know you haven't talked about.

And then, you know a bigger project at that site so in the event that both awards were made - would it be a budget revision or would we forfeit the budget because of the other award?

Man: You can actually receive funding under both competitions, but you cannot request funding for the same site so just to make clear, we'll re-emphasize that tomorrow. So you can request funding for the building capacity and you can request funding then for another site, you know doing other types of activities.

(Marnie Holder): So for instance if I have one site that I want to do my BC project at, that site cannot be an IFI site for the \$500,000 limit award as a project.

Man: Right, just say that again so we're absolutely clear in your question.

(Marnie Holder): So if I have one site in my scope that I'm going to use and do this award with - I'm going to apply for between \$500,000 and \$5 million for a construction renovation/expansion project at the site, but in the event that I'm being competitive and saying what could I do with that same address under the IFI

competition of up to \$500,000 and one of my five projects is an AR project obviously not as large at the same address - is that okay and what happens in the event that both awards are awarded?

Man: You actually would not be eligible to apply for both so if you were saying to the same site, you basically have to make a decision about which competition you would like to go for in terms of these resources so you don't have the option to actually for the same site for the \$5 million - up to \$5 million and then the same site for \$500,00 - you have to make a decision either to go for up to \$5 million or up to \$500,000 in the other competition.

(Marnie Holder): Okay thank you.

Man: You're welcome.

Coordinator: (Fera Dunom), you may ask your question.

(Fera Dunom): Thank you I actually have a few questions - first can a project include both construction and A/R costs?

(Ann Piesen): Well in the case where a project - I'm assuming at one site is a combination of alteration, renovation and construction?

(Fera Dunom): Yes.

(Ann Piesen): It would fall under the construction category.

(Fera Dunom): Okay great and can you also just explain a little bit more the CIP recipient regulation because I see on Page 19 of the guidance a statement stating that

any cost related to a capital improvement program project awarded under the number is a non-allowable cost, so can you just make that a little bit more clear?

(Ann Piesen): Certainly, if the CIP and CD is an applicant restriction but the CIP is actually a site proposal restriction so if you received CIP funds and use them at a specific site for alteration, renovation and construction - that site is restricted from being proposed.

(Fera Dunom): Okay thank you.

Man: Just to clarify, you can actually propose that site - it's just you can't propose the same work that was done to that particular site.

(Ann Piesen): Yes.

(Fera Dunom): So you can't propose the same exact work for that same exact project?

Man: Right it shouldn't take the place of the - well actually it shouldn't mirror what you have done with the CIP funding.

(Fera Dunom): Okay so if it's A/R renovations, we have an older building - that's okay if it's different renovation?

Man: For instance, right if you were renovating a different part of the same site.

(Fera Dunom): Okay different needs; okay great thank you and one follow-up - you said that the NGA's will likely go out in early April?

(Ann Piesen): Yes.

(Fera Dunom): Okay thank you.

Coordinator: (Laura Lipkin), you may ask your question.

(Laura Lipkin): Yes can you hear me - hello?

Coordinator: Yes ma'am go ahead.

(Laura Lipkin): Okay great, the question I have is are there going to be distribution requirements in the funding for migrant, homeless and public housing programs with these capital grants?

Man: The construction funding is not subject to the statutory requirements with respect to special populations.

(Laura Lipkin): Thank you.

Man: Yes.

Coordinator: (Dave Turner), you may ask your question.

(Dave Turner): Yes since we need to adhere to the (CFAR) regulations, I assume that includes adherence to Davis-Bacon labor regulations?

(Ann Piesen): Davis-Bacon is not applicable, that's actually triggered by reference in the statute itself - in the case of the Affordable Care Act, Davis-Bacon was not referenced.

(Dave Turner): Thank you very much.

Coordinator: (Annette Donis), you may ask your question.

(Annette Donis): Yes we have a related foundation that owns the property that we went to build on - they're transferring all assets including the property to the health center by the end of this month; the question I have is related to the demolition on the site of a building, but it was done two years ago and we do not anticipate using - I mean it's already paid for - we would not use any grants since the building was demolished then the anticipation at some point in time we'd be able to rebuild on the site.

But we couldn't leave the building vacant, it was falling in so is that any - would that be any problem?

(Ann Piesen): A little bit of a specific question, I would recommend that you give us a call.

(Annette Donis): Okay I'll do that, thank you.

Coordinator: (Unintelligible), you may ask your question.

Woman: Hi you mentioned that projects are not eligible if construction has started including demolition and related preparation activities - does that include remediation or abatement asbestos removal?

(Ann Piesen): Generally I think this one should be handled offline - I'm not really sure about what you're proposing in terms of the scope of work so again I would recommend that you call us or send us an email.

Woman: Okay thank you.

Coordinator: Mrs. (Brown), you may ask your question.

Woman: Thank you, I have two questions - the first is related to preparing the SF-424 and the 330 operating budgets that are required; are you looking for those to be for a 12 month period or for a 3 year period?

(Ann Piesen): The budget that is proposed within the application should cover the entire 3 year budget period and also it should be budget specific to the project itself - the construction, alteration work or any equipment and not the operational budget that you would normally submit as part of your H80 application.

So separately the operational budget and a separate attachment should look very familiar to 330 grantees and that actually - hold on one second - actually that could be for one year period.

Woman: Okay so you're looking for the construction budget to be over three years and the operating budget to be over one year?

(Ann Piesen): Yes.

Man: It's one year from when you are open and operational.

Woman: Right well we have to submit all three, right - current and then ones for open and operational?

Man: Right yes if you look at Appendix B within the FOA Page 44 - it provides you with what we want to see represented in that documentation.

Woman: Okay thank you and then my second question on Page 43 of the FOA, it talks about how if a contractor helps to prepare part of your grant application, you need to exclude them from any future bids for work. So my question is if that meant to reference more construction, contractor vendors or just in general - so for example if we have an architect help us to prepare floor plans or a site plan that we submit as part of this grant application - do we then have to exclude that architecture firm for when we go out and do the full bid for the project?

(Ann Piesen): That's actually a citation of the federal regulations - I - generally the answer is yes, however different situations can be discussed offline.

Woman: Okay.

(Ann Piesen): All right.

Woman: Thank you.

Coordinator: (Jim Maloni), you may ask your question.

(Jim Maloni): Yes I just wanted to follow-up on the lease issue - again just to try to get some overview of the situation if you're asking or if we're asking for a grant on the high side approaching \$5 million, do you have any sense as to what the period of the lease should be - 20 years, 40 years, 99 years - any rough guideline at this point?

(Ann Piesen): We really cannot make that determination.

Man: You know if you look at the review criteria in the resources capability section, there is an element there that speaks to you demonstrating you have adequate site control so if you can demonstrate that the length of lease is appropriate for the cost of the funds that you are requesting - this is on you to make that case.

(Ann Piesen): We can't prescribe a number of years to you.

(Jim Maloni): Okay thank you.

Coordinator: (David Worthy), you may ask your question.

(David Worthy): Thank you I have a question about allowable costs - we are proposing construction at an existing site and I was just wondering if the costs to bring in temporary modules to continue our operations during that construction phase whether that would be allowed for the budget?

(Ann Piesen): That is allowable - its permanent relocation costs that are not allowable, but temporary modules for you to do work is fine.

(David Worthy): Thank you.

Coordinator: (B. Hall), you may ask your question.

(B. Hall): Thank you, we are a 330H - part of our grant supports alcohol and drug outpatient treatment; we had just purchased a building to expand those services and it needs remodeling. Your examples of expenses are specific to

medical facilities sort of and I was wondering was A and B treatment facility also okay and competitive.

Man: It definitely is allowable I think in terms of, you know that will call on in terms of the review criteria and whether you feel like you can address that criteria - again to an objective review committee where you demonstrate that this will have an impact in terms of (big and expanded) access; I think if you can make that argument and you feel confident with that, you know I think you can go ahead.

It may also be an opportunity again for the opportunity we have tomorrow for immediate facilities especially if you have a building you just built and you need to some immediate improvements to that, they may be another opportunity for you in terms of applying.

(B. Hall): Thank you.

Man: Yes.

Coordinator: (Barbara Asine), you may ask your question.

(Barbara Asine): Hi I just wanted a little clarification on building the total construction budget and how we would put costs that are unallowable; I'm assuming that for example we purchase land for a new facility - of course we did this over 90 days ago - but it still is and we did already purchase it from our own fund - wouldn't that still go in the total budget, it just wouldn't be part of what we request federal funding for?

(Sue Knause): Yes you could put that in your total project budget and just put it in an allowable category.

(Barbara Asine): Okay.

(Sue Knause): Just as long as it's clear when you do the justification and the budget that that is unallowable and you're not counting it, then that's fine.

(Barbara Asine): Okay and I have one other question and maybe you don't even know the answer yet, but is it going to be like all or nothing funding so if an organization asks for \$4 million or \$5 million and would it only be allocated at that amount or will there be some adjustments to the funding depending on how many applicants there are.

Man: No actually we review the applications based on what people submit and the application itself is then ranked and scored and we go down the list in terms of making that funding decision so we do not then make adjustments in terms of reducing the funded amount. The only thing that would be taken out of your potential award is unallowable costs that are determined that wouldn't have a significant impact on your application.

(Barbara Asine): Okay great, thank you.

Man: Yes.

Coordinator: (Shannon), you may ask your question.

(Shannon): Yes this is in reference to space that's potentially leased entities that would generate revenue - if you were going to build say a 10,000 square foot health

center and intended and had a partner to lease a 1000 square feet to a local retail pharmacy, can you request funding strictly in support of the remaining 9000 square feet?

(Ann Piesen): Actually yes - so that in case you wouldn't be proposing all the construction costs be supporting overall space.

(Shannon): Correct.

(Ann Piesen): Yes it would be basically cost per square foot - you could kind of average that out by occupancy.

(Shannon): Right and just back out in this case the pharmacy space?

(Ann Piesen): Yes.

(Shannon): Thank you.

Man: So just to clarify on that, in that case those costs would be unallowable on your application.

(Shannon): On the application, right.

Man: Right so.

(Ann Piesen): But you should still include the measure of total.

(Shannon): Yes it would be part of the project, not just simply allowable costs.

Man: Right you should show those total project costs.

(Shannon): Yes, good thank you.

Coordinator: (Sherry Jones-Clark), you may ask your question.

(Sherry Jones-Clark): Hi I have actually two questions - I wanted to make sure that the ARRA funded CHC's were eligible for the - for this cycle, for this grant.

Man: You are, yes.

(Sherry Jones-Clark): Yay, okay and then the second question was sort of a follow-up on the contractor exclusion - if we have a contractor help us, but we were going to go out to a full bid, can that contractor bid on the project along with other contractors?

(Sue Knause): It would kind of depend on - it would have to be a case by case basis, but and I would suggest you send it in, but it would really depend on what they helped with; I mean if it was a very minor portion or a larger portion...

(Sherry Jones-Clark): Well it'll probably be all the technical.

(Sue Knause): Yes then I would suggest probably not.

(Sherry Jones-Clark): Oh okay.

(Sue Knause): I'm not knowing the details and it's a project specific - go ahead and submit it in to the bhpccapital@hrsa.gov email address.

(Sherry Jones-Clark): Great, thank you much.

Coordinator: Mrs. (Gonzalez), you may ask your question.

Woman: Yes good afternoon, thank you.

I have two questions, just want to make sure that I understand - I think on Page 10 it says that a sub-grantee or a sub-recipient is not eligible for this funding, is that correct?

(Ann Piesen): Say that again one more time.

Woman: We have a sub-grantee within our 330 grant; will they be able to apply?

(Ann Piesen): No.

Woman: No okay thought so, just wanted to make sure.

The second question which would be more important is if we have another grant that we could potentially ask the funder to let us repurpose it for this building project - we have a building with one (unintelligible) and we really want to put the second floor, but that grantee expiring somewhere next year like in September or October.

Let's say we apply for this grant and we need both grants - these and the other to complete the entire project; you were saying this is - assuming we get it - this is a grant that (unintelligible) so I would be worried about fulfilling all the requirements; it says that you cannot start using the grant or you can't

if you're not eligible for the agreement until you fulfill all the different checklists and environmental checkups and all of that.

What if we were to start using the other grant for those things until we fulfill these and then we use this one, is that something that would be okay?

(Ann Piesen): I think you're asking a very specific question and we could address it better offline to have more time to discuss it.

Woman: So today just call the 301 number you gave before?

(Ann Piesen): Sure or submit it to the bphccapital@hrsa.gov email.

Woman: Okay thank you.

Coordinator: (Melissa Rodriguez), you may ask your question.

(Melissa Rodriguez): Hi we're interested in proposing funds for the construction of an emergency room on the side of our hospital and at the same time repurposing the existing emergency room to expand our ambulatory services - this type of project would be eligible, am I right?

Man: Are you a current section 330 funded health center?

(Melissa Rodriguez): Yes sir we're a functioning hospital in (Cataño), Puerto Rico.

Man: Oh okay we need to probably hear a little bit more in terms of just what you're proposing, maybe you can send that into our bphccapital@hrsa.gov email and we can get into more specific; and again with that one and others,

I think it's more important to look at the criteria because you're going to be again competing against a number of different applicants so you'll have to demonstrate how that will expand to provide primary and preventive services to people as part of this project.

(Melissa Rodriguez): Thank you sir.

Coordinator: (Unintelligible), you may ask your question.

Woman: Thank you, I have two questions - we have two smaller clinics, one's about 5000 square foot and the other one's about 7500 and we are proposing to combine those two clinics to get our 15,000 to 20,000 square foot clinic.

Is that okay?

(Ann Piesen): If you're proposing for one site, yes - you know whether you're combining two sites or not is not an eligibility, that's just part of your proposal, but the eligibility would be is that you're proposing to a project to combine as projects on one site.

Woman: Okay and the second question is, you know we're talking about improving capacity - we're pretty much at capacity at these two clinics, but then by combining the two we may not necessarily increase the capacity right off the bat.

Man: Yes and that was actually going to be the point that I was going to raise is you can propose to do this, but I think what we want to see on the application and again I would encourage you to look at the criteria, but demonstrate that by combining these two sites, it will create greater program efficiencies both

potentially for your staff and your providers as well as for the greater community and your patients and ultimately you will be asked what will be the impact in terms of expanding the capacity to serve more patients.

So that is part of the application - again I can't tell you whether to apply or not, but take a look at it in terms of whether you think it would be competitive, given that.

Woman: Okay and the second question I have is that we're currently in (unintelligible) and we're just hired an architect and then we would like - are you saying that we cannot retain this architect for the rest of the project?

Man: If you want to use grant funds to pay that architect then you would possibly not be able to - you want to put those under allowable costs in your proposal, in that case you could use that architect; otherwise you would need to - two things would have to happen, there is the competition for the contract and also we have a limit of 90 days prior to grant award of when funds could - you could use funds.

You cannot use funds if it's greater than 90 days prior to that April 2012 award.

Woman: So if you keep the architect and not include any costs that we pay them, you know up to that allowable date and then subsequent payments after the allowable date - would that be includable?

(Sue Knause): No because - you would have to make them unallowable, together the whole contract has to be unallowable because the contract was assigned prior to 90 days prior to the award date.

Woman: Oh okay.

(Sue Knause): So all their fees would have to be unallowable.

Woman: Okay.

Man: There is a fund to fund that through other funding sources to do that.

(Sue Knause): Right.

Woman: Okay my last question is that will there be additional reporting requirements for this similar to the ARRA fund, for example like the HCQR Reporting?

Man: There will not be the reporting in the sense of having the reporting at the national level in terms of the 1512 report and the HCQR Report - there are reporting requirements in terms of giving a status update, I think it's on a quarterly basis in terms of the status of your project; how much of your funds have been drawn down, how much of your project has been completed as well as other aspects of the award.

That's detailed I think to some extent within the application guide itself - is there a particular page that folks can look at or>

Man: Yes it's in the guidance.

Man: Well we'll get that in a minute in terms of the specifics.

Man: Yes it's the specific reporting requirements that you will have to meet - it doesn't go about the details of each specific reporting requirement, but it gives you a general overview of what you can expect to have to report on.

Woman: Okay that will be on the progress of the project.

Man: Yes.

Man: Yes Page 31 of the FOA.

Woman: Okay.

Woman: Thirty-one, okay. All right thank you very much.

Man: Thank you.

Coordinator: (Frank Killean), you may ask your question.

(Frank Killean): I wanted to ask about the allowable costs the 90 days prior to the award - it sounds like it's just like legal and architect.

(Sue Knause): No it could be contractor, like we said before if you brought a contractor on board it would include the contractor as well - it comes down to the procurement guidelines, the requirements, the federal requirements so I would suggest you take a good look at those and see if whatever situation you're talking about applies.

(Frank Killean): Okay one of the questions - we're partners of community development corporation, they are constructing a new building with housing and we will

be leasing space on the first floor; I assume this to be an alteration and renovation?

(Ann Piesen): Yes I would say if somebody else is building and constructing the building, you're essentially leasing and fitting out space within an existing building, then yes that would be an alteration and renovation project that has not begun.

(Frank Killean): Okay thank you.

Coordinator: (Am Lesiex), you may ask your question.

(Am Lesiex): Thank you I have two questions - the first one is, is the proposal cover page on Slide 27 synonymous with the proposal narrative or is that a separate attachment?

Man: The proposal narrative represented in the slides is really just the proposal coverage page and the elements of the application like the need section, response section...

(Am Lesiex): Right so they're the same thing?

Man: Right, exactly.

(Am Lesiex): Okay and the other question is if we were going to construct a new site that was not awarded in the last new access point cycle, is that a site even though it's not in scope now that we could submit an application for?

(Ann Piesen): Yes, yes you could.

(Am Lesiex): Okay.

Man: Yes you have to demonstrate that, you know within the review criteria - it clearly has you identify that you will not need 330 funding to support that site.

(Am Lesiex): Right I understand, thank you.

Coordinator: (Len Stewart), you may ask your question.

(Len Stewart): Thank you I believe I may of just got the answer, but of the grantees here had applied for and not received funding for a new access point and wanted to know if they were awarded this money would it preclude them for applying for a new access point next round?

Man: Yes because ultimately you're bringing that into your scope.

(Len Stewart): Okay so they could apply?

Man: That's like they could not be the target of a new access point application in the future.

(Len Stewart): Okay thank you.

Coordinator: (Marilyn Summerford), you may ask your question.

(Marilyn Summerford): Yes if the cost of the environmental or historic preservation reviews are included in the grant budget, are they still subject to the 90 day

requirement for that they can only be no more than 90 days prior to the award?

(Ann Piesen): Yes.

(Marilyn Summerford): Thank you.

Coordinator: (Tony Alatore), you may ask your question.

(Tony Alatore): Yes the question is are we fully funding a new access point from August 2011 - are they eligible for these funds?

(Ann Piesen): Yes, yes they are.

(Tony Alatore): Thank you.

Coordinator: (Marguerite Gephart), you may ask your question.

(Marguerite Gephart): Yes actually I just had to change my question because of an answer that you gave to somebody else - our plan is to move an existing FQHC that's very small, that's old that already exceeds the numbers of visits per square foot that the health department mandates into a new site.

We're going into a building that we've already secured the space - this is a housing complex or supported housing and, you know we're going to get a bare bone space that we need to build out - you just told someone that if this is the kind of project you're doing that you do have to use the other grant.

I already know that to build out this space with all the costs included, it's going to cost at least \$2 million.

(Ann Piesen): I think that maybe you misheard, you can apply for the building capacity grant, but if you apply for the BC grant it precludes you from applying for the IFI grant and vice versa; you do have to pick one grant or the other.

(Marguerite Gephart): I would much rather do the building capacity because I mean I just finished building a very similar clinic in another borough, you know and I know what is costs to, you know get these things up and operational.

(Sue Knause): I think the point I think Bill was talking about earlier is just make sure that when you do your application you indicate that it's A/R; if you're renovating the interior of an existing facility versus a construction project so I think maybe that terminology might have thrown you on that.

(Marguerite Gephart): Okay so this is new construction, the building that's coming up - when we get in all the (unintelligible), there's nothing in there.

(Ann Piesen): Right so that would be fit out of an existing space once it's built and that's renovation.

Man: Right, you're not building the shell?

(Marguerite Gephart) No but I'm probably going to pay for the building of the shell and make it a business condominium and I know that that cost is not covered.

(Ann Piesen): Right.

(Marguerite Gephart): So I guess I'm still a little confused.

(Ann Piesen): I think that this would be addressed offline and you can give us a call at 301-594-4300 or an email and preferably an email bphccapital@hrsa.gov - we can kind of just piece out what you're really proposing a little bit more.

(Marguerite Gephart): Okay thank you very much.

Coordinator: (Mark Snyder), you may ask your question.

(Mark Snyder): Yes thanks I thought I was (unintelligible) and on this guide I just want to make sure if we want to add a new site that's not in our scope right now, that's allowable under this - is that going through the change in scope process?

Man: No if you're going to add a site you have to submit the add site checklist form which is basically modeled after the CIS process.

(Mark Snyder): Okay so there's a facility which could do that within this grant application?

Man: Right and just to reiterate that you must demonstrate in your application that you will not need additional 330 funding to support operations at that site.

(Mark Snyder): Okay right, okay all right thank you.

Coordinator: (Susan Nichols), you may ask your question.

(Susan Nichols): They've already been answered except I just have a quick question about are we able to purchase our own building or property and do construction using this grant or renovate the building using this grant?

(Ann Piesen): The only thing that you're prohibited from doing and I don't know exactly what you're proposing, but you're not allowed to use those funds for purchase of land or building.

(Susan Nichols): Correct I understand that, but once we do purchase the property we could use this, but once we do purchase the property we could use this grant to actually build a site there, is that correct?

(Ann Piesen): You could propose that.

(Susan Nichols): Okay and if we were to - there's a lot of empty buildings here in Florida now - we could actually purchase a building and have renovations done to that building using the...

Man: The renovations to that building would be something you could propose to do.

(Susan Nichols): Okay thank you.

Coordinator: (Kim Keplinger), you may ask your question.

(Kim Keplinger): Hi good afternoon, I have a couple questions - my first one is our Board of Directors is understandably a little bit hesitant to purchase land - at this point without having additional capital funding, can you do this with a purchase

agreement that is contingent upon receiving funding from this application process?

(Ann Piesen): Yes it's certainly possible; you just have to demonstrate you have the potential for a site.

(Kim Keplinger): Okay and then my other question is an allowable cost - could that include personnel currently on staff here to manage the construction project?

(Ann Piesen): Yes if they're going to be a construction manager type function or a grant manager.

(Kim Keplinger): Okay perfect, thank you.

Coordinator: (Karen Morkup), you may ask your question.

(Karen Morkup): Yes my question is are grantees who are under a financial recovery plan and/or a restricted draw down eligible to apply?

Jim Macrae: They are eligible to apply, but we will of course take a look at where they are in terms of when the application awards will be made so (Karen) they will be eligible, but I think in particular in terms of their application as well as, you know once we get close to awards, we will definitely want to see progress in terms of their financial recovery plan or what they have done to get themselves on the draw down.

(Karen Morkup): Thank you, that's quite helpful; Thanks Jim.

Coordinator: (Mike Holinda), you may ask your question.

(Mike Holinda): Thank you, previously when funds were awarded in the ARRA, a lot of that money was allocated to prior grant submissions that were in the queue and I'm aware that the number of CIP applications were not funded - are any of these \$600 million funds going to be awarded to prior submitted applications.

Man: No this is a completely new competition for the \$600 million - those applications actually have expired at this point so they are no longer eligible to be funded so this is a completely new competition and open for the \$600 million.

(Mike Holinda): Thank you.

Man: Yes.

Coordinator: (Emily Veeber), you may ask your question.

(Emily Veeber): Hi can you hear me?

Coordinator: We sure can.

Man: Yes.

(Emily Veeber): Okay I'm wondering just trying to determine the competition for this opportunity and so I'm wondering how many total health centers there are and then how many refunded for the Facility Investment Program and the Capital Development funding opportunities?

Man: Yes I don't have the exact number in front of me, but it was a little over 220 were funded between the two opportunities, the FIP and the Capital Development and there are roughly about 1100 funded health centers - I think it's about 1125 or so.

So doing my math which is not very good; that's means about 900 organizations are eligible roughly for this funding.

(Emily Veeber): Okay great, that's very helpful; thank you.

Coordinator: (Ben Garrett), you may ask your question.

(Ben Garrett): Thank you, most of my questions have been answered, but you had mentioned about parking - we need to secure parking for the expansion of our current facility - would that be included in the environmental costs for that parking?

(Ann Piesen): I'm a little confused, are you proposing to be expansion of parking?

(Ben Garrett): No expansion of an existing facility, but we also need parking with that expansion so the costs to secure that parking and in the environmental phases that we need to make.

(Ann Piesen): Okay I see what you're saying - you cannot propose to use the funds for purchasing the additional land for that parking and if you're giving any environmental site assessments associated with that parking, it would only be eligible if it were incurred 90 days prior to the award date.

(Ben Garrett): Okay but...

Man: You could improve in that land, former parking would be included.

Man: Yes you can use it to improve the property.

(Ben Garrett): And the environmental study?

(Ann Piesen): Yes if within the allowable cost criteria.

(Ben Garrett): Thank you.

Coordinator: (Maureen Higgins), you may ask your question.

(Maureen Higgins): Yes I think you've answered this, but I'm hopeful that I heard wrong - what we propose to do if we got funded for the BC funding, we would replace a 40 year old facility and rebuild something on the land adjacent; if we didn't get that funding then we would still want to do something about this building in terms of remodeling.

So if I understand correctly, we cannot ask for something related to the same site even though the project would be vastly different overall in scope?

(Ann Piesen): You need to choose whether you want to apply for BC or IFI - you cannot apply for both, that's correct?

(Maureen Higgins): For the same site?

(Ann Piesen): For the same site.

(Maureen Higgins): All right, thank you very much.

Coordinator: (Norma), you may ask your question.

(Norma): At the beginning there was mention of a C80 that wasn't eligible and then another grant number - what were the other grant numbers?

(Ann Piesen): C8A and the C80 of the FIP Grant Program and the C8A is the Capital Development Grant.

(Norma): Thank you.

Coordinator: (Dorothy Warner), you may ask your question.

(Dorothy Warner): We are in the process of negotiating a purchase of a building - we will not have the deed or the title by the time the grant is due, we may not even have a final purchase agreement; what kind of documentation would be acceptable as proof that we have a potential site?

(Ann Piesen): Any kind of like preliminary purchase agreements or contingent purchase arrangement could be submitted.

(Dorothy Warner): So it can be a preliminary one, not the final?

(Ann Piesen): Right.

(Dorothy Warner): Okay thank you.

Coordinator: (Dan Woodman), you may ask your question.

(Dan Woodman): Hi this question relates to financing for other sources of the funding if the project exceeds the \$5 million grant threshold - two parts actually, previously in the CIP round, there was warning in the FAQ's about new market tax credits and historic tax credits and I'm wondering what the current policy will be or is on that type of financing?

And secondly the level to which a health center is able to document that they have secured additional funding in terms of would that require commitment letters or term sheets or letters of interest - is there sort of a grading system depending on what level of detail is provided?

Bill Hemmingson: Thanks (Dan), similar to our policy on CIP and CD you cannot use grant funds to directly invest in a new market structure, however you can use bridge financing and use grant funds to pay off the bridge financing which is invested in a new market structure.

I suggest anybody who's interested in using a new market structure in their project, if they have any questions about that to shoot us an email at the BPHC capital address and we can address your specific situation.

Jim Macrae: And in terms of securing other resources - if the project is contingent upon securing other resources, it is important that the applicant demonstrate how secure those commitments are - that is one of the criteria that is asked for in terms of the application itself and will be one of the criteria that the reviewers look at.

So the extent to which the applicant documents and demonstrates that other capital funding sources have been secured for the proposed project.

(Dan Woodman): So they need to do just as best as they can at this point, you know given the timeframe on the application itself and then the fairly lengthy delay before a project could actually get started, it would be difficult to get, you know a really strong commitment letter from a bank that's going to be enforced for that length or period of time.

(Ann Piesen): We understand.

Jim Macrae: Yes I think do the best that they can do.

(Dan Woodman): Okay than you very much.

Coordinator: (Eileen), you may ask your question; (Eileen) your line is open please check your mute button.

(Martha Cardi), you may ask your question.

(Martha Cardi): Thank you, my organization applied for FIP funds that we did not receive, but I notice that a lot of the (reporting) documentation for this opportunity is the same as we compiled the last time, the environmental review which I think included the flood plain maps and the historic preservation to ship a letter; do we need to go back and update those within 90 days or will the older dates suffice for these?

(Ann Piesen): If you're proposing the same project, the older documentation would suffice.

(Martha Cardi): Okay what about floor plans, same thing?

(Ann Piesen): Yes.

(Martha Cardi): Great thank you.

Coordinator: (Sue Compton), you may ask your question.

(Sue Compton): Hi I actually have two questions - we're replacing a decrepit clinic by moving down the road a couple of miles to build a new expanded clinic - does that require a change in scope to just replace an existing site within the new site?

Jim Macrae: If you're planning on moving that current site completely to the new building then that would be done as far as the application process and in another grant award, so you wouldn't - we would work with your H80 grant officer, but you wouldn't need to submit a separate application for them to transfer that site.

(Sue Compton): Thank you and second question - for a little more clarity about site control and for Attachment 6 it says required as we must provide a copy of the title, deed or lease for the proposed project - we're in the process of acquiring our property so we don't know if we'll have those in hand.

Could you speak a little more what you'd like to see there on Attachment 6?

(Ann Piesen): In cases where you're proposing or you're in the process of purchasing property, it would be best to at least identify the property and provide what documentation you have that indicates you have - that you've initiated the process or you're about to complete the process of securing or leasing a property.

So I understand you would not be able to provide a final lease, but perhaps a draft lease or an intent letter to purchase property; that would be good.

(Sue Compton): Thank you.

Coordinator: (Richard Brown), you may ask your question.

(Richard Brown), you're line is open.

(Clanice Benrow), you may ask your question.

(Clanice Benrow): Thank you my question's already been answered.

Coordinator: (Kathy Gramage), you may ask your question.

(Kathy Gramage): Thank you all so my question was answered.

Coordinator: (Emanuel Quinteri), you may ask your question.

(Emanuel Quinteri): Thank you very much, my question has been answered but I will take the opportunity to say -- thank you, thank you, thank you for all you're doing for us in just a very, very short timeframe; thank you.

(Ann Piesen): You're very welcome, thank you.

Coordinator: (Angela) no last name, you may ask your question.

(Angela): Hi thank you, my question has been answered.

Coordinator: (Ed Kay), you may ask your question.

(Ed Kay): Hi thank you, my understanding is that if we add any square footage to the site that we want to do this Building Capacity project, then and we're doing renovation and alteration of the current facility, it should still all be called construction?

(Ann Piesen): Yes it falls under the more major category so it's all called construction.

(Ed Kay): Okay and then if there's no additional square footage, it's just A/R?

(Ann Piesen): Yes.

(Ed Kay): Okay thank you.

Coordinator: (Andrea Levine), you may ask your question.

(Andrea Levine): Hi we recently received CIP funding to renovate one of our sites - now we're looking at the possibility of relocating the site to a new close by location; we would not be retaining our original site because we recently got CIP funding to renovate although we would be (unintelligible) a new site - would we be precluded from applying?

(Ann Piesen): I think that situation, we'd like to discuss that more offline so you can send us an email to bphccapital@hrsa.gov or give us a call.

(Andrea Levine): Okay thank you.

Coordinator: (Jill Semens), you may ask your question.

(Jill Semens): Hi my question was in regards to estimating the construction costs - do we have to do like any type of formal indication to bid and actually bid out the project to contractors or is this more of just an estimate?

(Sue Knause): It can be for the application - it can be just an estimate at this point because we understand that, you know procuring the contract is a different - potentially a different category so just an estimate is fine.

(Jill Semens): Okay thank you.

Coordinator: (Wendy Essiar), you may ask your question.

(Wendy Essiar): Hi good afternoon, thank you for your response about special populations and that with construction going on it is not statutory or required, but wonder if preference may be given to narratives that explain an emphasis on special population?

Jim Macrae: Well as part of the needs section of the application, we do encourage to discuss the impact on their community and in particular if there's a special population that's needing access to care, that would definitely be something you should highlight as part of your application.

And then in turn showing how your proposed project will make a positive impact on that population - so yes absolutely from that standpoint.

(Wendy Essiar): Great thank you, one more quick question - will preference be given to proposals that demonstrate ownership; could you speak to that?

(Ann Piesen): No.

Jim Macrae: In the resources and capability section of the review criteria, number 7 it speaks to "the applicants can demonstrate adequate site control for the proposed project." So except that which you can demonstrate you have site control, that's what you need to do.

(Ann Piesen): When we do the objective review for the applications - applications are not compared against one another so it would not be, you know ten applications have owner-occupied sites against five that are leased - it doesn't work that way, it's based on the strength of each individual application.

Jim Macrae: And there's no, you know no preferential treatment given to a site that's either leased or owned.

(Wendy Essiar): If I could ask to that end around site control if a letter of intent that demonstrated a transfer could be attached to the application and uploaded?

(Ann Piesen): Yes that could be.

(Wendy Essiar): Okay thank you, thank you today.

Coordinator: (Cary Rier), you may ask your question.

(Cary Rier): My question's already been answered.

Coordinator: (Franklin Gonzalez), you may ask your question.

(Franklin Gonzalez): Hi I know that you've already answered the question about a project that's out of scope, but on Page 4 of the guidance there's a sentence there that says that as a result of a scope change, the results of such an evaluation may impact the funding of the applications - does that mean it has to go through a scope change review, then the application review or develop them concurrently?

Bill Hemmingson: Are you talking about the issue with respect to an admin site?

(Franklin Gonzalez): No I'm talking with respect to - we have a Look-Alike that's out of our 330 scope and we want to include that as a renovation project to this process.

Jim Macrae: Right so ultimately, you know if you're bringing a site I guess into their 330 scope, you'd have to do an add site checklist which is essentially the change in scope process.

(Franklin Gonzalez): Right but that takes 90 days on its own, so would that be detrimental - the application saying that first it has to go through that process then it gets scored for the BC project?

Bill Hemmingson: Right the process is within the application form itself, it's not separate from the application.

Jim Macrae: It will not negatively impact you in terms of the review time - basically what we've done with this guidance is we've combined it together so as part of your application, you're proposing to add this site - that will be reviewed concurrently with the review at the objective review committee level.

(Franklin Gonzalez): Okay all right, thank you very much.

Jim Macrae: Sure.

Coordinator: (Nancy Rosencrew), you may ask your question.

(Nancy Rosencrew): So I have two questions actually - the first one is about labor expenses, you said that Davis-Bacon was not applicable so are there any wage requirements?

(Ann Piesen): You are expected to comply with any fair wage in labor laws that exist - Fair Labor Standards Act stay in local wage requirements certainly, but specifically Davis-Bacon is not applicable in an Affordable Care Act grant.

Jim Macrae: And we do review just so you know in terms of the proposed project whether it's reasonable based on prevailing rates across the country and in your particular area so we do look at cost like per square foot and other things in terms of whether it's reasonable or not.

(Nancy Rosencrew): Okay and then the other question is when we email a question to all, is the expectation a 24 hour response; I mean can we reasonably count on that?

Jim Macrae: Yes what we're trying to do - we guess - we're assuming we will get a number of questions immediately so it may take us a little bit more than 24 hours to respond to both of those, but we will try to respond to you as quickly as we can - we do try to do it within 24 to 48 hours that we get back in touch with you in terms of your particular questions.

Depending on the number of questions that this call generates it may take a little bit more time so may bleed into a little bit of next week, but we'll try our best to get back to you as soon as we can.

(Nancy Rosencrew): Fabulous, thank you; that's it.

Jim Macrae: And with respect to questions, I think we have time for probably two or three more questions because we're coming up on 5 o'clock Eastern Time.

Coordinator: (Erin Linds), you may ask your question.

(Rebecca Johnson), you may ask your question.

(Rebecca Johnson): Yes I had a question again about the procurement guidelines - if we follow procurement guidelines to get an architect to help assist with initial drawings and then if you're one is awarded the award and you then include an additional bid then for an architect to do subsequent work, would that be allowable?

(Sue Knause): I think we would have to look at that on a specific question - send a question in about that because I'm just not sure basically how that works or what you're proposing.

(Rebecca Johnson): So if we have any questions regarding procurement guidelines, we can submit those to you for answers?

(Sue Knause): Yes.

(Rebecca Johnson): And then just one other quick question - just to clarify if a current 330 grantee has an old building, they're proposing building it a new site and then they will close the old building to move into the new site, the currently 330 funds operating dollars are allowable at the new site, but we're just not asking for any additional funds so when we put that operational budget together, we can show the use of current funding - we just can't show any new 330 funding?

(Ann Piesen): Yes.

Bill Hemmingson: That's correct.

(Rebecca Johnson): Okay thank you.

Coordinator: (Sara Conrad), you may ask your question.

(Sara Conrad): Yes if we received a 2009 CIP Award for an alteration and renovation project and we'd like to propose a project under this program for a similar type of work, but for a different purpose - is that an allowable project?

(Ann Piesen): Potentially yes.

(Sara Conrad): Okay thank you.

Coordinator: (Nick Scopton), you may ask your question.

(Nick Scopton): Yes I know that the guidance does say that the matching funds is not required, but the last time we applied for FIP, one of the comments that the

reviewer made were there were no matching funds - I'd just like to get a comment on that.

(Ann Piesen): There is no matching funds required for this opportunity so I can't comment on other ORC review panels, but for this opportunity there are no matching funds required.

(Nick Scopton): Thank you.

Coordinator: (E. Hall), you may ask your question.

(E. Hall): Thank you they've been answered; good job.

Coordinator: And we have one final question - (Faith Lee), you may ask your question.

(Faith Lee): Thank you I have another question relating to whether or not HRSA has a specific guideline as to number of patients that they expect to see square foot?

Jim Macrae: There's no specific guidelines - I think, you know general rule of thumb is what you currently have and looking to expand at least to that level and in particular if you're able to create more efficiencies and more effectiveness; that's a good thing to highlight in your application, that you're able to actually do more per square foot with either the new building or a new renovated building.

(Faith Lee): Okay.

Jim Macrae: But no set number per square foot for us.

(Faith Lee): Okay thank you very much.

Jim Macrae: Sure and just in terms of all this - thank you all for participating on today's call -- I really want to thank (Ann) and all of the staff here for everything that they have done in terms of presenting and answering your questions; they continue to remain available, they will answer any questions that you all may have, you know please send those in either to bphccapital@hrsa.gov or call 301-594-4300, 301-594-4300 - that was a typo on our slides, but we will correct that very soon.

And again this is a great opportunity, we do anticipate it to be competitive so really we encourage folks to think long and hard about whether this is the right opportunity or whether the call that we will be having tomorrow will be a better opportunity for you.

We do anticipate that both of these will be competitive and so we really encourage folks who are ready and able to do these kind of projects to apply and we wish you all the best in terms of the application process and we will be here to help you navigate that process from here.

So again thanks everybody and thanks for participating in today's call.

Coordinator: This concludes today's conference; thank you for your participation and you may disconnect at this time.

END