Rural Health Network Development Planning Program (Network Planning Program)

Rural Partnership Development Meeting

Health Resources and Services Administration (HRSA)
Federal Office of Rural Health Policy (FORHP)
Community-Based Division (CBD)

January 14th – 16th, 2020

U.S. Department of Health & Human Services
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Federal Office of Rural Health Policy

Fiscal Year (FY) 2019-2020 Rural Health Network Development Planning Program Cohort

Welcome to the Partnership Meeting!

Agenda Overview

Time	Session Title	Description	Presenter/Facilitator
AGENDA			
9:00 AM	Welcome	Welcome from the RHND Planning Program Coordinator	Jillian Causey, MHA Public Health Analyst FORPH
	Accomplishments and Challenges	In small groups, grantees share their accomplishments and address challenges with others working in a similar focus area	Catherine R. Liemohn, B.S.PH., M.P.P., President CRL Consulting
	Developing Your Network Statement	Preparation for writing a compelling Network Statement	Karen Wakeford, M.P.A. TA Coach, CRL Consulting
	Updates from the RHND Program Coordinator	Updates to the RHND program deliverables and upcoming competitive funding opportunity announcements.	Jillian Causey, MHA Public Health Analyst FORPH
11:00 AM	Break		
11:15 AM	What have you done? Where have you been?	Grantees participate in a fun exercise to learn more about each other	Karen Wakeford, M.P.A. TA Coach, CRL Consulting
	Partner Engagement	RHND grantees share their successes in engaging partners in their Network activities • Lyle Kennedy, RN, Network Director, Northeast Arkansas Opioid Coalition 1st Choice Healthcare, AR • Cristina Gair, Executive Director West Mountain Regional Health Alliance Mountain Family Health Centers, CO • Richard Wittberg, Ph.D. Washington County Health Commissioner Hopewell Health Centers, OH	Eric Baumgartner, M.D. M.P.H., TA Coach CRL Consulting
	The Process of Strategic Planning	A review of how the Network Planning deliverables align with the strategic planning process and template.	Beverly A. Tyler, B.A. TA Coach, CRL Consulting
	Reflections and Evaluation	Grantees offer insights gained from the session and complete evaluations	Catherine R. Liemohn, B.S.PH., M.P.P., President CRL Consulting
1:00 PM	Adjourn		

A Few Notes

I.   Leave with at least one email

II.   Thank you to CRL Consulting

IV. Please meet your project officer

Project Coordinator Updates

Network Planning Team

HRSA FORHP Program Coordinator (PC)
Jillian Causey

HRSA FORHP Project Officers (PO)
Sara Afayee
Alexa Ofori

HRSA Grants Management Specialist (GMS)
Kelichia Wellons
Benoit (Ben) Mirindi
Adejumoke (Busola) Oladele
Ann Maples

CRL Consulting (TA Provider/Contractor)
Catherine Liemohn
Eric Baumgartner
Beverly Tyler
Karen Wakeford

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How Do the Roles of the Network Planning Program Team Work?

	• Responsible for achieving project goals and activities • Ensure programmatic and grant compliance • Manage federal funds
	• Responsible for overall coordination of FORHP Network Planning Program grant administration. • Works with grantees, GMS, PO team and TA teams.
	• Responsible for monitoring grantee's project/progress • Primary HRSA program of point of contact • Assist with programmatic issues
	• Business management and financial point of contact • Assists grantees with budgetary or financial related to your grant • Works as team with POs and PC
Technical Assistance (TA) Provider	• CRL Consulting - Each grantee will have an assigned TA Provider point of contact that works with your PO and PC. This is offered through an FORHP contract to the grantees, at no additional cost to the grantee.

Health Resources and Services Administration & Federal Office of Rural Health Policy Overview

(HRSA/FORHP)

Network Planning Program

Funding Authorization

- This program is authorized by Section 330A(f) of the Public Health Service Act, 42 U.S.C. 254c(f), as amended, to expand delivery of health care services in rural areas through the planning of integrated health care networks in rural areas.

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Community Based Programs

- 330a of Public Health Service Act (PHS)
  - Rural Health Outreach Services
  - Rural Health Network Development
  - **Rural Network Development Planning**
  - Small Healthcare Provider Quality Improvement
  - Delta States Network
  - Rural Network Allied Health Training
  - Rural Health Care Coordination Network Partnership
  - Rural Benefits Counseling
- Black Lung Clinics Program & Black Lung Center of Excellence
- Radiation Exposure Screening Education

Community Need

2019 Program Overview & Updates

Rural Health Network Development Planning Program

Network Planning Program

Purpose

With a Purpose to…

assist in the development of an integrated health care network, specifically for entities that do not have a history of formal collaborative efforts.

The program will support 1 year of planning with the primary goal of helping networks **create a foundation** for their infrastructure and focusing member efforts to address important regional or local community health needs.

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Network Planning Program
Objectives

Through a Program Objectives which aims to…

(i) achieve efficiencies;

(ii) expand access to, coordinate, and improve the quality of essential health care services; and

(iii) strengthen the rural health care system as a whole.
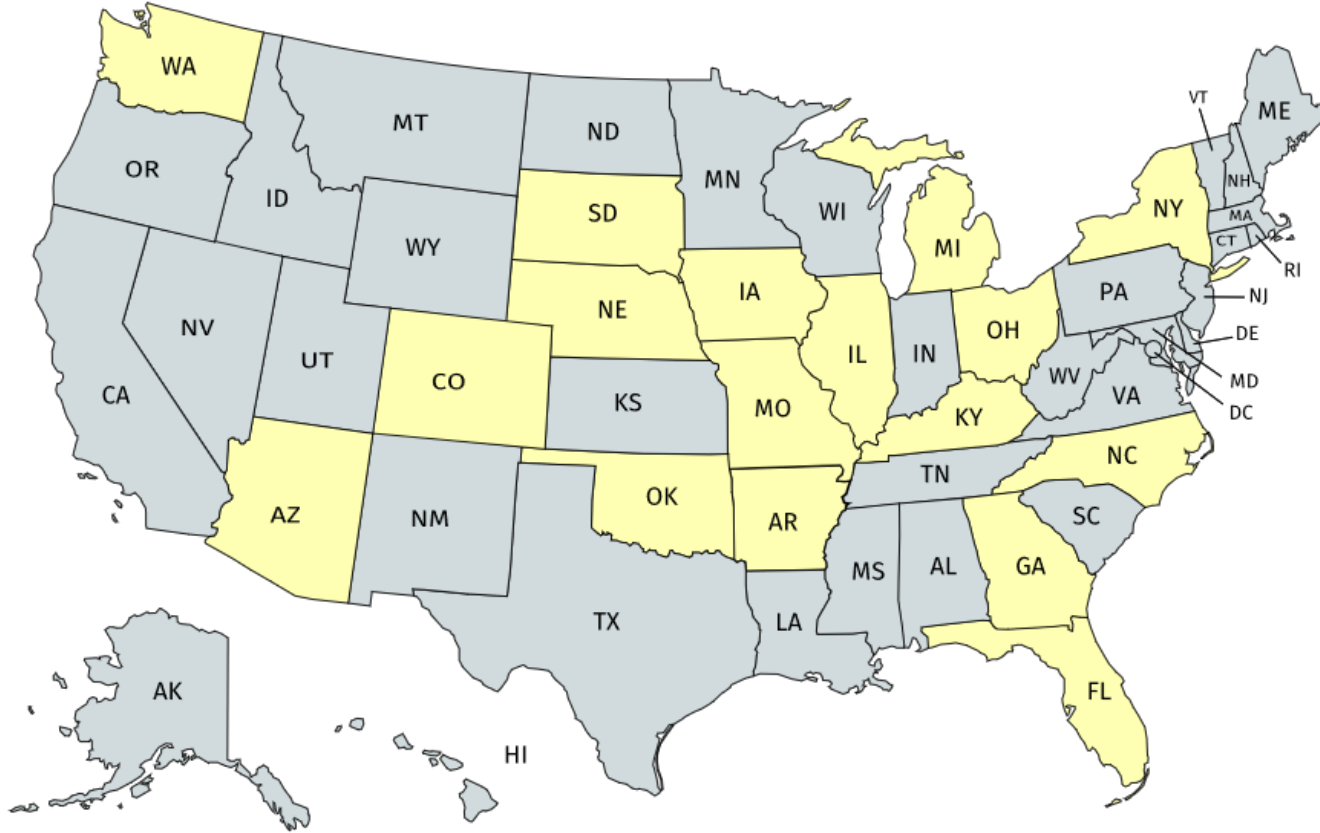
HRSA-18-034 Funding Opportunity Announcement, pg.1

Where We Are Going…
What's New for the Network Planning Program for 2019?

2019

- *Focus Area(s)*
- The intent of the Network Planning program is to allow applicants the flexibility to determine their unique community needs and focus area(s), based on historical health care context, expertise, and relevant data sources in the community.
- Furthermore, the program creates an opportunity to address the clinical priorities of **mental health**, **substance abuse/opioid (particularly Opioid Use Disorder)**.
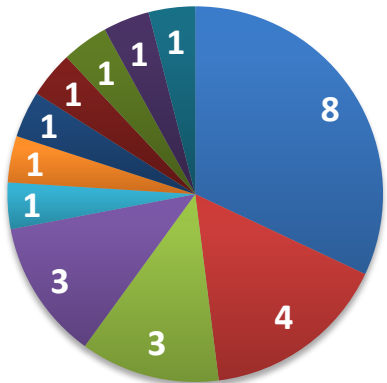
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Network Planning Overview

- 25 Awardees
- 16 States

Network Planning Overview
Fiscal Year 2019

Legend:
- Network Organization/ Infrastructure Development
- Mental Illness/Mental Health Services
- Behavioral Health
- Increase Health System Efficiencies
- Substance Abuse - Addiction - Opioid
- Integrated Health Services
- Care Coordination
- School Based Health Services
- Population Health/SDOH
- Reimbursement for Health Services
- Palliative Care

Primary Focus Areas:

Network Organization/Infrastructure Development – 8

Mental Illness/ Mental Health Services –4

Behavioral Health (Both Mental Illness and Substance Abuse)—3

Increase Health System Efficiencies – 3

Substance Abuse/ Addiction – Opioid –1

Integrated Health Services –1

Care Coordination – 1

School Based Health Services –1

Population Health/Social Determinants of Health – 1

Reimbursement for Health Services –1

Palliative Care – 1

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Network Planning Overview
Fiscal Year 2019

Secondary Focus Areas:

- Workforce Development
- Telehealth/Telepsychology
- Substance Abuse/ Addiction – Other than Opioid
- Health Education
- Obesity – Childhood
- Transportation
- Care Transitions
- Chronic Disease Management – Diabetes
- Chronic Disease Management – Other than Diabetes
- Integrated Health Services

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Program Requirements

Network Planning Program

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Cycle of Planning Activities

2019 RURAL HEALTH NETWORK DEVELOPMENT PLANNING GRANTEES

CYCLE OF PLANNING ACTIVITIES

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Post-Grant
July	Aug	Sept 2019	Oct	Nov	Dec 2019	Jan	Feb	Mar 2020	Apr	May	June 2020	July	August	Sept 2020
Setting the Stage	**Strengthening Your Organization**	**Acting as a Network**	**Institutionalizing Your Practice**	**Becoming an Established Network**
Establish Grant Procedures and Processes Review/confirm Network Structure and Activities Orient to Sustainable Network Model	Focus on Strengthening Network Infrastructure Prepare for Program Development Build Network "Core"	Practice Adaptive Approaches Engage in Early Program Action Prepare for Strategic Planning	Develop Strategic Plan Advance Early Program Action Obtain Commitments for Sustaining Your Network	Complete Performance Improvement Measures Submit Final Programmatic Report Continue Sustainable Network Practices

CRL Consulting

Deliverables

2019-2020 DELIVERABLES SCHEDULE

August
2019 (Q1)
August 23

Deliverable:
Grantee Directory
A compilation of 2019 grantees to serve as a reference guide

Template:
Grantee Directory Template

Preview:
Template with instructions available
July 23, 2019

Submit To:
TA Coach via email by August 23, 2019

February
2020 (Q3)
February 14

Deliverable:
External Environmental Scan
A scan of trends that impact the relevance and sustainability of your Network.

Partner Engagement:
Provide data, personal knowledge and experiences
Meet to engage in sense-making

Template:
External Environmental Scan Template

Preview:
External Environmental Scan Template with instructional video
November 12, 2019

Submit To:
Your TA Coach via email by February 14, 2020

March
2020 (Q3)
March 13

Deliverable:
Network Statement
A short narrative that describes the underlying reasons for, and aspirations of, your network.

Partner Engagement:
Reach consensus on Network Statement

Template:
Make A Statement Tip Sheet

Preview:
Make A Statement web blast
January 15, 2020

Submit To:
Your TA Coach via email by March 13, 2020

April
2020 (Q4)
April 17

Deliverable:
Network Organizational Assessment
An assessment of your Network's capacity to address adaptive challenges and execute high-leverage, short-term strategies

Partner Engagement:
Individually complete assessment. Meet to engage in sense-making

Template:
Network Organizational Assessment Template

Preview:
Template with instructional video
December 10, 2019

Submit To:
Electronic Handbook (EHB) by April 17, 2020

May
2020 (Q4)
May 15

Deliverable:
Source Book
A compilation that relays to the public the accomplishments of the grantees and includes your Network Statement

Template:
Source Book Template

Preview:
Template with instructions
March 10, 2020

Submit To:
TA Coach via email by May 15, 2020

June
2020 (Q4)
June 5

Deliverable:
Strategic Plan
Documentation of the strategic choices that will guide your work, includes your Network Statement and summaries of the External Environmental Scan and Organizational Assessment

Partner Engagement:
Meet to gain consensus on goals & objectives
Approve final Strategic Plan

Template:
Strategic Plan

Preview:
Strategic Plan Template with instructions
January 14, 2020

Submit To:
Electronic Handbook (EHB) by June 5, 2020

July
2020 (Post)
July 1 to July 31

Deliverable:
Performance Improvement Measurement System (PIMS) Report
An electronic submission that captures quantitative outcomes of your Network Planning grant

Template:
External system used to input data (no template)

Preview:
Review during webinar
April 15, 2020

Submit To:
Electronic Handbook (EHB) open for 30 days
July 1-31, 2020

Sept.
2020 (Post)
90 days post grant

Deliverable:
Final Programmatic Report
A narrative that captures grantee responses about the results of their grant funding, sustainability efforts and recommendations to FORHP

Template:
Provided by FORHP Program Coordinator on April 15, 2020

Preview:
Review during webinar
April 15, 2020

Submit To:
Electronic Handbook (EHB)

Performance Improvement Measurement System
(PIMS)

- All grantees are required to report to PIMS at the end of each budget period (*within 30 days of the project period end date*)

- PIMS Measures document will be sent out closer to the date

- PIMS reporting is completed on a PIMS form in the EHB

- PIMS reporting is available in the EHB system to complete 30 days prior to the reporting deadline

- Technical Assistance, support & more information will be provided

PIMS REPORTING IS AVAILABLE JULY 1 – JULY 31, 2020

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Federal Financial Report (FFR) Reporting Requirements

	Recipient	
	HRSA	**Payment Management System (PMS) (this is your "bank")**
Who needs to complete/submit	Financial Reporting Authority (FRA)	Financial Reporting Authority (FRA)
Complete sections:	Questions 10d to 10o (bottom portion)	• Questions 10a to 10c
Method of Submission	Submitted through the HRSA Electronic Handbook (EHB)	• Submitted through PMS • For more information, please visit: http://www.dpm.psc.gov
Frequency	Annually	Quarterly
Due Date(s)	See NOA (original) Budget Period ends May – July: FFR due **October 30, 2020**	See http://www.dpm.psc.gov
Need help?	Contact your GMS	Contact your PMS representative

More Information on Federal Financial Report

- **Quick Reference**: https://www.hrsa.gov/sites/default/files/grants/manage/ffrquickreferencesheetgranteehandbook.pdf

- **How to Submit:** https://www.hrsa.gov/sites/default/files/grants/manage/technicalassistance/federalfinancialreport/ffrppt112111.pdf

What is a No Cost Extensions (NCE) or an Extension Without Funds?

- A recipient may perform a one time no cost extension of the budget and project period end dates up to 12 months.

- No additional funds will be awarded for an extension.

- If the extension is approved, HRSA will issue a revised Notice of Award (NOA). All terms and conditions of the award apply during the extended period.

- No additional funds are required to be obligated by the awarding agency, there will be no change to the project scope or objectives.

- One of the following **must** apply:
  - Additional time beyond the established expiration date is required
  - Continuity of Federal award support is required while a competing continuation application is under review
  - The extension is necessary to complete the original approved aims of the project.

- "The OPDIV will not approve any extension request if the primary purpose of the proposed extension is to permit the use of unobligated balances of funds."
  - (Taken from: https://www.hrsa.gov/sites/default/files/grants/hhsgrantspolicy.pdf)

Rural Health Information (RHI) Hub

Toolkits– including Aging in Place, Care Coordination, Community Health Worker, Diabetes Prevention, Health Promotion, Mental Health, HIV/AIDS Prevention and Treatment, Food Access, Health Networks and Coalitions, Oral Health, Services Integration (many more)

- **https://www.ruralhealthinfo.org/toolkits**

Rural Funding– including what's new in funding in the last 30 days

- **https://www.ruralhealthinfo.org/funding**

Free Technical Assistance-- Need help finding information? RHIhub can provide free assistance customized to your needs

- 1-800-270-1898
  info@ruralhealthinfo.org

Telehealth Resource Center (TRCs)

Telehealth Resource Centers (TRCs) have been established to provide assistance, education and information to organizations and individuals who are actively providing or interested in providing health care at a distance.

- The assistance is generally free of charge.

- **https://www.telehealthresourcecenter.org/who-your-trc/**

Fact Sheets on Telehealth– including 'What is Telehealth,' '15 Key Steps for Creating a Business Proposal to Implement Telemedicine,' 'Telehealth 101' 'HIPAA and Telehealth,' 'Funding Sources for Telehealth,' 'Telehealth Reimbursement,' 'mHealth & the FDA'

- **https://www.telehealthresourcecenter.org/fact-sheets/**

Rural Research Gateway

The Rural Health Research Gateway provides easy and timely access to research conducted by the Rural Health Research Centers, funded by FORHP/HRSA

Browse the full list of research products completed by the Rural Health Research Centers. Freely accessible products include:

Policy briefs
Fact sheets
Full reports
Chartbooks
Interactive data websites
Presentation slides

- **https://www.ruralhealthresearch.org**

Acknowledging HRSA Funds

- As a health and achieve health equity through access to quality services, a skilled health workforce and innovative programs.

- It is a requirement and the responsibility of grant and cooperative agreement recipients to acknowledge HRSA when describing projects or programs funded in whole or in part with HRSA funds.

- This can include: toolkits, resource guides, websites, visual presentations, press releases and other public statements

- **https://www.hrsa.gov/grants/manage/acknowledge-hrsa-funding**

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Listservs to Join

- **Rural Monitor (RHI Hub)**
- **Rural Health Research Gateway Alerts- https://www.ruralhealthresearch.org/alerts**
- **FORHP Weekly Announcements**