



National Research Service Award

HRSA-21-013 Technical Assistance Webinar September 23, 2020

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Project Officer, Division of Medicine
and Dentistry Bureau of Health
Workforce (BHW)

Vision: Healthy Communities, Healthy People



Agenda

- ▶ Welcome
- ▶ HRSA Introductions
- ▶ Overview of BHW mission and HRSA Priorities
- ▶ Overview and Requirements of HRSA-21-013
- ▶ Grants Management Presentation
- ▶ Questions



HRSA Introduction

- ▶ **Svetlana Cicale, MPH, Project Officer**
- ▶ **Cynthia Harne, MSW, LCSW-C, Chief, Medical Training and Geriatrics Branch, Division of Medicine and Dentistry**
- ▶ **Shelia Burks, Grants Management Specialist, Health Professions Branch (HPB), Division of Grants Management Operations (DGMO)**
- ▶ **Bruce Holmes, Ph.D., Supervisory Grants Management Specialist, Health Professions Branch (HPB), Division of Grants Management Operations (DGMO)**



Bureau of Health Workforce (BHW)

VISION – From education and training to service, BHW will make a positive and sustained impact on health care delivery for underserved communities

MISSION – Improve the health of underserved and vulnerable populations by strengthening the health workforce and connecting skilled professionals to communities in need



EDUCATION



TRAINING



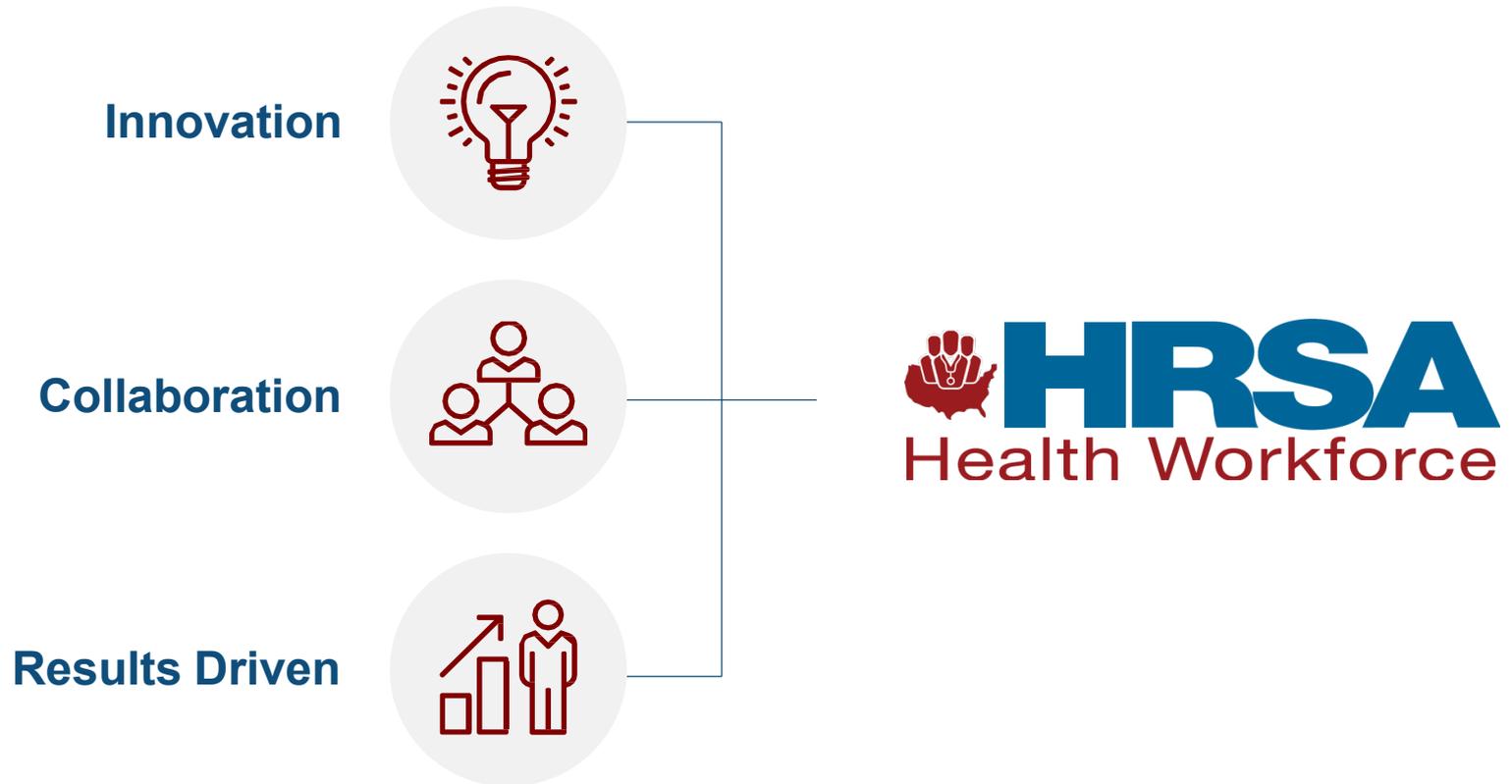
SERVICE

HRSA Priorities

- ▶ Transform the health care workforce by creating training opportunities, incentives, and sustained support for clinicians working in **rural and underserved areas.**
- ▶ Increase access to **behavioral health services**, including substance use disorder treatment.
- ▶ Use health care workforce **data to inform program and policy.**
- ▶ **Infuse BHW values and priorities** across the organization to guide decision making.



Emphasizing BHW's Core Values



Program Purpose and Legislative Authority

- ▶ The purpose of this grant program is to train and provide support to postdoctoral health care professionals who are planning to pursue careers in biomedical and behavioral health research related to primary care.
- ▶ This NRSA program supports institutional training grants awarded to eligible institutions to develop or enhance postdoctoral research training opportunities for qualified individuals who are planning to pursue careers in primary care research.
- ▶ 42 U.S.C. § 288 (Section 487 of the Public Health Service Act).



Summary of Funding

**Anticipated
Total Annual
Available FY2021
Funding**

\$7,800,000 per year

**Number of
Awards**

Approximately 15

Award Ceiling

\$500,000/year

July 1, 2021 to June 30, 2026



Eligible Applicants

- ▶ Eligible entities are programs that were funded between 2011 through 2020, under sections 736, 739, or 747 of the Public Health Service (PHS) Act. A list of the programs can be found in [Appendix A](#).
- ▶ Faith-based and community-based organizations are eligible to apply for these funds. Tribes and tribal organizations may apply for these funds, if otherwise eligible.



Program Requirements

1. Plan, develop and/or enhance a program for the training of postdoctoral professionals who are planning to pursue careers in biomedical and/or behavioral health research related to primary care.
2. Develop recruitment and retention strategies to increase the number of women and individuals from disadvantaged backgrounds (including racial and ethnic minorities) who are planning to pursue careers in biomedical and/or behavioral health research related to primary care.



Program Requirements

3. HRSA has particular interest in primary care practice or education as well as one or more of the following research topics and encourages NRSA-supported research able to advance these fields
 - health promotion, prevention, and population health;
 - early detection, treatment, and management of acute, episodic, chronic and multiple chronic diseases;
 - early detection, treatment and management of behavioral health disorders including Opioid Use Disorder (OUD), Post-Traumatic Stress Disorder (PTSD), primary and secondary trauma for those who have experienced or witnessed violence; or
 - other topics related to primary care.



Program Requirements

NOTE: Research topics must be reviewed and approved by HRSA prior to initiating the project.

4. Include funding in budget for trainees to attend the Academy Health Annual Research Meeting and for project directors to attend an annual HRSA meeting in Rockville, Maryland.
5. Provide a budget that reflects a 2 percent annual increase in stipends for postdoctoral trainees using the NRSA Stipends, Tuition/Fees and Other Budgetary Levels for each budget year of the project period.
6. Ensure project directors and trainees attend HRSA quarterly webinars.



Program Requirements (cont'd)

7. Develop and execute a plan to collect post-graduation employment demographics with graduates from the NRSA program for at least five (5) years after they complete the NRSA program. Award recipients must require trainees with eligible qualifications to apply for a National Provider Identifier (NPI) number and collect the NPI numbers of trainees who already have them.



Narrative Guidance

NARRATIVE GUIDANCE

To ensure that you fully address the review criteria, this table provides a crosswalk between the narrative language and where each section falls within the review criteria. Any attachments referenced in a narrative section may be considered during the objective review.

Narrative Section	Review Criteria	Review Criterion Points
Purpose and Need	(1) Purpose and Need	15
Response to Program Purpose: (a) Work Plan (b) Methodology/Approach (c) Resolution of Challenges	(2) Response to Program Purpose (a) Work Plan (b) Methodology/Approach (c) Resolution of Challenges	35 (a) 15 (b) 15 (c) 5
Impact: (a) Evaluation and Technical Support Capacity (b) Project Sustainability	(3) Impact: (a) Evaluation and Technical Support Capacity (b) Project Sustainability	20 (a) 10 (b) 10
Organizational Information, Resources, and Capabilities	(4) Organizational Information, Resources, and Capabilities	20
Budget and Budget Justification Narrative	(5) Support Requested	10

Attachments

Attachment	Description	Required/As Applicable
1	Work Plan	Required
2	Staffing Plan and Job Descriptions for Key Personnel	Required
3	Letters of Support	As Applicable
4	Project Organizational Chart	Required
5	Annual Training Chart	Required
6	Accomplishment Summary (Competing Continuations Only)	As Applicable
7	Logic Model	Required
8	Relevant Faculty Peer Reviewed Publications	As Applicable
9	Letters of Agreement, Memoranda of Understanding, and /or Description(s) of Proposed /Existing Contracts	As Applicable
10	Eligibility Documentation	Required
11	Other Relevant Documents	As Applicable

Review Criterion 1 Response to Program Purpose (15 Points)

Note: Corresponds to Section IV's Purpose and Need

The extent to which the application demonstrates the problem and associated compelling contributing factors to the problem, including the quality and extent to which it addresses:

1. A project that prepares qualified individuals for careers in primary care research that will have significant impact on the nation's primary care research agenda; and (2) result in a highly trained workforce, including women and individuals from disadvantaged backgrounds (including racial and ethnic minorities) available to assume leadership roles in the area of primary care research.



Review Criterion 1 Purpose and Need (15 Points) (cont'd)

2. The needs of the institution and community and how the needs identified align with the goals of the NRSA program.
3. Needs for primary care research that the proposed project will address, particularly any relevance for promoting HHS's goals.
4. Trainee disciplines, their roles in primary care research, and the training needs of the disciplines.
5. Shortages and needs for additional postdoctoral professionals focused on research in primary care capable of transforming health care delivery.



Review Criterion 2 Response to Program Purpose (35 points)

▶ 2(a) Work Plan (15 Points)

Note: Corresponds to Section IV's Response to Program Purpose Sub-section (a) Work Plan

The extent to which the applicant provides a clear, comprehensive, and specific set of goals and objectives and the concrete steps that will be used to achieve those goals and objectives.

Review Criterion 2 Response to Program Purpose (35 Points) (cont'd)

► 2(b) Methodology/Approach (15 Points)

Note: Corresponds to Section IV's Response to Program Purpose Sub-section (b) Methodology/Approach

The extent to which the application responds to the requirements and expectations of the program and addresses the needs highlighted in the Purpose and Need section.

The extent to which the applicant provides a clear, comprehensive, and specific set of goals and objectives and the concrete steps that will be used to achieve those goals and objectives.



Review Criterion 2 Response to Program Purpose (35 Points) (cont'd)

► 2(c) Resolution of Challenges (5 points)

Note: Corresponds to Section IV's Response to Program Purpose Sub-section (c) Resolution of Challenges

The extent to which the application demonstrates an understanding of potential obstacles and challenges during the design and implementation of the project, as well as a plan for dealing with identified contingencies that may goals and objectives.

Review Criterion 3 Impact (20 Points)

► Criterion 3(a): Evaluation and Technical Support Capacity

Note: Corresponds to Section IV's Impact Sub-section (a) Evaluation and Technical Support Capacity (10 Points)

The extent to which the proposed project has a public health impact and the project will be effective, if funded.

The extent to which the application effectively reports on the measurable outcomes being requested. This includes both internal program performance evaluation plan and HRSA's required performance measures, as outlined in the corresponding Project Narrative Section IV's Impact Sub-section.



Review Criterion 3 Impact (20 Points) (cont'd)

► Criterion 3(b): Project Sustainability

Note: Corresponds to Section IV's Impact Sub-section (b)
Project Sustainability (10 Points)

The extent to which the application describes:

1. A solid plan for project sustainability after the period of federal funding ends and identifies those activities that are most likely to be sustained.
2. Likely challenges to be encountered in sustaining the program, and describes logical approaches to resolving such challenges.



Review Criterion 4 Organizational Information, Resources and Capabilities (20 Points)

Note: Corresponds to Section IV's Organizational Information, Resources, and Capabilities

The extent to which the application demonstrates:

1. The assets, past experience, and capabilities of the applicant organization's capacity to meet program requirements.
2. Qualifications and capacity of the faculty to provide instruction in research activities.



Review Criterion 4 Organizational Information, Resources and Capabilities (20 Points) (cont'd)

3. Project personnel are qualified by training and/or experience to implement the project. This will be evaluated both through the project narrative and the attachments. Documentation of a qualified staffing plan as **Attachment 2** and project organizational chart as **Attachment 4**.
4. Evidence of institutional support such as from letters of agreement and support, in kind contribution of faculty, staff and resources, and other partners providing support, provided in **Attachments 3 and 9**.



Review Criterion 5 Support Requested (10 Points)

Note: Corresponds to Section IV's Budget Justification Narrative and SF-424 R&R Budget Forms.

The extent to which the application demonstrates the reasonableness of the proposed budget for each year of the period of performance, in relation to the objectives, the complexity of the research activities, and the anticipated results and includes the following:

1. The costs, as outlined in the budget narrative justification and required resources sections, are reasonable, allocable, allowable and necessary given the scope of work.



Review Criterion 5 Support Requested (10 Points) (cont'd)

2. Key personnel have adequate time devoted to the project to achieve project objectives.
3. Trainee stipends and other costs are reasonable and supportive of the project objectives.



Grants Management



Application Guidance

- ▶ Two documents provide guidance on the application process:
 - HRSA Notice Of Funding Opportunity (NOFO) HRSA-21-013 Program Specific Guidance
 - Section 4 of HRSA's [SF-424 R&R Application Guide](#)
- ▶ Apply electronically through Grants.gov. You must download the SF-424 Research and Related (R&R) workspace application package associated with this NOFO following the directions provided at <http://www.grants.gov/applicants/apply-for-grants.html>.



Application Guidance (cont'd)

- ▶ Page Limit: **60 pages** when printed by HRSA.
- ▶ Read and follow the instructions for the narrative carefully (pages 8-18).
- ▶ Use the major heading and subheadings that are in the narrative instructions.
- ▶ November 9, 2020 is the application due date.



Registration

- ▶ Dun and Bradstreet Data Universal Numbering System (DUNS) Number Transition to the Unique Entity Identifier (UEI) and System for Award Management (SAM).
- ▶ Obtain a valid DUNS number, also known as the Unique Entity Identifier (UEI), and provide that number in the application.
- ▶ [For more details, visit the following: Planned UEI Updates in Grant Application Forms and General Service Administration's UEI Update page.](#)



Notification of Award

The Notice of Award will be sent prior to the start date of July 1, 2021.



Questions



Contact Us

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