

Provider Relief Fund: *Independent Audit Requirement (45 CFR 75.501) Fact Sheet*



Audit Requirement:

- All recipients who expend a total of **\$750,000** or more in federal funds (including PRF payments and other federal financial assistance) during their fiscal year are subject to Audit requirements, as set forth in the regulation at **45 CFR § 75.501**. This includes organizations subject to the Single Audit Act and commercial organizations.
- The report is due the earlier of 30 calendar days after the receipt of the audit or 9 months after the fiscal year.
- Recipients who have not submitted their audit as of March 19, 2021 that have fiscal year ends (FYE) through June 30, 2021 may delay their submission by 6 months beyond the normal due date per Office of Management and Budget (OMB) Memo (M-21-20)¹.

Definitions of Entities per 45 CFR 75:

- Non-Federal entity means a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.
- Commercial organization means an organization, institution, corporation, or other legal entity, including, but not limited to, partnerships, sole proprietorships, and limited liability companies, that is organized or operated for the profit or benefit of its shareholders or other owners. The term includes small and large businesses and is used interchangeably with “for-profit organization.”

Audit Requirement (Non-federal entities):

- Non-federal entities must have a Single Audit conducted in accordance with **45 CFR § 75.514** or program-specific audit conducted in accordance with **45 CFR § 75.507**.
- Reports must be submitted electronically to the [Federal Audit Clearinghouse](#).
- The [2021 Compliance Supplement](#)² provides information for auditors on the key compliance requirements and clarification on when Providers should report PRF payments on the Schedule of Expenditures of Federal Awards (SEFA).
- The Assistance Listing (AL) Number for the Provider Relief Fund Program is 93.498³.

¹ https://www.whitehouse.gov/wp-content/uploads/2021/03/M_21_20.pdf

² https://www.whitehouse.gov/wp-content/uploads/2021/08/OMB-2021-Compliance-Supplement_Final_V2.pdf

³ <https://sam.gov/fal/04b3b2012fa3426ebe27c84a24f9f27b/view>

Reporting Funds in the Schedule of Expenditures of Federal Awards (SEFA):

Reporting Period	Payment Received Period (Payments Exceeding \$10,000 in Aggregate Received)	Deadline to Use Funds	PRF Portal Reporting Time Period	Schedule of Expenditures for Federal Awards (SEFA) Reporting
Period 1	April 10, 2020 to June 30, 2020	June 30, 2021	July 1, 2021 to September 30, 2021*	FYE's of June 30, 2021 through June 29, 2022
Period 2	July 1, 2020 to December 31, 2020	December 31, 2021	January 1, 2022 to March 31, 2022	FYE's of December 31, 2021 through FYEs June 29, 2022
Period 3	January 1, 2021 to June 30, 2021	June 30, 2022	July 1, 2022 to September 30, 2022	Guidance will be included in 2022 Compliance Supplement
Period 4	July 1, 2021 to December 31, 2021	December 31, 2022	January 1, 2023 to March 31, 2023	Guidance will be included in 2022 Compliance Supplement

* Grace period until November 30, 2021

Audit Requirement (Commercial Organizations):

- Commercial organizations have two options under **45 CFR § 75.216(d)** and **§ 75.501(i)**:
 - 1) a financial related audit of the award in accordance with Government Auditing Standards; or
 - 2) an audit in conformance with the requirements of **45 CFR § 75.501** – Single Audit.
- Reports must be submitted electronically via email to HRSA's Division of Financial Integrity at PRFAudits@hrsa.gov.
- HRSA defers to the auditor and the provider of commercial organizations to make a determination as to the basis of accounting that will be sufficient to complete a financial related audit in accordance with Government Auditing Standards under **45 CFR § 75.501**.

This information is intended to assist providers with meeting audit requirements in accordance with 45 CFR 75.501, it is not intended as legal or accounting advice.