

ADVISORY COMMITTEE ON INTERDISCIPLINARY, COMMUNITY-BASED LINKAGES

Location: Telephone Conference Call

Date and Time: December 1, 2010, 11:00 AM – 3:00 PM

MEETING MINUTES

ATTENDANCE

ACICBL Members:

Jane Hamel-Lambert, PhD, MBA (Committee Chairperson)

Robert J. Alpino, MIA

David R. Garr, MD

Linda J. Kanzleiter, MPsSc, DEd

Barbara N. Logan, PhD, MA, MSN

David H. Perrin, PhD, ATC

Elyse A. Perweiler, RN, MA, MPP

Linda J. Redford, RN, Ph.D.

Ronald H. Rozensky, PhD, ABPP

Steven R. Shelton, MBA, PA-C

Jay H. Shubrook Jr., DO, FACOFP, FAAFP

Laurie Wylie, MA, RN, SNP

HRSA Staff:

Louis Coccodrilli, MPH, RPh, Branch Chief/Area Health Education Centers Program, Division of Public Health and Interdisciplinary Education (DPHIE)

Madeleine Hess, PhD, RN, Deputy Director/DPHIE

Norma J. Hatot, CAPT, United States Public Health Service, Senior Program Officer/DPHIE

Patrick Stephens, Technical Writer/DPHIE

Public Guests:

Makada Belay, Technical Assistance Programs, Office of Refugee Settlement

Amy Callender, National Athletic Trainers Association

Carla Jacobs, Council on Social Work Education

Will Lang, American Association of Colleges of Pharmacy

Vicki Marie, SEARCH Program Coordinator/Ohio Department of Health

Jennifer Teters, American Academy of Physician Assistants

FORMAT OF MINUTES

These minutes consist of five sections:

- I. Introductions/Opening Remarks
- II. Updates on the Ninth and Tenth Annual Reports
- III. Strategies for Developing the 11th Annual Report
- IV. Committee Business – New Members, Subcommittees, Future Meetings
- V. Next Steps

INTRODUCTIONS/OPENING REMARKS

Mr. Lou Coccodrilli, Branch Chief for the Area Health Education Centers Program and former Designated Federal Official (DFO) for the Advisory Committee on Interdisciplinary, Community-Based Linkage (ACICBL) facilitated this first required meeting in the absence of Dr. Joan Weiss, DFO. After the official roll call, Mr. Coccodrilli welcomed and thanked the Committee for their efforts over the past three years. Additionally, he welcomed and asked for introductions of the members of the public on the conference call. Acknowledging the tremendous significance of the work of the ACICBL as indicated by the public interest and participation, Mr. Coccodrilli clarified that he would be co-chairing the meeting with Dr. Jane Hamel-Lambert, Committee Chairperson.

After reviewing the agenda for the day and requesting and receiving approval for one change related to the discussion of the Ninth Annual Report, Mr. Coccodrilli turned the meeting over to Dr. Hamel-Lambert. She welcomed the public participants and assured them of an opportunity for public comment later in the meeting. It was noted that the September 2010 meeting minutes were approved and posted as required.

I. UPDATES ON THE NINTH AND TENTH REPORTS

The Tenth Annual Report has been completed with the exception of the concept paper authored by Dr. Bonnie Spring. The deadline for this paper has been extended twice with the final version of the paper being due by December 6, 2010. The Ninth Annual Report is being revised by Patrick Stephens, Technical Writer, in consultation with a small group of ACICBL members. Mr. Stephens circulated a draft of the executive summary to the writing subcommittee prior to the meeting. Members agreed that the report was moving in a positive direction, but suggested removing quotes attributed to the ACICBL members and

government staff. Both the ninth and tenth reports are expected to be completed this fiscal year. The Eighth Annual Report has been distributed and posted on the HRSA website. Hard copies of this report are still available. Mr. Coccodrilli mentioned receipt of a congratulatory letter from the Secretary in response to the eighth report. Dr. Rozensky received the letter as the ACICBL Chairperson. However, Dr. Stephen Wilson was the chairperson with responsibility for completing the eighth report.

II. STRATEGIES FOR DEVELOPING THE 11TH ANNUAL REPORT

Dr. Hamel-Lambert facilitated this discussion, which began with the issue of not having the eight new members present. Additionally, 10 of the current 13 members will not be on the Committee as of April 1, 2011. Collectively, the members decided to move forward with the development of a report topic and meeting dates so that the report could be in its best form by March 31, 2011. The months of January and February 2011 were determined to be the best options for future meeting dates in order to complete the 11th Annual Report.

The discussion shifted to the report topic with options that began with looking at professional and/or faculty development and workforce preparation while anticipating new ways of delivering healthcare services. The IOM's recent report on continuing education in health professions was offered for consideration by focusing on today's healthcare workforce and preparing them for the future. This would be done while building on the IOM's efforts, but focusing on Title VII programs. Two activities of continuing professional development were discussed. One was that the existing health professions workforce may be unfamiliar with current health care practices as taught in these programs today. The other considered the emerging themes and practice patterns moving forward in health and healthcare. Medical school and other program development areas must assess whether actual changes in practice have occurred as a result of the educational intervention. Has learning taken place?

Additional discussion included a focus on military families coping with traumatic brain injury and post traumatic stress syndrome and addressing the military workforce for those conditions via telepractice. From a cultural competence perspective, the role of power in relationships and its affect on interprofessional communications was discussed. Public comment indicated that while continuing education is important, graduates from the health professions schools must be prepared to do things well, that technology should be leveraged to support the delivery of care, and that the preferences of the consumer and the needs of the community should be evident in any program design. Additionally, the Committee has an opportunity to make sure that the Title VII programs remain visible and recognized as the place for implementation and evaluation of many of the Affordable Care Act provisions. Comments included hopes that there would not be any need to create new programs or entities to help fulfill the intent of the Affordable Care Act.

The Committee continued with developing the topic for the 11th Annual Report with the suggestion of focusing on what is known about the models that are really showing effectiveness in changing practice and improving competency. What are the components or the conceptual framework of those programs that make them work? What needs to be done to rethink how continuing education should be accomplished?

After considerable discussion, the members agreed on the working topic for the 11th Annual Report: **Continuing Education, Professional Development and Lifelong Learning for the 21st Century Healthcare Workforce.**

III. COMMITTEE BUSINESS – NEW MEMBERS, SUBCOMMITTEES, FUTURE MEETINGS

Committee members were asked to volunteer for one of two subcommittees: writing or planning. The planning subcommittee has the immediate task of deciding what is really behind the topic, identifying speakers, and developing the agenda. The members include Robert Alpino, David Garr, Elyse Perweiler, Linda Redford, Ronald Rozensky, Steven Shelton, and Jay Shubrook. The writing subcommittee will work closely with Patrick Stephens, Technical Writer, to develop the report outline and review various components of the report until it is completed. The members include Linda Kanzleiter, Barbara Logan, David Perrin, and Laurie Wylie. The committee chairperson will convene and participate in all meetings.

Dr. Hamel-Lambert inquired regarding the plans to add new members to the Advisory Committee. Mr. Coccodrilli and CAPT Hatot explained that eight new members will be official members by the second meeting of the ACICBL. The nomination process continues to be an ongoing one with 10 of the 13 members of the Advisory Committee rotating off the ACICBL effective March 31, 2011. The addition of the eight new members will bring the total membership to 11. While the preference is to have all members available to discuss the upcoming report topic, the current members decided to move forward since the report needed to be finalized to the degree possible within the time frame for the three required meetings. The eight new members will be invited to participate with the planning and writing subcommittees. Drs. Weiss and Hamel-Lambert will send a welcome message to each member. New member orientation will be a part of the next required meeting.

IV. NEXT STEPS

The ACICBL will convene in-person on January 27-28 and February 24 -25, 2011 with the goal of finalizing the 11th Annual Report to the degree possible.