



Community Project Funding/Congressionally Directed Spending (CPF/CDS) Non-construction & Construction Projects Overview

Technical Assistance Webinar

Thursday, May 14, 2026

Office of Special Activities (OSA)

Office of Federal Assistance and Acquisition Management (OFAAM)

Vision: Healthy Communities, Healthy People



Webinar Details

- HRSA will post a copy of today's webinar recording on the [CDS webpage](#)
- Each CDS recipient has received an official notification from HRSA detailing their CDS Award. The FY 2026 Guidance documents are:
 - HRSA-26-106 Guidance Non-construction
 - HRSA-26-107 Guidance Construction
- Questions:
 - Send inquiries to CDSProgram2026@hrsa.gov

Note: HRSA cannot provide information or instruction beyond what is included in the guidance. The agency cannot edit draft applications or provide feedback on specific project proposals.



Health Resources and Services Administration (HRSA)

Overview



Supports more than 90 programs that provide health care to people who are geographically isolated, economically or medically challenged.



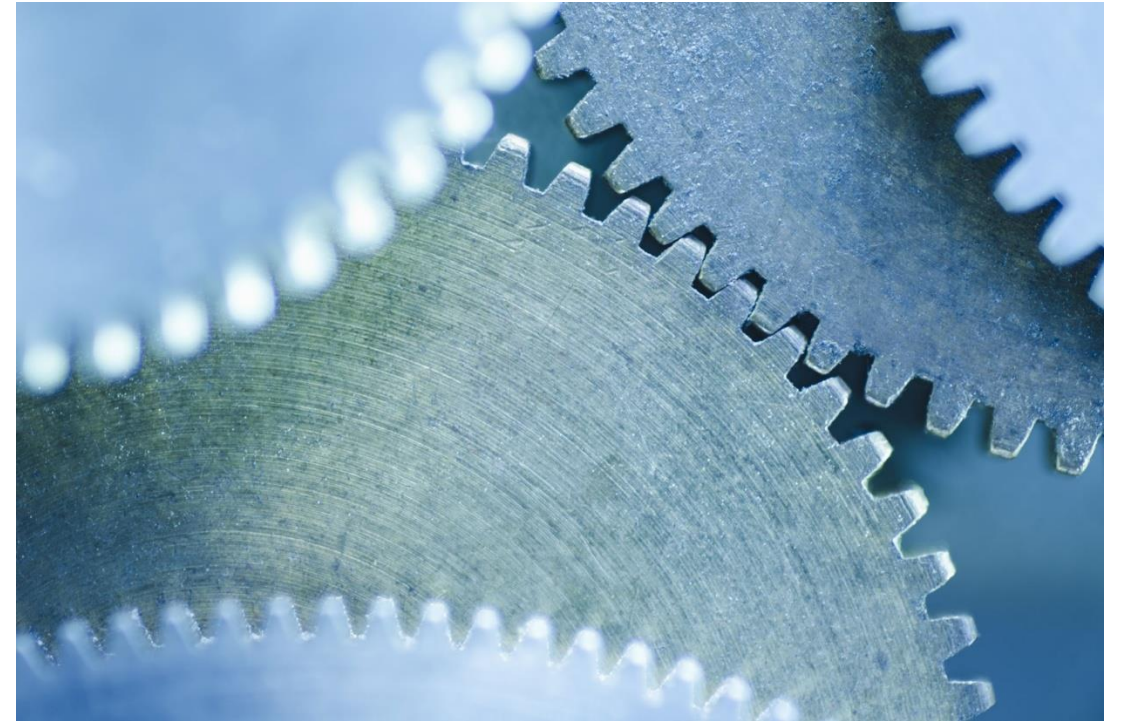
HRSA does this through grants and cooperative agreements to more than 3,000 awardees, including community and faith-based organizations, colleges and universities, hospitals, state, local, and tribal governments, and private entities.



Every year, HRSA programs serve tens of millions of people, including people living with HIV/AIDS, pregnant women, mothers and their families, and those otherwise unable to access quality health care.

Office of Federal Assistance and Acquisitions Management (OFAAM), and the Office of Special Activities (OSA)

- OFAAM provides leadership in the administration and assurance of the financial integrity of HRSA grants, cooperative agreements, scholarships, and loan repayment programs, and manages the audits program.
- The Office of Special Activities (OSA) is a component of OFAAM and manages the Congressionally Directed Spending (CDS) Program.



CPF/CDS: Overview

- Community Project Funding/ Congressionally Directed Spending (CPF/CDS) grants that relate to supporting health-related activities, including training and information technology
- Based on FY 2026 Consolidated Appropriations Act (P.L. 119-75)



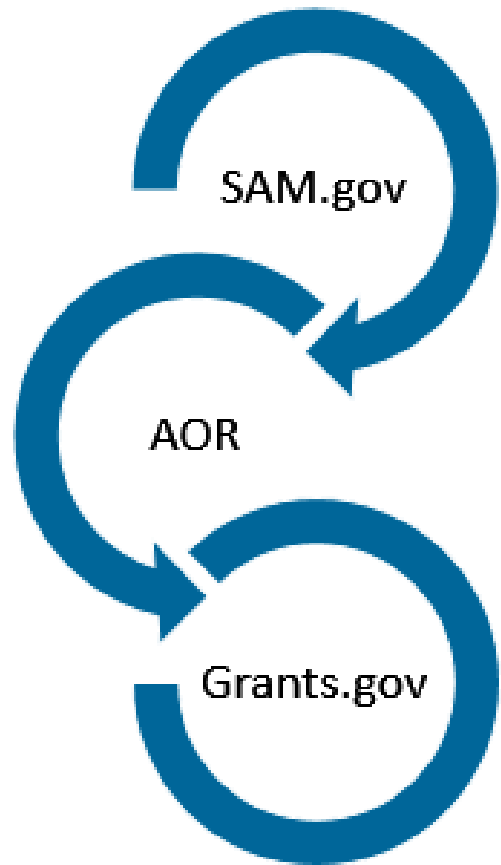


Federal Grant Application Process:

Register & Get Ready



Required Steps for Grants.gov Registration



These steps **MUST** be completed prior to registering for Grants.gov:

- Register the organization **and obtain the Unique Entity Identifier (UEI)** with System for Award Management (SAM)
- Register an Authorized Organization Representative (AOR)
- Register the organization with Grants.gov

Unique Entity Identifier (UEI) Transition

- Effective April 4, 2022:
 - The Unique Entity Identifier (UEI) assigned by SAM has replaced the Data Universal Numbering System (DUNS).
 - Register at SAM.gov and you will be assigned a UEI.
 - **You must maintain active SAM registration with current information at all times!**



What do I need to do now?

Home Search Data Bank Data Services Help

Sign In

SAM.GOV

Official U.S. Government Website
100% Free

The Official U.S. Government System for:

- Contract Opportunities**
(was fbo.gov)
- Contract Data**
(Reports ONLY from fpds.gov)
- Wage Determinations**
(was wdol.gov)
- Federal Hierarchy**
Departments and Subtiers
- Assistance Listings**
(was cfda.gov)
- Entity Information**
Entities, Disaster Response Registry, and Exclusions
- Entity Reporting**
SCR and Bio-Preferred Reporting

NEW [Learn More](#)

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity

Check Registration Status

Already know what you want to find?

Select Domain... e.g. 1606N020Q02



Get Registered



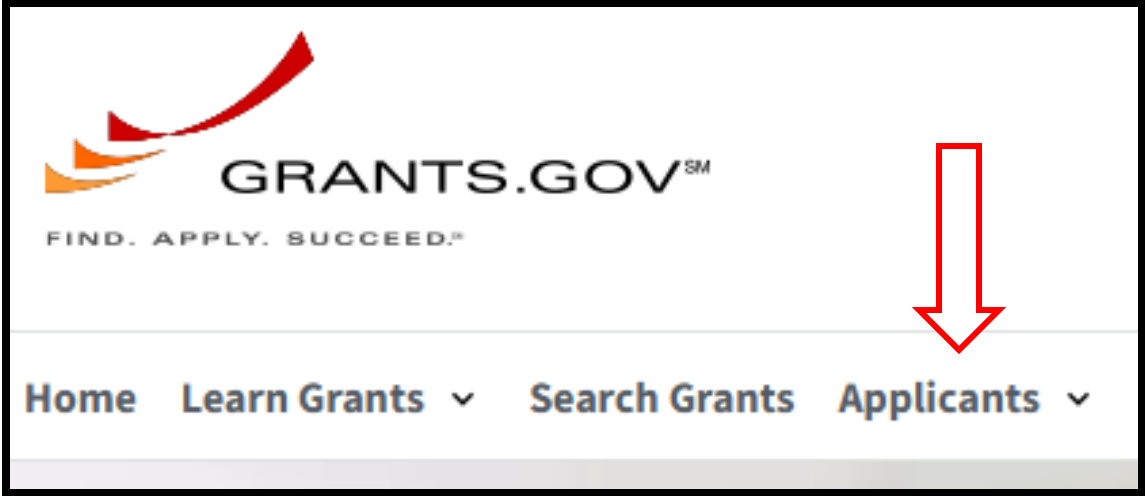
Up to 4 weeks

System	Importance	Website
1. System for Award Management (SAM)	Designating an E-business Point of Contact and establishing a Unique Entity Identifier (UEI) . Registering with System for Award Management (SAM) is required for organizations to use Grants.gov.	https://www.sam.gov/
2. Grants.gov	System by which organizations can submit applications for Federal funding.	http://www.grants.gov/

How to find HRSA-26-107 & HRSA-26-106 on Grants.gov

Step 1

- Go to Grants.gov
- Click the Applicants Dropdown



Step 2

- Click How to Apply for Grants



How to find HRSA-26-107 & HRSA-26-106 on Grants.gov

Step 3

- Click Search for Opportunity Package

HOW TO APPLY FOR GRANTS

How to Apply for Grants: Getting Started



Learn
Go to the Grants Learning Center for an

Check
Make sure you are eligible before applying.

Search
Find federal grants that align with your work.

Step 4

- Enter the opportunity number into the search box.
- Click search.

Search funding opportunities

Tip: Use a minus sign to exclude words or phrases, like "-research"

Grants.gov Support

Grants.gov Contact Center

- 24 hours a day, 7 days a week
- Closed on federal holidays
- Phone: 1-800-518-4726
- Email Grants.gov Support
- [iPortal](#): Top 10 requested help topics (FAQs), searchable knowledge base, self service ticketing and ticket status, and live web chat



Pre-Award Webinar Agenda

- Non-Construction (GE1)
- Construction (CE1)
- Environmental and Historic Preservation (EHP) Requirements
- Budget
- FAQs



GE1 Non-Construction awards

- GE1 Awards are Non-Construction Grant Funding for projects, such as Moveable Equipment
- GE1 funding cannot be used for building projects or major renovations
- Moveable Equipment is equipment that can be moved (not affixed) and also used for more than one year and costs at least \$10,000 each (including technology such as computer systems)

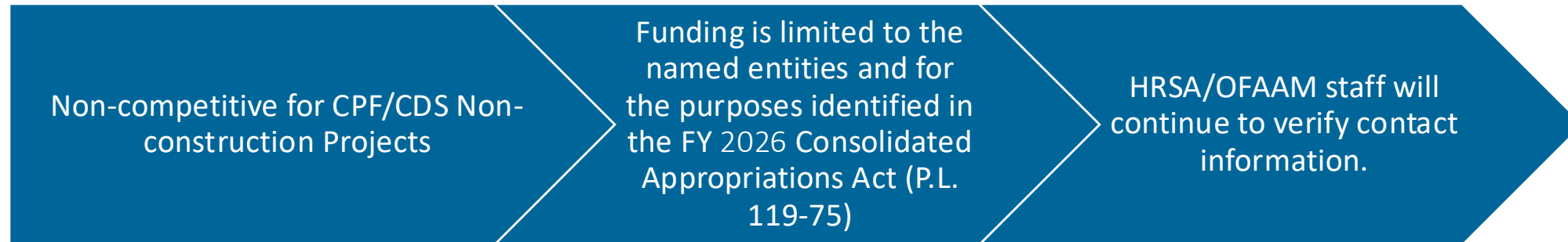


CPF/CDS Non-Construction Funding Overview

Estimated Number of Awards: Based on Congressionally-approved projects

Maximum Funding Amount: Varies, based on Congressionally-approved project funding

Period of Performance: 1 year (September 1, 2026 – August 31, 2027)



Non-Construction Application Submission

Project
Abstract

Project
Narrative

Budget &
Budget
Narrative

Required
Attachments



Non-Construction Project Abstract & Narrative

Project Abstract

What it is: A one-page, single-spaced **stand alone summary** of the application.

Tips for Applicants:

Use clear and concise language to describe the proposal.

Provide **all** requested information

See Section 4.1.ix of HRSA's SF-424

Application Guide for further instructions.

Narrative Section Headers

Introduction

Work Plan

Equipment (if applicable)



Non-Construction Budget & Budget Narrative

Standard Form (SF) 424A

- **Section A – Budget Summary**
 - Include Fed + Non-Fed totals
- **Section B Budget Categories**
 - **Object Class Categories** – include total amount requested for each cost line item
- **Budget Narrative**
- **Personnel Justification***
- **Equipment List***
- **Indirect Cost Rate Agreement***

* If applicable

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Name of Grant		\$	\$	\$ 565,940.00	\$	\$ 565,940.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 565,940.00	\$ 0.00	\$ 565,940.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					Total (5)
	(1) Cares Supplemental	(2)	(3)			
a. Personnel	\$ 342,050.29	\$	\$	\$	\$	\$ 342,050.29
b. Fringe Benefits	97,997.41					97,997.41
c. Travel						0.00
d. Equipment						0.00
e. Supplies						0.00
f. Contractual	16,355.53					16,355.53
g. Construction						0.00
h. Other						0.00
i. Total Direct Charges (sum of 6a-6h)	456,403.23	0.00	0.00	0.00	0.00	456,403.23
j. Indirect Charges	109,536.77					109,536.77
k. TOTALS (sum of 6i and 6j)	\$ 565,940.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 565,940.00
7. Program Income						0.00

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102



Non-Construction Required Attachments

What it is: Includes required and optional document attachments that complete the content of the application.

Tips for Applicants:

- Carefully follow the instructions detailed in the guidance for each attachment
 - Clearly label each attachment
- Attachment 1: Staffing Plan and Job Descriptions for Key Personnel
 - Attachment 2: Biographical Sketches of Key Personnel
 - Attachment 3: Letters of Agreement, Memoranda of Understanding and/or Description(s) of Proposed/Existing Contracts (project-specific)
 - Attachment 4: Project Organization Chart
 - Attachment 5: Equipment List and minor alterations and renovations (A&R), if applicable



Non-Construction Reporting and Review Activities

Progress Reports

Federal Financial
Reports

Final Reporting
Requirements



Pre-Award Costs for Non-Construction Projects

- We understand there may be circumstances where organizations may need to incur project costs prior to their award start date of February 3, 2026.
- For non-construction projects, pre-award costs incurred up to 90 days prior to the award start date must seek prior approval from HRSA once award has been made. Approval is not guaranteed, and grantees incur pre-award costs at their own risk
- Please contact CDSProgram2026@hrsa.gov with any additional questions



CE1 Construction Awards

**Community Project Funding / Congressionally
Directed Spending (CPF/CDS) for Facilities and/or
Equipment (Construction) Projects**

HRSA-26-107

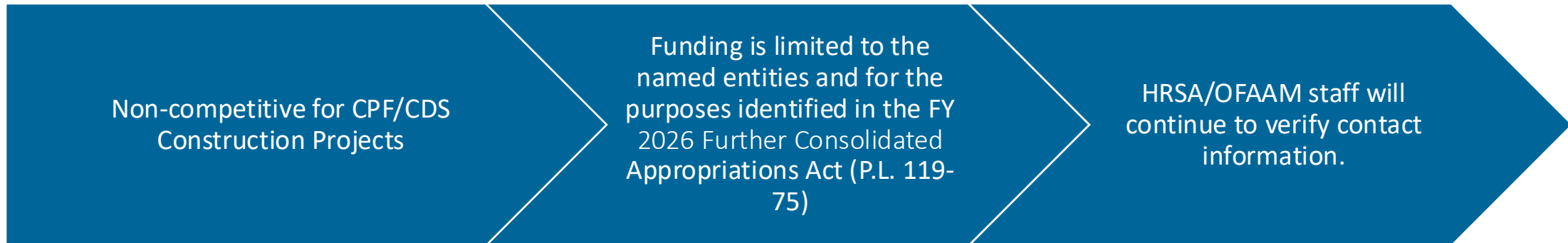


Construction Funding Overview

Estimated Number of Awards: Based on Congressionally-approved projects

Maximum Funding Amount: Varies, based on Congressionally approved project funding

Period of Performance: 3 years, September 1, 2026, through August 31, 2029



Construction Application Contents

Project
Abstract

Project
Narrative

Budget &
Budget
Narrative

Required
Attachments



Construction Project Types

Construction and Modernization projects with or w/o equipment

- **New building structure or facility**
- **Modernization – alteration, repair, remodeling and/or renovation of a building**
- **Examples – construction of a new standalone service delivery site; modernizing facility interior**

“Design-Only” (planning portion of a construction project)

- **Funds limited to allowable design/planning related costs for an overall construction project.**

Equipment Only

- **Loose, moveable equipment not affixed to the physical building structure, and with a useful life of more than one year**
- **Examples – purchase of new clinical equipment; purchase of a mobile van**



Construction Project Abstract & Narrative

Project Abstract

What it is: A one-page, single spaced, **stand alone summary** of the application.

Tips for Applicants:

Use clear and concise language to describe the proposal. Provide **all** requested information. See Section 4.1.ix of HRSA's SF-424 Application Guide for further instructions:

<https://www.hrsa.gov/sites/default/files/hrsa/grants/sf424-application-guide.pdf>

Narrative Section Headers

Physical Location

Description of Scope

Property Activity

Specifications

Type of Construction

Timeline

Equipment (if applicable)



Construction Required Attachments

What it is: Includes required and optional document attachments that complete the content of the application.

Tips for Applicants:

- Carefully follow the instructions detailed in the guidance for each attachment
- Clearly label each attachment

- Attachments
 - **Attachment 1: Environmental Information Document (EID) Checklist**
 - ✓ Required for Modernization (Alteration/Renovation) and/or Construction activities
 - **Attachment 2: Floor Plans/Schematic Drawings/Site Plan**
 - ✓ Required for Modernization (Alteration/Renovation) and/or Construction activities
 - **Attachment 3: Property Information**
 - ✓ Required for Modernization (Alteration/Renovation) and/or Construction activities



Construction Project Type Required Submissions

Construction-related

- Budget Narrative
- [Environmental Information Document \(EID\) Checklist](#)
- Schematics
- Property Info

Equipment- Only

- Budget Narrative

Design-Only

- Budget Narrative
- [Environmental Information Document \(EID\) Checklist](#)

Construction Schematic Drawings/Diagrams

Construction/Expansion Projects

- Proposed Site Plan
- Proposed Schematic Drawings/Diagrams of floor plans (proposed)

Alternation/Renovation Projects

- Current Schematic Drawings/Diagrams (before demolition)
- Proposed Schematic Drawings/Diagrams of floor plans (proposed)

Equipment Only

- Schematic drawings are not applicable

Environmental and Historic Preservation (EHP)

- Construction projects must comply with the National Environmental Policy Act (NEPA) prior to initiating physical construction.
- Section 106 review under the National Historic Preservation Act (NHPA) is required for applicable projects.
- Applicants must submit an Environmental Information Document (EID) Checklist for construction and modernization projects.
- HRSA must lift the environmental condition with a new Notice of Award before funds can be used for site preparation, demolition, alteration, renovation, or construction.
- **Construction costs incurred before HRSA approval are at the recipient's risk.**



Construction Budget & Budget Narrative

SF-424C Additional Categories

- Land, Structural, Right-of-way, Appraisal
- Relocation Expenses
- Architectural and Engineering Fees
- Project Inspection Fees
- Site Work
- Demolition and Removal
- Construction
- Equipment
- Contingencies

[View Burden Statement](#)

OMB Number: 4040-0008
Expiration Date: 02/28/2022

BUDGET INFORMATION - Construction Programs			
<i>NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.</i>			
COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2. Land, structures, rights-of-way, appraisals, etc.	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
3. Relocation expenses and payments	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
4. Architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
5. Other architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
6. Project inspection fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
7. Site work	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
8. Demolition and removal	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
9. Construction	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
10. Equipment	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
11. Miscellaneous	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
12. SUBTOTAL (sum of lines 1-11)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
13. Contingencies	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
14. SUBTOTAL	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
15. Project (program) income	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>



Construction Budget and Budget Narrative

Budget Narrative:

- Describe all line-items on budget form SF 424C (including sub-awards) proposed for this project for the three-year period of performance
- If your proposal includes personnel for the project's management, awarding contracts, or making sub-awards, then you must consider the processes and time needed to put these parts of your plan in place
- Unallowable costs are outlined in Appendix B of the program guidance. CDS awards are intended to supplement, not supplant, existing non-federal expenditures for other federally funded program activities



Construction Equipment List (If Applicable)

- If requesting funds for equipment, complete an Equipment List (consistent with Budget Narrative)
- Include all moveable equipment that has a useful life of more than one year and a per-unit acquisition cost of at least \$10,000, including information technology systems. Moveable equipment can be readily shifted from place to place without requiring a change in the utilities or structural characteristics of the space



Construction Lease Improvements

- Leasehold improvements are allowed under this funding opportunity
- Lessors/Property Owners must provide a Landlord Letter of Consent
- HRSA will determine if the term of the lease is long enough for the full value of the award-supported improvements to benefit the project. HRSA will consider the purpose and duration of the award, expected life of the facility, and use of the facility for award-supported purposes.
- Lease agreement must provide the applicant with reasonable control of the property. Generally, reasonable control exists for the award's purpose when a lease lasts for a minimum of five years beyond the project period's conclusion.
- Funds may not be used to pay lease costs
- Funds for a leased property cannot address needs that are part of the terms of the lease (i.e., the responsibility of the lessor/property owner)



Construction Federal Interest & Lease Improvements

- The Federal Government retains a reversionary interest in real property constructed, acquired, or improved with Federal funds
- Lessors/Property Owners must acknowledge Federal interest in the project and, when applicable, file a Notice of Federal Interest (NFI) against the property title in the local jurisdiction before the project begins
- The NFI is required for all projects categorized as new construction or expansion, and for any major renovation with project costs totaling more than \$1 Million (minus movable equipment)
- The NFI must be court filed, notarized, and accepted by HRSA before any site work or construction-related activity takes place.



Pre-Award Costs for Construction Projects

- Due to the complex issues involved with construction projects, recipients may request reimbursement of eligible pre-award costs. Costs incurred more than 90 days prior to enactment of the Further Consolidated Appropriations Act, 2026 (Public Law 119-75) (enacted February 3, 2026) are not eligible for reimbursement
- To ensure compliance with NEPA/NHPA requirements, physical construction activities cannot start before HRSA approval is granted. Pre-construction activities, such as the purchase of moveable equipment, completion of architectural and engineering plans, licensing and permitting requirements, State Historic Preservation Office/Tribal Historic Preservation Office consultation, and preparation of the Environmental Assessment (EA) or related testing and surveys, are typically allowed for pre-award cost requests. HRSA approval is not guaranteed, and recipients incur pre-award costs at their own risk
- For more information, please reference the Program Guidance



Pre-Award Costs for Construction Projects (Cont.)

- **Methods to request HRSA prior approval for pre-award costs:**
 - **Include pre-award costs in the application budget:** An organization may delineate within the application budget narrative all pre-award costs, clearly justifying the expenditure and providing a date for which the cost(s) were incurred; or
 - **Submit pre-award costs to HRSA after receiving the award:** Once the award has been made, an organization may submit a prior approval request for pre-award costs in the HRSA Electronic Handbooks (EHBs)
 - Please contact CDSProgram2026@hrsa.gov with any additional questions



Construction Reporting and Review Activities



Frequently Asked Questions

Question:	Response:
Will the award be made in a lump sum payment or are we able to draw down funds as needed?	The funds are deposited in the Payment Management System (PMS) and are accessed by the recipient on an as-needed basis, as costs are incurred. There is a general 3-day rule to spend down any funds withdrawn. Information regarding PMS will be provided on the Notice of Award.
Will it be awarded as reimbursement as expenses are incurred?	The funds are awarded on a reimbursement basis as expenses are incurred. They are not awarded as advancement costs. Note: if there are any outside funds (like an organization's own funds) also being contributed to the overall project cost, then the federal grant costs are to be incurred <i>proportional</i> to the overall project costs.
What is the length of time that we must spend our total amount?	For non-construction projects, the period of performance is one year. For construction projects, the period of performance is three years.
Could you describe reporting requirements for this award?	Reporting requirements are described in the HRSA-26-106 (Non-Construction) and HRSA-26-107 (Construction) program guidance.
Is a location adjustment allowed? We may have opportunity to move to another site that may allow for our project to have a better location and long-term expansion options.	Once awarded, location changes will require submission of a Prior Approval request for HRSA review.



Frequently Asked Questions

Question:	Response:
<p>We need to readjust the budget to meet current needs for the project. Is this permissible if we stay within the award amount?</p>	<p>Once awarded, budget changes over 25 percent and/or significant changes across budget categories may require a Prior Approval Request for HRSA review.</p>
<p>Can you please clarify the timeline when the funds will be disbursed to grant recipients?</p>	<p>For non-construction projects, awards will be made on/around June 15, 2026. For construction projects, awards will be made on/around September 1, 2026. Once awards are made, funds will be available in your Payment Management System Account. However, conditions of award must be submitted and lifted from award (by HRSA) prior to drawing funds.</p>
<p>If it is necessary to begin construction before the final grant decision is made, will organizations be able to submit receipts for reimbursement for costs already incurred on the project that was initially submitted?</p>	<p>In accordance with the National Environmental Policy Act of 1969 (NEPA) as well as section 106 of the National Historic Preservation Act (NHPA), CPF/CDS recipients must adhere to NEPA/NHPA requirements and will need to submit required documentation to HRSA for review and approval as a condition of the Notice of Grant Award. This condition must be satisfied by way of a new Notice of Award prior to using funds and initiating any physical site preparation, demolition, alteration and renovation, or construction related to the project.</p>



Frequently Asked Questions

Question:	Response:
Our current location is leased and is time-bound. What is the length of lease required for this type of project?	For leased locations, HRSA requires a Landlord Letter of Consent that states the lease is active at least <i>five years</i> beyond the end date of the project itself. This establishes reasonable control of the property for funding purposes.
Will submitting our application package earlier result in an earlier review and grant award? In other words, will all applications be reviewed after June 1, 2026, or will they be reviewed as soon as they are received?	No, an earlier submission will not result in earlier awards.
Are we allowed to use the funds as a match for another state grant that has federal funding?	This program does not have a matching requirement. The project can have other contributing sources of funds as needed by recipients, but this is not a requirement of the award.
Under what circumstances would an extension be granted for application submissions?	Extensions for application submissions will be handled on a case-by-case basis.



Frequently Asked Questions

Question:	Response:
Can we submit costs for multiple categories?	Yes. Please ensure that your project description, SF 424C budget form and budget narrative align.
Can a portion of the funds cover closing costs for the new market tax credit?	No, land or the cost of purchasing a building (including title search, closing costs, etc.) is an unallowable use of funds.
Since the due date for the application documents is June 1st, does that mean the funding will start in June 2026?	For non-construction projects, awards will be made on/around July 15, 2026. For construction projects, awards will be made on/around September 1, 2026.



Contact Information

HRSA CPF/CDS Program Leads

Non-construction Projects:

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