HRSA Grantee
Conference Call and Q&A
July 2018

Office of Federal Assistance Management (OFAM)
Health Resources and Services Administration (HRSA)
Operator

• Listen-only mode initially

• How/when to ask a question

• HRSA personnel will present information. Then open the call for questions and answers
Agenda

• Welcome
• Reminders
• Workspace Updates
• Payment Management System (PMS)
• Audit Confirmation
• Q&A
Welcome

• HRSA Contact Center hours: 8 a.m. to 8 p.m. (ET)

• HRSA Contact Center number: (877) 464-4772.
Reminders

• Payment Management Services (PMS): 877-614-5533 or http://www.psc.gov/

• Bureau of Primary Health Care: 1-877-974-2742. or http://www.hrsa.gov/about/contact/bphc.aspx

• Update your Grants.gov registrations.
Reminders

• EHBs Help and Ticketing System:  
  http://www.hrsa.gov/about/contact/ehbhlp.aspx

• HRSA is on YouTube!

• Additional Resources: etc. Visit  
  http://www.hrsa.gov/grants/manage/index.html
Reminders

Correspondence with HRSA
• The HRSA Grants TA webpage: http://www.hrsa.gov/grants/apply/

• Provide Feedback on your Grant Experiences: https://cxo.dialogue2.cao.gov/
New Feature to the FFR Module in EHB

• With the new FFR module in EHB it will allow recipients to delete an FFR revision that was started in error.
Division of Grant Policy (DGP)

Ericka Williams
Division of Grants Policy update

Legislative Mandates


1) Salary Limitation (Section 202)
2) Gun Control (Section 210)
3) Anti-Lobbying (Section 503)
4) Acknowledgment of Federal Funding (Section 505)
5) Restriction on Abortions (Section 506)
6) Exceptions to Restriction on Abortions (Section 507)
7) Ban on Funding Human Embryo Research (Section 508)
Division of Grants Policy update

Legislative Mandates continued...


8) Ban on Funding Human Embryo Research (Section 508)
9) Limitation on Use of Funds for Promotion of Legalization of Controlled Substances (Section 509)
10) Restriction on Distribution of Sterile Needles (Section 520)
11) Restriction of Pornography on Computer Networks (Section 521)
12) Restriction on Funding ACORN (Section 522)
13) Confidentiality Agreements (Section 743)
The **Restriction on Abortion** mandates that “(a) None of the funds appropriated in this Act, and none of the funds in any trust fund to which funds are appropriated in this Act, shall be expended for any abortion.

(b) None of the funds appropriated in this Act, and none of the funds in any trust fund to which funds are appropriated in this Act, shall be expended for health benefits coverage that includes coverage of abortion.

(c) The term “health benefits coverage” means the package of services covered by a managed care provider or organization pursuant to a contract or other arrangement.”
 Exceptions to Restriction on Abortions

“(a) The limitations established in the preceding section shall not apply to an abortion – (1) if the pregnancy is the result of an act of rape or incest; or (2) in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

(b) Nothing in the preceding section shall be construed as prohibiting the expenditure by a State, locality, entity, or private person of State, local, or private funds (other than a State’s or locality’s contribution of Medicaid matching funds).

(c) Nothing in the preceding section shall be construed as restricting the ability of any managed care provider from offering abortion coverage or the ability of a State or locality to contract separately with such a provider for such coverage with State funds (other than a State’s or locality’s contribution of Medicaid matching funds).
• (d)(1) None of the funds made available in this Act may be made available to a Federal agency or program, or to a State or local government, if such agency, program, or government subjects any institutional or individual health care entity to discrimination on the basis that the health care entity does not provide, pay for, provide coverage of, or refer for abortions.

• (d)(2) In this subsection, the term “health care entity” includes an individual physician or other health care professional, a hospital, a provider-sponsored organization, a health maintenance organization, a health insurance plan, or any other kind of health care facility, organization, or plan.”

• Please note that the needle exchange policy bulletin been updated to be consistent with be FY2018 Appropriations language
The updated language reads:

- **GSA's System for Award Management (SAM) is supporting an active investigation by the GSA Office of Inspector General (OIG) into alleged, third-party fraudulent activity in SAM.**

- **Proactive steps already being taken to address this issue and affected entities notified. GSA will continue to work with OIG and law enforcement to take additional action as appropriate.**

- **Proactive steps include requiring submission of an original, signed notarized letter identifying the authorized Entity Administrator for the entity associated with the Data Universal Numbering System (DUNS) number before the registration will be activated. GSA posted instructions for domestic entities and instructions for international entities for easy reference....**
EHB Support (ODOM)

Walker Bennett
EDM Submission

Note(s):
You cannot submit this submission to HRSA because the deadline has passed. To request deadline extension, click here.

00222547 : ZUFALL HEALTH CENTER, INC., Dover, NJ

GrantNumber: HHS0504211
Submission Name: QI Equipment List
Submitted By: NA

Reporting Period: 02/01/2017 - 01/31/2018
Submission Type: Other Submissions
Available Date: 01/15/2017

Last Updated By: Eva Turoh
Reporting Cycle: One Time Submission
Online Submission: Yes (Required)

Resources

View
Related NOA
Action History

Related Condition/Reporting Requirement

Name
QI Equipment List

Type
Reporting Requirements

Recurring
No

Due Date
Within Time Span of 30 Days of Budget End Date

Added in NOA
6 HHS0504211-13-69

Condition
The grantee must submit an itemized list, including purchase price, of all equipment items purchased with grant funds. The grantee is required to report acquired equipment, (including information technology systems), with an acquisition cost of $5,000 or more per item/system for which HRSA has reserved the right to transfer title. If no equipment purchases were made using funding provided through this award, submit a letter of verification from your organization's financial officer.

Electronic Deliverable Attachment (Minimum 1) (Maximum 20)

No documents attached
## Submissions – incomplete list

### Submissions - Incomplete List

<table>
<thead>
<tr>
<th>Due In</th>
<th>Submission Name</th>
<th>Submission Type</th>
<th>Organization</th>
<th>Grant #</th>
<th>Tracking #</th>
<th>Reporting Period</th>
<th>Deadline</th>
<th>Status</th>
<th>Options</th>
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<tr>
<td>2259 Days</td>
<td>Scope Verification - Service Add (Service Name: Obstetrical Care)</td>
<td>Other Submissions</td>
<td>ZUFALL HEALTH CENTER, INC., NJ</td>
<td>H80CS04211</td>
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<td>2256 Days</td>
<td>Scope Verification - Site Add (Zufall Health Center - Hicksville)</td>
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<td>H80CS04211</td>
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<tr>
<td>1408 Days</td>
<td>NAP - Project Completion Certification</td>
<td>Other Submissions</td>
<td>ZUFALL HEALTH CENTER, INC., NJ</td>
<td>H80CS04211</td>
<td>00162925</td>
<td>12/01/2012 - 11/30/2013</td>
<td>06/30/2014</td>
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<td><a href="#">Submission</a></td>
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<tr>
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<td>(129137-01) Schematic Drawings/Site and Floor Plans</td>
<td>Other Submissions</td>
<td>ZUFALL HEALTH CENTER INC., NJ</td>
<td>C80CS25549</td>
<td>0023161</td>
<td>05/01/2016 - 04/30/2019</td>
<td>07/04/2016</td>
<td>Not Started</td>
<td><a href="#">Request Extension</a></td>
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<tr>
<td>873 Days</td>
<td>(129137-01) Revised Project Specific Budget/Budget Justification</td>
<td>Other Submissions</td>
<td>ZUFALL HEALTH CENTER INC., NJ</td>
<td>C80CS25549</td>
<td>0023163</td>
<td>05/01/2016 - 04/30/2019</td>
<td>07/04/2016</td>
<td>Not Started</td>
<td><a href="#">Request Extension</a></td>
</tr>
<tr>
<td>873 Days</td>
<td>(129137-01) Project Timeline</td>
<td>Other Submissions</td>
<td>ZUFALL HEALTH CENTER INC., NJ</td>
<td>C80CS25549</td>
<td>0023160</td>
<td>05/01/2016 - 04/30/2019</td>
<td>07/04/2016</td>
<td>Not Started</td>
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</table>
Division of Financial Integrity (DFI)

Wayne Bulls
OFAM Fiscal Technical Assistance Initiative

• **Fiscal Technical Assistance**
  • Proactive
  • Preventative
  • One HRSA Voice

• **HRSA Goals**
  • Explain Financial Management Requirements
  • Build a Rapport with Grant Recipients
  • Provide Examples and Best Practices
  • Resource for Questions

• **HRSA Grant Recipient Outcomes**
  • Proper Management of HRSA Grants
  • Avoid and Reduce Audit Findings
  • Avoid Unallowable Costs
Healthy Grants Workshop

• Healthy Grants Workshop
  • Held on May 30-31, 2018 at HRSA Headquarters in Rockville, MD
  • Focus on HRSA grants administration and feature a variety of breakout sessions on topics relevant to HRSA grantees.
  • All Materials are located at:
    https://www.hrsa.gov/grants/manage/workshop.html

• Additional Session
  • San Francisco Healthy Grants Workshop
  • August 1-2, 2018
  • https://www.hrsa.gov/grants/manage/workshop/hrsa-regional-grants-workshop.html
Reporting and Recordkeeping
Areas Crucial To Your Grants Health

• **Single Audit**
  • Requirement - Expended $750k or more in Federal Funds
  • Independent Accounting Firm
  • Timely Completion
  • Schedule of Federal Expenditures

• **Agency Reports**
  • SF-425 Federal Financial Report (FFR)
    • Due Annually to HRSA
    • Due Quarterly to Payment Management System (PMS)
  • Performance Reports
  • Progress Reports

• **Internal Controls over Financial Reporting**
  • Year-end Adjusting Journal Entries
Cash Management
Areas Crucial To Your Grants Health

• Draw Downs
  • Advanced Payment Method
    • Minimize the Time Elapsing
    • Interest Earned is Inconsequential (<$500)
  • Reimbursement Basis
  • PMS Quarterly FFR
    • Manages Cash Advances and Disbursements

• Safeguarding of Assets

• Internal Controls
Separation of Funding by Source
Areas Crucial To Your Grants Health

Accounting System (General Ledger)
• Separately report revenue and expenditures separately by federal program
• Maintaining records –source and application of funding

General Ledger Expenditures
• Reconciliation to PMS Drawdowns
## Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wayne Bulls</td>
<td>Division of Financial Integrity</td>
<td><a href="mailto:WBulls@hrsa.gov">WBulls@hrsa.gov</a></td>
<td>301-443-7764</td>
</tr>
<tr>
<td>Neera Agarwal</td>
<td>OIT</td>
<td><a href="mailto:NAgarwal@hrsa.gov">NAgarwal@hrsa.gov</a></td>
<td>301-945-9784</td>
</tr>
<tr>
<td>Ericka Williams</td>
<td>Division of Grants Policy</td>
<td><a href="mailto:EWilliams@hrsa.gov">EWilliams@hrsa.gov</a></td>
<td>301-443-4489</td>
</tr>
<tr>
<td>Melissa Reyes</td>
<td>OFAM/ODOM EHB Support</td>
<td><a href="mailto:MReyes2@hrsa.gov">MReyes2@hrsa.gov</a></td>
<td>301-443-5157</td>
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</tbody>
</table>

**Web:** [https://www.hrsa.gov/about/organization/bureaus/](https://www.hrsa.gov/about/organization/bureaus/)

**Twitter:** [https://twitter.com/HRSAgov](https://twitter.com/HRSAgov)

**Facebook:** [https://www.facebook.com/HRSAgov/](https://www.facebook.com/HRSAgov/)
Question & Answer

• Please have your grant number ready

• If we cannot answer your question, we will take your contact information and get back to you
Upcoming Topics

• Do you have a topic you would like to see presented during an upcoming TA call?

• Email your ideas to HRSAPostAwards@hrsa.gov