The HRSA Office of Pharmacy Affairs

340B Peer-to-Peer Program Application

Gain Recognition for Your Excellence!

Apply for status as a nationally recognized provider of 340B Peer-to-Peer technical assistance.

The 340B Peer-to-Peer Program uses objective criteria to identify the strengths of entities in a variety of settings that have proven leading practices. **The American Pharmacists Association (APhA) is seeking *340B entities of all sizes and types to apply for this prestigious status as a 340B Peer-to-Peer Leading Practice site.*** Join 19 existing sites in the Peer-to-Peer Network. It is APhA's aim that these 340B Peer-to-Peer sites will provide a practical example of excellence in 340B, and that these sites will serve as a resource for other entities wishing to rise to the standard of the 340B Peer-to-Peer recognition.

Overview and Intent

Goal of the 340B Peer-to-Peer Program is:

- To identify and assess the Leading Practice (LP) sites of 340B Peer-to-Peer in five key areas of practice: Access, Operations, Quality, Outcomes, and Integrity. (More information about these practice areas is provided in the **Evaluation Criteria** section below).
- To nationally recognize LP sites in 340B participating entities in the areas of 340B clinically and cost-effective pharmacy services.
- To allow these leading sites to share their expertise with the 340B stakeholder community via the Peer-to-Peer network webinar sessions and through the Peer-to-Peer Community on HealthCareCommunities.org. The Peer-to-Peer Network is managed by APhA and connects entities with inquiries regarding access, operations, quality, outcomes, and integrity with the LP sites that demonstrate expertise in these areas.
- To assist these LP sites with stipends for residency and/or pharmacy student programs and other tangible benefits.
- To seek new candidates into the 340B Peer-to-Peer Network for recognition and participation.
- To annually renew recognized sites for a total of 2 years of participation.

Sites that receive the status of a 340B Peer-to-Peer recognized site will be asked to dedicate two members of their team to share their expertise and leading practices - for a limited amount of time per month - with other safety-net organizations to help these organizations achieve breakthrough results and establish sound business practices.

Who Can Apply

Applications must be submitted by a 340B entity listed on the Office of Pharmacy Affairs (OPA) 340B database as a participating 340B entity. (For more information, you may visit: http://opanet.hrsa.gov/opa/CESearch.aspx). APhA welcomes all types and models of pharmacy service. The following entity types will be targeted for this recognition:

- **Rural Entities** (Critical Access Hospitals, Sole Community Hospitals, Rural Referral Centers)
- **Hospitals** (Disproportionate Share, Free Standing Cancer Hospitals, Children's Hospitals)
- **Community Health Centers** (330 Grantees, Look-a-likes, Migrant, Homeless, Schools, Public Housing, Indian, Native Hawaiian)
- **HIV Ryan White/ADAP Programs** (Part A, B non-ADAP, B-ADAP, etc., direct purchase and rebate models)
- **Family Planning Clinics, TB and STD Clinics**
- **Entities that use a contract pharmacy** arrangement are encouraged to apply in partnership with the contract pharmacy leadership

Benefits of Being a 340B Peer-to-Peer Recognized Site

340B Peer-to-Peer Leading Practice Sites are the **gold standard for 340B pharmacy practice** and will be able to help other 340B organizations to become leading practice sites. Entities that achieve this status will be in a unique position to demonstrate their outstanding practices of improved access, operations, quality, outcomes, and integrity to support HRSA's program integrity efforts.

Participation in this recognition program will help to increase the understanding of the issues that covered entities face in implementing and maintaining the 340B program. The program will connect 340B stakeholders to form partnerships, strengthen pre- and post-graduate training of the next generation of pharmacists in 340B, promote the expansion of clinical pharmacy services in underserved communities, and allow covered entities to share their experiences with the 340B program with APhA, OPA, and other stakeholders.

Selected entities will receive:

1. A participation plaque
2. Acknowledgement in publications
3. Membership in APhA for three (3) leadership team members
4. Peer-to-Peer annual stipends: $10K/year.
5. Financial support for select conference attendance to represent 340B stakeholders

Program Expectations

APhA Will:

- Acknowledge the recognized sites at conferences, in publications.
- Provide support and guidance for the 340B Peer-to-Peer recognized sites that allow them to understand and execute the expectations and requirements of the program.
- Make available knowledgeable APhA staff and Peer-to-Peer Advisors to provide referral assistance, compliance expertise, and administrative support to leading practice sites during the Peer-to-Peer mentorship period.
- Provide mechanisms for leading practice sites to communicate among each other and share experiences on a regular basis.
- Develop knowledge sharing processes between recognized sites and Peer-to-Peer Advisors and other 340B stakeholders.
- Provide information and travel stipends for participants at leading practice sites to attend conferences/programs to represent the 340B Peer-to-Peer program.
- Make stipend payments to the recognized sites. Payment will be made in two parts, with the final payment made at the completion of one full year of successful participation.
- Draft a Memorandum of Understanding (MOU) between APhA and the 340B Peer-to-Peer sites to clearly articulate the roles and responsibilities of each party participating in the program.
- At the end of one year, review and renew participating leading practice sites for up to a total of two (2) years of program participation without need for full application submission, which may involve a site visit.

340B Peer-to-Peer Recognized Sites Will:

- Serve as a model of pharmacy practice excellence for 340B stakeholders.
- Make available knowledgeable staff within the organization to share pharmacy expertise and information with 340B stakeholders and other entity types via the Peer-to-Peer Network.
- Designate senior leaders (including CEOs, CFOs, CMOs, Medical directors, Pharmacy directors) who will also be available to participate in the Peer-to-Peer Network to connect with other senior leaders from organizations in need of assistance.
- Commit to at least two Peer-to-Peer mentors who can dedicate a total of five (5) hours per month each to connect with stakeholders via the Peer-to-Peer Network.
- Agree to develop and submit appropriate documentation of Peer-to-Peer encounters as needed.
- Participate in bi-monthly conference calls with other Leading Practice sites, APhA and OPA.
- Participate as needed as an operational expert at 340B University hosted by the Prime Vendor Program with support from APhA.
- Agree to attend and/or present at a minimum of three (3) national or regional conferences and webinars about the 340B Peer-to-Peer Network and your organization's pharmacy practices.
- Commit to being a part of the Peer-to-Peer Network for a minimum of two (2) years.
- Agree to submit requested renewal requirements after the first year of participation to ensure continued program compliance, which may include a site visit from APhA.

The Application Process

INSTRUCTIONS: ***Please completely review and follow the instructions to complete the application process***

- ☐ The online application **must be completed in one session**. Work *cannot* be saved halfway through the completion of the process. You may want to complete the essay questions in another program first then paste them into the application once compete.
- ☐ When ready to complete the application, click on the "Click Here" link at the end of this document.
- ☐ Complete the entity demographic contact information page.

Organization Name:
Address:
340B ID#:
Organization Type: CHC, DSH, ADAP, FP, RW, HTC, TB, other

Participate in PSPC:
Participate in PVP:

Peer-to-Peer Project Contacts-2 peer mentors and 1 member from your senior leadership i.e. CEO, CFO, COO, CMO, etc.

Name	Title	Email	Phone

- ☐ Complete the eleven questions:

1) *Of the people named above, who will serve as project coordinator or lead?*

2) *Briefly describe the services your organization provides to ensure patient access to medications (e.g. on-site pharmacies, contract pharmacies, telepharmacy, central delivery, home delivery, etc.). What programs do you participate in that help to make medication purchases affordable for your organization and your patients (e.g. Sliding scale, PAPs, Bulk PAPs, charitable grants, voucher, formulary process, etc.)?*

3) *What clinical pharmacy or medication management services does your organization provide? Which staff members are designated to provide these services? How does your organization track the outcomes of such services and how are these outcomes used for quality improvement?*

4) *Briefly describe two or three of the most effective business practices that your organization has instituted to maximize the financial and operational stability of the 340B program.*

5) *What activities does your entity undertake to ensure your 340B program maintains integrity (e.g. policy and procedure, program oversight, self-audit, OPA database review, etc.)?*

6) *Does your organization offer a pharmacy residency or are you active with a college or school of pharmacy's experiential education program?*

7) *Describe the Quality Assurance/Quality Improvement program that is currently in place at your organization (e.g. oversight of QA activities, pharmacy QA, patient safety committee, etc.). What types of technology, resources and/or infrastructure are used to ensure superior patient safety and 340B operation standards (e.g. scanning technologies; robotics, multiple ID; ADE/ADR identification, reporting, and avoidance, etc.)?*

8) *Describe any past collaborations or support activities with other 340B entities.*

9) *What areas of growth do you see for your program over the next 3 years?*

10) *Please describe your organization's activity in state or national safety net associations.*

11) *Please provide a short description of your entity and how your patients receive 340B drugs.*

☐ Submit the application by clicking on "**Done**" at the end of the page.

Submitted applications must be received by **June 30, 2013** to be considered for the Fall 2013 class of Leading Practice Sites. Limited spots are available and qualified sites will be selected on a "first come, first serve" basis. Qualified applications in surplus will be considered for the Spring 2014 class. Applications will be reviewed according to objective evaluation criteria (see below for additional information). Competitive applications will receive a site visit from a review team. Teams of two (2) reviewers that have been trained by APhA in the 340B Peer-to-Peer objective review criteria will perform the site visits. Entities that have been selected to receive the 340B Peer-to Peer recognition will be announced at APhA Headquarters in September 2013**.** Recognized sites will be supported and required to attend this meeting.

Evaluation Criteria

The objective evaluation criteria used to make determinations about 340B clinically and cost-effective services are organized into five domains: Access, Operations, Quality, Outcomes, and Integrity. Each entity will be evaluated to measure their ability to demonstrate effective and superior practice in each of the 5 areas of practice.

I. **Providing Access to Affordable Medications** (Using 340B and Prime Vendor Program)
Including but not limited to the following:
- Regulatory and integrity compliance
- Compliance with contract pharmacy guidelines (if applicable)
- Billing practices for payers

II. **Efficient Business Operations** (Attention to basic operational and financial practices)
Including but not limited to the following:
- Policies and procedures for pharmacy operations
- Inventory and formulary management
- Financial management/performance
- Contract pharmacy operations and reporting, if applicable

III. **Quality Assurance** (Use of technology and infrastructure to achieve superior safety and operations)
Including but not limited to the following:
- Standards to define pharmacy quality and measures to demonstrate quality improvement
- Systematic search for knowledge about risks of exposure to drugs and methods to protect individuals from drug exposure

IV. **Outcomes-driven Pharmaceutical Care** (Patient-centered medication management practices)
Including but not limited to the following:
- Implementation of a medication management program
- Provision of patient-specific education
- Monitoring, reporting, and analysis of health outcomes and patient safety measures

V. **Program Integrity** (340B Program compliance)
Including but not limited to the following:
- Maintaining policies and procedures
- Avoiding duplicate discounts and diversion
- Adherence to GPO prohibition guidelines

Apply NOW to become a 340B Peer-to-Peer Recognized Site!

Click here to complete the 340B Peer-to-Peer Application

*Application deadline for Fall 2013 is **June 30, 2013***