



FY 2011 New Access Point *Funding Opportunity* *HRSA-11-017*

Health Resources and Services Administration
Department of Health and Human Services

NAP TA Webpage:
<http://www.hrsa.gov/grants/apply/assistance/nap>



Agenda



- Overview
- NAP Eligibility Requirements
- Funding Cap and Funding Priorities
- Highlights from the Guidance
- Program Specific Information
- Budget Presentation
- Electronic Submission Process
- TA Opportunities
- Useful Contacts
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- Q&As



Overview of NAP: Basics



- Competitive funding opportunity for operational support for a NEW service delivery site(s).
- Applications Due (Grants.gov):
November 17, 2010, 8 PM EST
- Applications Due (EHB):
December 15, 2010, 5 PM EST
- HRSA anticipates that \$250 million may be available to support approximately 350 NAP grant awards in FY 2011.



Overview of NAP: Purpose



- What is a New Access Point?
 - New delivery service site(s) for the provision of comprehensive primary, preventive, and supplemental health care services including oral health, mental health, and substance abuse services consistent with the requirements of section 330 of the Public Health Service Act.
- Two types of New Access Points
 - New Starts-Organization that does not currently receive any funding under section 330.
 - Satellites-Organization that currently receives funding under any of the section 330 programs and is proposing to establish a NEW delivery site(s).



Eligibility Factors



- For satellite applicants, proposed site may not be within the approved scope of project (per most recently approved Form 5B).
- Application must propose to provide comprehensive primary care services, including oral, mental health and substance abuse services.
- Site must serve all individuals in the target service area or population without regard for ability to pay.



Additional Eligibility Factors



- Application must not exceed the 200-page limit when printed by HRSA.
- One application per organization.
- Budget request may not exceed the established annual cap of \$650,000 in either Year 1 or Year 2.
- New Start organizations must propose to serve a defined geographic area that is designated, in whole or in part, as a MUA and/or contain an MUP.



Additional Eligibility Factors



- Applications may not propose to provide services for a single age-group (e.g., children), lifecycle (e.g., geriatric), or health issue (e.g., HIV/AIDS).
- For satellites, applications proposing the relocation or replacement of an existing site within the approved scope of project are not eligible.

- Year One: \$650,000 of which \$150,000 may be used for one-time minor capital costs for equipment and/or minor alterations/renovations.
- Year Two: \$650,000 for operational support (funds **cannot** be used for one-time minor capital costs for equipment and/or minor alterations/renovations).

**Two year project period*





Types of Health Centers



Applicants may request funding to serve a single population or multiple populations based on the needs of the proposed service area.

- **Community Health Centers (CHC, section 330(e))** serve a variety of underserved populations and areas.
- **Migrant Health Centers (MHC, section 330 (g))** serve migrant and seasonal agricultural workers and their families.
- **Healthcare for the Homeless Programs (HCH, section 330 (h))** serve homeless individuals and families.
- **Public Housing Primary Care Programs (PHPC, section 330 (i))** serve residents of public housing and those immediately adjacent to the public housing.



Serving Special Populations



- Applicants may apply for CHC, MHC, HCH, or PHPC funds or any combination thereof based on the needs of the proposed service area.
- An application proposing to serve a special population(s) must address the additional specific program requirements for that population.
- **New!:** A funding priority has been added for applicants requesting Federal section 330 funding to serve a special population(s) (i.e., request for Federal funding under section 330(g), 330(h), and/or 330(i) that is at least 25 percent of the total Federal section 330 funds requested).



Three Funding Priorities



A funding priority is defined as the favorable adjustment of combined review scores of individually approved applications when applications meet specified criteria.

- 1. High Poverty Area (1-5 points)*
- 2. Sparsely Populated Rural Area (5 points)*
- 3. Serving Special Populations (5-10 points)*



High Poverty Funding Priority



High Poverty Area (1-5 points):

Applicant must demonstrate that the percent of population at or below 100% of poverty exceeds 30% for the entire proposed service area.

** Documentation to support request must be provided. Documentation will be validated by HRSA.*



Sparsely Populated Rural Area (5 points)

Applicant must demonstrate that the entire area to be served by the proposed new access point(s) has 7 or less people per square mile. The whole defined service area must be considered versus a few areas/census tracts within the proposed service area.

**Documentation to support request must be provided. Documentation will be validated by HRSA.*



Serving Special Populations (5-10 points)

Applicant must demonstrate a request for Federal section 330 funding to serve a special population(s) (i.e., section 330(g), 330(h), and/or 330(i)) that is at least 25 percent of the total Federal section 330 funds requested.

** Eligibility for this priority is determined by funding request specified on Form 1B.*



Readiness and Full Operational Capacity



- *Readiness*
 - Organizations must be operational and providing services to the proposed population within 120 days of award.
 - Facility must be operational
 - Providers must be available to serve at the proposed new access point
- *Full Operational Capacity*
 - Must be achieved within 2 years of award.



Need for Assistance (NFA) Worksheet



The NFA worksheet documents specific health indicators for the area and/or population to be served by the NAP.

- Applicants should complete the NFA based on the entire target population (even if >1 site).
- NFA is scored up to 100 points based on the completed Form 9. The 100 points are then converted to a 20 point scale to be applied directly toward the need criterion score for the application.
- Electronification allows for automatic calculation and conversion of the NFA score.
- Applicants may utilize the Data Resource Guide for Demonstrating Need available online.



Review Criteria: Scoring of Need



- NFA Worksheet score accounts for up to 20 of the 30 points for the Need criterion.
- Need Criterion narrative score is 10 points out of the total 30 points.



Review Criteria: Collaboration



- Applicants will be assessed based on the extent to which they demonstrate formal and informal collaboration and coordination of services with other health care providers.
- Applicants are required to provide letters of support from current FQHCs, FQHC Look-alikes, rural health clinics, and critical access hospitals OR provide justification as to why such letters cannot be obtained.



'Other' Program Information



- Performance Measures
- Electronic Health Record
- Electronic Health Record Readiness Checklist
- Environmental Information and Documentation
- Other Requirements for Sites

See Appendix B of the funding opportunity announcement



Performance Measures*



- Purpose of performance measures is to serve as ongoing monitoring and performance improvement tools for grantees and HRSA.
 - **Clinical** - 8 required measures, which includes one behavioral health and one oral health measure (Exception: 2 prenatal performance measures may be noted as NA)
 - **Financial** – 5 required measures (Exception: public and/or tribal entities are only required to complete the 2 non-audit related measures)

**Formerly referred to as the Health Care and Business Plan*



Completing the Performance Measures



- ***New Starts:*** Complete the performance measures based on the entire proposed scope of project.
- ***Satellites:*** Complete the performance measures based on the PROPOSED service delivery site(s) only.
- Performance measures should represent the TOTAL proposed target population within the service area EVEN if multiple sites, populations, and/or service areas are proposed.



Performance Measures



- Time-framed and realistic goals to be accomplished during two-year project period.
- Goals must be responsive to the:
 - Target population;
 - Community health and organizational needs; and
 - Key service delivery activities.
- Baseline data must be established for each measure.
- Applicants may add additional measures.
- Additional measures should be noted in the 'Other' category as appropriate.



Electronic Health Record (EHR) Forms



- ***EHR Form:*** Indicates whether or not an electronic system is maintained by the organization and integrated within an EHR.
- ***EHR Readiness Form:*** Applicants requesting Federal funding for the purchase or enhancement of an EHR system must complete this form in its entirety.
- *New electronic health record (EHR) systems are an allowable cost. Applicants may request one-time funding of up to \$150,000 in Year 1 only for the purchase of equipment and/or minor alterations and renovations of a facility.*



Other Requirements for Sites Form



Applicants requesting ANY Federal funding for alteration and renovation, which may include the installation of equipment, must do the following:

- Complete the 'Other Requirements for Sites' form to assess any potential effects of alteration and renovation on historic properties (required under the National Historic Preservation Act, Section 106).
- Complete the '424C: Budget Information-Construction Programs' (part of program specific forms).



Environmental Information and Documentation (EID) Form



- Required by the National Environmental Policy Act of 1969 (NEPA) to assess the potential environmental impacts of any Federal action, including projects supported through Federal grants.
- Required for EACH proposed new access point site for which Federal funds are being requested.



Budget Presentation



- 424A: Non-Construction Programs
- 424C: Construction Programs (required for applicants requesting any Federal funding for alteration and renovation, which may include the installation of equipment).
- Budget Justification
- Form 1B: BPHC Funding Request
- Form 2: Staffing Profile
- Form 3: Income Analysis Form
- Equipment List (required for moveable equipment with a cost \geq \$5,000/unit)



Electronic Submission: Helpful Hints



- 2-step process: Grants.gov and EHB
- The earlier Grants.gov information is submitted, the more time applicants have to work in EHB.
- Once the Grants.gov submission is complete, applicants will receive e-mail confirmation that they may begin completing the remainder of the application in EHB. Allow 7 business days for HRSA e-mail notification.



Step 1: Electronic Submission in Grants.gov



Applicants should register early!

- Grants.gov registration process may take up to one month.
- Registrations expire annually.
- HRSA will not accept paper applications without prior approval.
- For help with electronic submission in grants.gov, call 1-800-518-4726.



Grants.gov: Required Documents



Applicants must submit the following documents in Grants.gov by 8 PM EST on November 17, 2010:

- SF 424 Face Page (Application for Federal Assistance);
- Project Summary/Abstract (uploaded on line 15 of the SF 424 Face Page); and
- HHS Checklist Form PHS-5161.



Step 2: Electronic Submission in HRSA's Electronic Handbook (EHB)



** Information must be submitted into HRSA's EHB by 5 PM EST on December 15, 2010*

- Program Narrative
- SF 424A (Budget Information – Non-Construction Programs)
- Budget Justification
- Equipment List (costs \geq \$5,000/Unit for moveable equipment)
- SF 424B: Assurances for Non-Construction Programs



Step 2: Electronic Submission in HRSA's Electronic Handbook (EHB)



- *Information must be submitted into HRSA's EHB by 5 PM EST on December 15, 2010*
- SF 424C – Budget Information Construction Programs (required for one-time funding only)
- SF 424 LLL - Disclosure of Lobbying Activities
- All Attachments (max 15)
- All Program Specific Forms (max 16)
- All Program Specific Information (max 6)



Technical Assistance



- NAP TA Webpage:
<http://www.hrsa.gov/grants/apply/assistance/nap>
- Grants.gov Customer Support
1-800-518-4726 (7AM – 9 PM ET)
Support@grants.gov
<http://www.grants.gov/CustomerSupport>
- HRSA EHBs
Contact HRSA Call Center
1-877-464-4772 (9 AM – 5:30 PM ET)
CallCenter@hrsa.gov
<https://grants.hrsa.gov/webexternal/home.asp>



General Technical Assistance Call



- Date:
- Time
- Dial-In Number:
- Participant Passcode:
- Replay Date:
- Replay Phone Number:



Technical Assistance Call: Special Populations



- Date:
- Time
- Dial-In Number:
- Participant Passcode:
- Replay Date:
- Replay Phone Number:



Technical Assistance Call: Performance Measures



- Date:
- Time
- Dial-In Number:
- Participant Passcode:
- Replay Date:
- Replay Phone Number:



Contact Information



- New Access Point, Lead Analyst (Program-related questions):

Tiffani Redding

301-594-4300

BPHCNAP@hrsa.gov

- Grants Management Lead (Budget-related questions):

Angela Wade

301-594-5296

awade@hrsa.gov



Additional Contact Information



- FTCA Help
1-866-382-2435
- 340B Drug Pricing Program
1-800-628-6297
- MUA/MUP Designation
<http://bhpr.hrsa.gov/shortage/muaguide.htm>
- Primary Care Associations/Primary Care Offices/National Cooperative Agreements:
www.bphc.hrsa.gov/technicalassistance



Consult the NAP TA Webpage



Guidance
FAQs
Forms
Performance Measures
Budget Presentation and Contact
Electronic Submission Information
User Guide Manual for Electronic Submission
Health Center Program Terms and Definitions
Helpful links
Information for TA Calls
Power Point Presentation
Application Deadlines
HRSA Contact Information

<http://www.hrsa.gov/grants/apply/assistance/nap>

Questions

